

TO ALL BOARD OF EDUCATION MEMBERS:

The Regular Meeting of the Board of Education of the Township of Union will be held on Tuesday, January 20, 2009 at 7:00 p.m. at Union High School, North Third Street, Union, New Jersey.

The regular meeting of the Board of Education of the Township of Union was held at Union High School Library, North Third Street, Union, New Jersey on Tuesday, January 20, 2009 at 7:00 p.m., pursuant to notice sent to each board member.

PRESENT AT ROLL CALL: Mr. Gary Abraham, Mr. Manuel Figueiredo, Mrs. Linda Gaglione, (President), Mr. Steve Helmstetter, Mr. Anthony Manochio, Mrs. Versie McNeil, Mr. Francis Perkins and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mr. Steve Ruhl

Mrs. McNeil led the board and audience members in the Pledge of Allegiance.

The secretary read the statement required under the "Open Public Meetings Act", a copy of which is on file in the office of the secretary.

APPROVAL OF MINUTES:

Moved by Mr. Helmstetter, seconded by Mr. Figueiredo that the minutes of the special meeting held on December 5, 2008 be approved:

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: Mr. Manochio MOTION WAS CARRIED

Moved by Mr. Helmstetter, seconded by Mr. Figueiredo that the minutes of the Worksession held on December 9, 2008 and the Executive Session held on December 9, 2008 be approved:

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

Moved by Mr. Helmstetter, seconded by Mr. Figueiredo that the minutes of the regular meeting held on December 16, 2009 be approved:

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil,
Mr. Perkins, Mrs. Salazar and Mrs. Gaglione
NAY: Mr. Abraham
ABSTAIN: None MOTION WAS CARRIED

COMMUNICATIONS:

LETTER OF RESIGNATION – CUTRINO

Joan A. Cutrino, school nurse at Kawameeh Middle School, submitted a letter of resignation for the purpose of retirement, effective July 1, 2009.

LETTER OF RESIGNATION – NORINSKY

Rhona Norinsky, Spanish/ESL teacher at Kawameeh Middle School, submitted a letter of resignation for the purpose of retirement, effective March 1, 2009.

LETTER OF RESIGNATION – XAVIER

Rita A. Xavier, teacher at Franklin School, submitted a letter of resignation for the purpose of retirement, effective July 1, 2009.

REQUEST FOR MATERNITY LEAVE – CRANE

Jennifer Crane, teacher at Washington School, submitted a letter requesting maternity leave for the period December 23, 2008 through February 6, 2009.

REQUEST FOR MATERNITY AND EXTENDED FAMILY LEAVE – MARANO

Kim Marano, part time school counselor at Kawameeh Middle School, submitted a letter requesting maternity and extended unpaid family leave for the period February 16, 2009 through the end of the 2008-2009 school year.

REQUEST FOR WAIVER OF RENTAL FEE – UNION LITTLE LEAGUE

Jim DiGiovanni, Union Little League Baseball, submitted a request for waiver of rental fee, for use of Connecticut Farms Auditorium and Gymnasium from 8:30 to 11:00 a.m. on Saturday, February 7, 2009 for tryouts.

COMMUNICATIONS

REQUEST FOR MATERNITY AND UNPAID FAMILY LEAVE – FASANELLA

Christina Fasanella, ESL teacher at Burnet Middle School, submitted a letter requesting maternity and unpaid family leave for the period April 20, 2009 through November 30, 2009.

REQUEST FOR MATERNITY AND UNPAID FAMILY LEAVE – DUGGAN

Jennifer Duggan, special education teacher at Battle Hill School, submitted a letter requesting maternity and unpaid family leave for the period March 7, 2009 through the end of the 2008-2009 school year.

REQUEST FOR UNPAID EXTENDED LEAVE – DOOLEY

Amy Dooley, special education teacher at Livingston/Battle Hill School submitted a letter requesting unpaid extended leave for the period January 7 through March 8, 2009.

REQUEST FOR MATERNITY AND UNPAID FAMILY LEAVE – POLINGER

Annie Polinger, special education at Union High School, submitted a letter requesting maternity and unpaid family leave for the period February 21, 2009 through the end of the 2008-2009 school year.

SUPERINTENDENT'S REPORT

Due to the absence of Dr. Jakubowski, Mr. Tatum gave the Superintendent's Report, a copy of which is appended to these minutes.

