

TO ALL BOARD OF EDUCATION MEMBERS:

The regular meeting of the Board of Education of the Township of Union will be held on Tuesday, June 17, 2008 at 7:00 p.m. at Union High School, Union, New Jersey 07083.

The regular meeting of the Board of Education of the Township of Union was held at Union High School on Tuesday, June 17, 2008 at 7:00 p.m. pursuant to notice sent to each member.

PRESENT AT ROLL CALL: Mr. Gary Abraham, Mr. Manuel Figueiredo, Mrs. Linda Gaglione, President; Mr. Steven Helmstetter, Mr. Anthony Manochio, Mrs. Versie McNeil, Mr. Francis Perkins, Mr. Steve Ruhl, and Mrs. Judy Salazar

ABSENT AT ROLL CALL: None

Mr. Abraham led the board members and audience in the Pledge of Allegiance.

The secretary read the statement required under the "Open Public Meeting Act", a copy of which is on file in the office of the secretary.

APPROVAL OF MINUTES:

Moved by Mr. Manochio, seconded by Mr. Ruhl that the minutes of the Executive Session of May 13, 2008 and the worksession of May 13, 2008 be adopted:

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, and Mrs. Salazar
NAY: None
ABSTAIN: Mr. Abraham, Mrs. Gaglione MOTION WAS CARRIED

Moved by Mr. Manochio, seconded by Mr. Ruhl that the minutes of the Regular Meeting of May 20, 2008 be adopted:

AYE: Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: Mr. Abraham, Mr. Helmstetter, Mr. Figueiredo
MOTION WAS CARRIED

COMMUNICATIONS:

LETTER OF RESIGNATION – WHITE

Cathy L. White, Family and Consumer Science teacher at Union High School, submitted a letter of resignation for the purpose of retirement, effective July 1, 2008.

LETTER OF RESIGNATION – SCRETCHEN

Tomasine Scretchen, part-time bus driver, submitted a letter of resignation for the purpose of retirement, effective July 1, 2008.

LETTER OF RESIGNATION – MC DONAGH

Michael McDonagh, physical education teacher at Union High School, submitted a letter of resignation from Michael McDonagh, effective July 1, 2008.

LETTER OF RESIGNATION – BEIGHTOL

Jennifer L. Beightol, Industrial Arts teacher at Union High School, submitted a letter of resignation, effective July 1, 2008.

LETTER OF RESIGNATION – SAGLIMBENE

Ronald Saglimbene, Science teacher at Union High School, submitted a letter of resignation, effective July 1, 2008.

REQUEST FOR MATERNITY LEAVE – RESTIVO-GING

Donna Restivo-Ging, District Technology Coordinator, submitted a letter dated June 12, 2008 requesting maternity leave for the period July 7th through August 1st, 2008.

REQUEST FOR UNPAID EXTENDED FAMILY LEAVE – FRY

Robyn Fry, teacher at Central-Five/Jefferson School, submitted a letter dated June 3, 2008, requesting unpaid extended family leave for the period September 2nd through November 2nd, 2008.

LETTER OF RESIGNATION – CHIMENTI

Jodi Chimenti, teacher at Franklin School, submitted a letter of resignation, effective July 1, 2008.

LETTER OF RESIGNATION – FRENCH

Kathleen French, Director of Special Services, submitted a letter of resignation, effective August 1, 2008.

SUPERINTENDENT'S REPORT

Dr. Jakubowski gave his Superintendent's Report a copy of which is appended to these minutes.

Dr. Jakubowski introduced Ms. Dunn, the district's Business Administrator. He said that she had been honored this year as "Business Administrator of the Year" for the State of New Jersey. Dr. Jakubowski said that Ms. Dunn would be making a special presentation to one of this year's graduating seniors. Ms. Dunn thanked the board for the opportunity to make the presentation this evening. She said that she was honored to be chosen as the New Jersey School Business Administrator of the Year by her constituents throughout the State and along with honor, she was being able to award a \$1500 scholarship to a graduating senior of the school of her choice. Ms. Dunn said that she did have some criteria for choosing the recipient of this scholarship and she was given a number of resumes by the high school guidance department and from them she was able to make her choice. She introduced John Roszkowski and his mother for the presentation. Ms. Dunn said that it was easy to determine that John met her criteria for this award. She said that he was a genuine individual and a personable young man who had an exemplary resume which fit her criteria. Ms. Dunn said that she looked for leadership, business skills and a future to lead, develop and have academic achievement. She said that John is 8th in weighted average in his class with a 4.5 average and he has taken over six (6) academic courses during Junior and Senior year when most students only take five (5). Ms. Dunn said that he has been busy studying calculus, trigonometry, AP and Honors courses. She said that John is passionate about soccer, which was one of her criteria and John has not only been on the Varsity Soccer Team for four years, he is also a member of the Sports Factory Academy, which is a traveling soccer team. Ms. Dunn said that along with playing soccer, John is a member of the National Honor Society, the National German Honor Society and is a recipient of the Stueben Award. She said that John would also come to school early in order to do peer tutoring. Ms. Dunn said that the most special thing about choosing John for this award is that he is a first generation college student in his family. Ms. Dunn said that as Business Administrator of the Year she has seen that after many years, her accomplishments have been recognized by her peers and it is so rewarding. She commended John and she hoped that someday he would be in her position. Ms. Dunn also thanked John's Mom and Dad for doing a

SUPERINTENDENT'S REPORT

wonderful job in raising him to be the person that he is. She said that John would be attending George Washington University next year and her daughter was a graduate of that school. Ms. Dunn presented John with a check for \$1500 to further his college education on behalf of herself as School Business Administrator of the Year through the New Jersey Association of School Business Officials. John thanked Ms. Dunn for recognizing him as an excellent scholar and the teachers and staff who helped him through his four years at Union High School. He also thanked his parents for their hard work and sacrifice that he was able to be here. Dr. Jakubowski added that John had been accepted at George Washington University, Rutgers University, Rensselaer Polytechnic Institute, College of Holy Cross, St. Joseph's and St. John's University. He wished John the best of everything.