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

None

EDUCATION/STUDENT DISCIPLINE COMMITTEE:

Moved by Mr. Figueiredo, seconded by Mrs. McNeil that the following resolutions be adopted:

E-1. AMEND LIST OF STUDENTS REMOVED FROM THE ROLLS

That approval be given to amend the list of students removed from the rolls [ten (10) students exited during the period December 10, 2008 through January 13, 2009; total of students exited during the 2008-2009 school year is thirty (30)] who are not domiciled in this school district in accordance with the information appended to the nonpublic portion of these minutes.

EDUCATION/STUDENT DISCIPLINE COMMITTEE:

E-2. APPROVE TUITION STUDENT CONTRACT – R.D.

That the board approve tuition student contract for R.D. a 10th grade student at Union High School in accordance with the information appended to the nonpublic portion of these minutes.

E-3. AMEND OUT OF DISTRICT SENT AND RECEIVED ATYPICAL STUDENT PLACEMENT AND TUITION LISTS – 2008-2009

That the Board amend the 2008-2009 out-of-district sent and received atypical student placement and tuition lists will be approved in accordance with the information appended to the nonpublic portion of these minutes.

DISCUSSION:

None

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE

Moved by Mr. Helmstetter, seconded by Mr. Manochio that the following resolutions be adopted:

F-1. ACCEPT TREASURER’S REPORT

That the Treasurer’s Report dated December 31st, 2008 be accepted.

F-2. ACCEPT SECRETARY’S REPORT

That the Secretary’s Report dated December 31st, 2008 be accepted.

FISCAL AND PLANNING COMMITTEE

F-3. CERTIFY TREASURER'S AND SECRETARY'S REPORTS

Pursuant to *N.J.A.C. 6:20-2.13(d)*, I certify that as of December 31st, 2008 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to *N.J.S.A. 18A:22-8* and *18:22-8.1*.

James J. Damato, Board Secretary

Dated

Pursuant to *N.J.A.C. 6:20-2.13(e)*, we certify that as of December 31st, 2008 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of *N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

F-4. APPROVE LINE ITEM TRANSFERS

That the Board approve Line Item Transfers in accordance with the copy appended to these minutes.

F-5. CONCUR WITH INVESTMENTS

That the Board concur with the investments made by the Business Administrator as follows:

Mature Date	Purchase Date	Number of Days	Amount	Invest. Held by	Home A/C Account	Interest Rate	Estimated Income
01/20/09	12/16/08	35	1,100,000	Investors	UCNB Café	3.40%	2,644.44
01/20/09	12/16/08	35	17,500,000	Investors	UCNB CAP Reserve	3.40%	57,847.22
01/20/09	12/16/08	35	22,000,000	Investors	UCNB OP AC	3.40%	72,722.22
01/20/09	12/16/08	35	2,300,000	Investors	UCNB Jan03 Bond	3.40%	7,602.78
01/20/09	12/16/08	35	1,000,000	Investors	Unity BankSUI	3.40%	3,305.56
01/20/09	12/16/08	35	800,000	Investors	UCNB EBS CAST	3.40%	2,644.44

F-6. APPROVE ATTACHED LIST OF CONTRACTS AND/OR PURCHASE ORDERS PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)*

That the board approve the attached list of contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* in accordance with the information appended to these minutes.

FISCAL AND PLANNING COMMITTEE

F-7. APPROVE DISTRICTWIDE TRAVEL AND RELATED EXPENSES PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250

That the Board approve district wide travel and related expenses pursuant to the requirements of *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250 and in accordance with the information appended to these minutes.

F-8. APPROVE ATTACHED LIST OF CONTRACTS AND/OR PURCHASES PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5(21)*

That the board approve attached list of contracts and/or purchases pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)* in accordance with the information appended to these minutes: (a) PRG Lighting - \$1950 – spring musical lighting equipment rental – Union High School; (b) Taylor Publishing - \$20,000 – 2009 yearbook – Union High School; (c) Pee Jay’s Fresh Fruit - \$3,149.25 – chorus/band fundraiser – Union High School; (d) Home Depot Credit Services - \$1,792.71 – building supplies for spring musical – Union High School; (e) Music Modes - \$1,748.34 – marching band shoes – Union High School; (f) The Costumer - \$1,689.81 – costumes for “A Flea in Her Ear” – Union High School; (g) Audio Incorporated - \$2,900 – sound design for “Guys and Dolls” – Burnet Middle School; (h) Maximum Ski Tours - \$16,140.26 – Ski Trip – Union High School.

F-9. PRE-APPROVE DISTRICTWIDE STUDENT FIELD TRIP DESTINATIONS AND PURPOSES

That the board pre-approve districtwide student field trip destinations and purposes pursuant to *N.J.A.C. 6A:23A-5.8* in accordance with the information appended to these minutes.

F-10. ACCEPT DONATIONS

That the board accept donations in accordance with the information appended to these minutes: (a) \$2,000 from Union Plaza Diner – for use by John Olivio’s class; (b) \$97.44 from Great American Opportunities – for use by Washington School; and (c) \$1,225.36 from Lifetouch National School Studio for use by Livingston School.

DISCUSSION:

None

FISCAL AND PLANNING COMMITTEE

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio,
Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

OPERATIONS COMMITTEE

Moved by Mr. Abraham, seconded by Mr. Manochio that the following resolutions be adopted:

O-1. REPORT RECEIPT OF BIDS

Report receipt of bids received on December 23, 2008 for Family & Consumer Science Supplies (rebid) for the 2008-2009 school year and for Vocational Education Supplies (rebid) for the 2008-2009 school year and bids received on December 30, 2008 for Lighting Supplies for the 2008-2009 school year.

O-2. ACCEPT QUOTE FOR REPAIRS AT LIVINGSTON SCHOOL PLAYGROUND – KEYSTONE CONTRACTING

That the board accept quote from Keystone Contracting for cleaning out and filling in cracks and cleaning up and removing debris at Livingston School playground in the amount of \$4,480 in accordance with the information appended to these minutes.

O-3. APPROVE DISCARD OF TEXTBOOKS

That the board approve discard of textbooks in accordance with the information appended to these minutes.

O-4. AWARD BID FOR LIGHTING SUPPLIES FOR THE 2008-2009 SCHOOL YEAR – FELZENBERG BROTHERS

That the board award bid for Lighting Supplies for the 2008-2009 school year to Felzenberg Brothers, 2191 Morris Avenue, Union, NJ in the total bid amount of \$ 18,530.58.

OPERATIONS COMMITTEE

O-5. APPROVE CONTINGENCY CHANGE #1 AND CHANGE ORDER #1 – FLANAGAN CONTRACTING GROUP, INC.

That the board approve Contingency Change #1 from Flanagan’s Contracting Group, Inc. for changes in the work to be done on field turf conversion at Cooke Memorial Field at Union High School in the decreased amount of \$40,000 and Change Order #1 from Flanagan’s Contracting Group, Inc. for additional work to be done on field turf conversation at Cooke Memorial Field at Union High School in the increased amount of \$122,500 in accordance with the information appended to these minutes.

O-6. APPROVE SUBMISSION OF PROJECT TO NEW JERSEY DEPARTMENT OF EDUCATION AS OTHER CAPITAL PROJECT

That the board approve the submission of the following project to the New Jersey Department of Education as an “other capital” project for which the Board of Education is not seeking state funding: Gym Roof Replacement – Central-Five/Jefferson School

DISCUSSION:

Mrs. Gaglione asked why there were rebids listed in resolution O-1. Mr. Magliacano said that they were rebids because there were no bids received. Mrs. Gaglione said that she wanted it to be put in the record that the work referred to in resolution O-5 has already been completed. Mr. Abraham said that was correct. Mrs. Gaglione asked if the roof at Central-Five Gym was being replaced because the present roof cannot be fixed and the roof will be totally redone. Mr. Magliacano said that was correct and that structure will remain even with the new construction that is being considered.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

PERSONNEL COMMITTEE:

Moved by Mr. Manochio, seconded by Mr. Abraham, that the following resolutions be adopted:

P-1. APPROVE PERSONNEL ACTIONS

That Personnel Actions be approved in accordance with the information appended to these minutes.

PERSONNEL COMMITTEE

P-2. APPROVE SUBSTITUTE AHD HOME INSTRUCTION LISTS

That the board approve the Substitute and Home Instruction List, substitute custodians, substitute bus drivers and bus assistants and substitute cafeteria/playground aides, classroom assistants and secretaries in accordance with the information appended to these minutes.

P-3. ACCEPT LETTERS OF RESIGNATION

That the board accept letters of resignation from the following employees: (a) Joan A. Cutrino, school nurse at Kawameeh Middle School, effective July 1, 2009 (retirement); (b) Rhona Norinsky, Spanish/ESL teacher at Kawameeh Middle School, effective March 1, 2009 (retirement); (c) Rita A. Xavier, teacher at Franklin School, effective July 1, 2009

P-4. APPROVE STAFF MEMBERS TO PRESENT INSERVICE COURSES

That the board approve staff members to present in-service courses at a per person compensation rate of \$40 per hour in accordance with the information appended to these minutes.

P-5. APPROVE STAFF TO PRESENT AT STAFF DEVELOPMENT – FEBRUARY 13, 2009

That the board approve staff to do staff development presentations on February 13, 2009 at a rate of \$40 per hour in accordance with the information appended to these minutes.

P-6. APPROVE MOTIVATIONAL SPEAKER – BARKER

That the board approve Dr. Cornelius Lee Barker, motivational speaker, 2787 Kennedy Boulevard, Jersey City, NJ to present student assembly program "Choices" at Burnet Middle School and at Kawameeh Middle School on January 23, 2009 at a rate of \$2,500.

P-7. APPROVE MATERNITY LEAVE – CRANE

That the board approve maternity leave for Jennifer Crane, teacher at Washington School for the period December 23, 2008 through February 6, 2009.

P-8. APPROVE ASSEMBLY PRESENTOR – NORTHRIDGE

That the board approve Ken Northridge of Dovetail Presentations, 261 Terry Lane, Egg Harbor City, NJ to present assembly program "The 'No Bully' Magic Show" at Burnet Middle School and at Kawameeh Middle School on March 3, 2009 at a rate of \$825 for both assemblies.

PERSONNEL COMMITTEE

P-9. APPROVE CURRICULUM WRITING TEAMS

That the board approve Curriculum Writing Teams at a rate of \$20 per hour not to exceed 15 hours or \$300 per person:

Algebra Concepts – Grade 9

Nina Matthew
 Jeff Anderson
 Cheryl Weiss
 Ana Lytle

Social Studies – Grade 7

Mary Castillo
 Peter Leone
 Kevin Dougherty - to
 replace Daniel White

Foundations of Math 1, 2 & 3 – Grades 9-11

Sherri Horn
 Ana Lytle
 Cheryl Weiss
 Roseanne Borges

P-10. APPROVE MATERNITY AND UNPAID FAMILY LEAVES

That the board approve maternity and unpaid family leave for the following staff: (a) Kim Marano, part time school counselor at Kawameeh Middle School for the period February 16, 2009 through the end of the 2008-2009 school year; (b) Christina Fasanella, ESL teacher at Burnet Middle School, for the period April 20, 2009 through November 30, 2009; (c) Jennifer Duggan, special education teacher at Battle Hill School for the period March 7, 2009 through the end of the 2008-2009 school year; (d) Annie Polinger, special education teacher at Union High School, for the period February 21, 2009 through the end of the 2008-2009 school year.

P-11. APPROVE AGREEMENT – UNION TOWNSHIP ASSOCIATION OF SCHOOL ADMINISTRATORS

That the board approve agreement with the Union Township Association of School Administrators in accordance with the information appended to these minutes.

P-12. APPROVE AGREEMENT – UNION TOWNSHIP PART-TIME TRANSPORTATION ASSOCIATION

That the board approve agreement with the Union Township Part-Time Transportation Association in accordance with the information appended to these minutes.

PERSONNEL COMMITTEE

P-13. APPROVE UNPAID LEAVE – DOOLEY

That the board approve unpaid leave for Amy Dooley, special education teacher at Livingston/Battle Hill Schools, for the period January 7 through March 8, 2009.

DISCUSSION:

None

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None MOTION WAS CARRIED

APPROVAL OF BILLS

Moved by Mr. Helmstetter, seconded by Mr. Abraham that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None MOTION WAS CARRIED

UNFINISHED BUSINESS

None

NEW BUSINESS

Mr. Perkins presented a proposed resolution of the Township of Union Board of Education commemorating the inauguration of Barack H. Obama as President of the United States of America and issuing a call for action. He read the following resolution into the record:

NEW BUSINESS

*RESOLUTION OF THE TOWNSHIP OF UNION BOARD OF EDUCATION
COMMEMORATING THE INAUGURATION OF BARACK H. OBAMA AS PRESIDENT
OF THE UNITED STATES OF AMERICA AND ISSUING A CALL FOR ACTION*

WHEREAS, at noon today, Barack H. Obama became the 44th President of the United States of America; and

WHEREAS, President Obama is the first African American to occupy that position; and

WHEREAS, the inauguration of President Obama has been described by the news media around the world as an historic event of enormous proportions; and

WHEREAS, the economies of the United States and of other countries are in crisis, and the United States is involved in two wars, and other events have occurred such that we are in a particularly turbulent time in our history; and

WHEREAS, in his inaugural address, President Obama has issued a call for all to act as responsible citizens in making efforts to help the country through these troubled times; and

WHEREAS, President Obama has particularly issued a call for parents to take a responsible role in the education of their children; and

WHEREAS, this Board of Education, as a body of elected volunteer citizens, has determined that President Obama's call for responsible citizenship is best emphasized by the conduct of its regularly scheduled agenda meeting; and

WHEREAS, it is appropriate at such meeting to commemorate the inauguration of President Obama, and to reinforce his call for the active involvement of parents, guardians, teachers, administrators and the community in the education of the children of this school district.

NOW, THEREFORE, BE IS RESOLVED that the Board of Education of the Township of Union hereby marks and commemorates the inauguration of President Obama as a most significant historic event; and

BE IS FURTHER RESOLVED that the Board of Education of the Township of Union vigorously encourages the active participation of the parents and guardians of all children attending the schools of the Township of Union School District to be actively involved in the support of the education of those children.

DATED: January 20, 2009

Moved by Mr. Perkins, seconded by Mr. Manochio that the foregoing resolution be adopted:

DISCUSSION:

Mrs. McNeil said that she commended Mr. Perkins for presenting the resolution for adoption by the board. She said that after watching and listening to President Obama's inaugural speech that he is definitely motivating the community and that is why she wanted everyone included in the resolution. Mr. Perkins said that he appreciated the input from Mrs. McNeil.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio,
Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None MOTION WAS CARRIED

COMMENTS FROM THE PUBLIC

None

MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Helmstetter, seconded by Mr. Abraham, that the meeting be adjourned at 7:20 p.m.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio,
Mrs. McNeil, Mr. Perkins, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None MOTION WAS CARRIED

Respectfully submitted,

JAMES J. DAMATO
BOARD SECRETARY

RESOLUTION OF THE
TOWNSHIP OF UNION BOARD OF EDUCATION
COMMEMORATING THE INAUGURATION OF BARACK H. OBAMA AS
PRESIDENT OF THE UNITED STATES OF AMERICA
AND ISSUING A CALL FOR ACTION

WHEREAS, at noon today, Barack H. Obama became the 44th President of the United States of America; and

WHEREAS, President Obama is the first African American to occupy that position; and

WHEREAS, the inauguration of President Obama has been described by the news media around the world as an historic event of enormous proportions; and

WHEREAS, the economies of the United States and of other countries are in crisis, and the United States is involved in two wars, and other events have occurred such that we are in a particularly turbulent time in our history; and

WHEREAS, in his inaugural address, President Obama has issued a call for all to act as responsible citizens in making efforts to help the country through these troubled times; and

WHEREAS, President Obama has particularly issued a call for parents to take a responsible role in the education of their children; and

WHEREAS, this Board of Education, as a body of elected volunteer citizens, has determined that President Obama's call for responsible citizenship is best emphasized by the conduct of its regularly scheduled agenda meeting; and

WHEREAS, it is appropriate at such meeting to commemorate the inauguration of President Obama, and to reinforce his call for the active involvement of parents, guardians, teachers, administrators and the community in the education of the children of this school district.

NOW, THEREFORE, BE IS RESOLVED that the Board of Education of the Township of Union hereby marks and commemorates the inauguration of President Obama as a most significant historic event; and

BE IS FURTHER RESOLVED that the Board of Education of the Township of Union vigorously encourages the active participation of the parents and guardians of all children attending the schools of the Township of Union School District to be actively involved in the support of the education of those children.

DATED: January 20, 2009