Dr. Jakubowski introduced Mrs. Rago from Union High School. Mrs. Rago said that the group would be performing a program which they performed in a competition in California in one of the largest competitions that the school has ever entered between 45 and 50 other schools participating. She said that this group of students came in first place with a superior rating for show choir and first place out of every choir that performed; there were about sixty choirs that competed. Mrs. Rago said that the group also received the Adjudicators Award, which is a special award given when the judges feel that they are watching an exemplary performance and this placed the group in the top 5% in the United States and Canada. She said that along with the scores of the Marching Band and the Concert Band, who were also exemplary in the competition, the entire group won the entire competition overall and received the Sweepstakes Award. Mrs. Rago said that the group would be performing selections from their show based on the show *"Hairspray"*. Dr. Jakubowski congratulated Ms. Muller who won the award at Rising Stars at the Papermill Playhouse for Outstanding Pit along with Ms. Abate. He congratulated _____ won for outstanding female lead. Dr. Jakubowski also congratulated James Moesser, the musical director at Union High School who during his first year did an outstanding job. He said that there were about 100 schools involved with the Papermill Playhouse Rising Star Program and Union High School had 16 nominations this year. Dr. Jakubowski said that he was very proud of the young people involved in the musical productions this year.

Mrs. Gaglione congratulated the show choir on their performance in California and for putting Union High School on the map. She also wished all the seniors in the group best of luck in their future endeavors.

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

None

EDUCATION/STUDENT DISCIPLINE COMMITTEE

Motion by Mr. Figueiredo, seconded by Mrs. McNeil that the following resolutions be adopted:

E-1. AMEND LIST OF STUDENTS REMOVED FROM THE ROLLS

That approval be given to amend the list of students removed from the rolls [three (3) students exited during the period May 1, 2008 through May 31, 2008; a total of sixty-two (62) students have been removed from the rolls for the 2007-2008 school year] who are not domiciled in this school district and one (1) students who will be allowed to complete the 2007-2008 school year in accordance with the information appended to the non-public portion of these minutes.

E-2. AMEND 2008-2009 OUT-OF-DISTRICT ATYPICAL STUDENT PLACEMENT LIST

That approval be given to amend the 2008-2009 Out-of-District Atypical Student Placement, Exit Lists and tuitions in accordance with the information appended to the non-public portion of these minutes.

E-3. APPROVE RENEWAL OF STUDENT ACCIDENT INSURANCE FOR 2008-2009 SCHOOL YEAR – BOLLINGER INSURANCE

That the board approve renewal of Student Accident Insurance for the 2008-2009 school year with Bollinger Insurance, 101 JFK Parkway, Short Hills, New Jersey 07078 at an annual premium of \$39,996.00 in accordance with the information appended to these minutes. (There is a \$5,217.00 increase in the previous year's premium.)

E-4. APPROVE PARENT/PUPIL TRANSPORTATION CONTRACT FOR 2008-2009 SCHOOL YEAR

That the board approve parent/pupil transportation contract for the 2008-2009 school year to transport a student from Lakeview School, Edison, New Jersey from July 1, 2008 through June 30, 2009 at a rate of \$70 per day. (There is no increase in the rate from 2007-2008 school year)

E-5. APPROVE NEW COURSE GUIDES

That the Board approve new course guides in accordance with the information appended to these minutes.

E-6. APPROVE NEW TEXTBOOKS

That the Board approve new textbooks in accordance with the information appended to these minutes.

EDUCATION/STUDENT DISCIPLINE COMMITTEE

E-7. AUTHORIZE ADMINISTRATION OF NONPUBLIC IDEA-B FUNDS – UNION COUNTY EDUCATIONAL SERVICES COMMISSION

That the Board authorize Union County Educational Services Commission to administer the district's Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) funds, both preschool and basic, pursuant to the requirements for the Individuals with Disabilities Education Act and Grant Application on behalf of the Board, effective September 1, 2008 until August 31, 2009. The Board agrees to pay the Commission the full amount of the Nonpublic School IDEA-B grant funding in support of the Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B which shall include the 5% administrative cost, by September 30, 2008 or by the date that the IDEA-B Aid is received. It is understood that the Commission will provide services for all of the eligible Nonpublic schools identified by the district's grant application, in accordance with the information appended to these minutes.

E-8. APPROVE AJROTC STUDENTS TO ATTEND AJROTC LEADERSHIP TRAINING EXERCISE

That the Board approve approximately 100 AJROTC students from Union High School, two (2) faculty members and six (6) chaperones to attend AJROTC Leadership Training Exercise at Stony Acres, PA from October 3rd through October 5th, 2008 in accordance with the information appended to these minutes. (Transportation and training costs are budgeted; all other costs will be covered by student fundraising.)

DISCUSSION

Mr. Perkins said that at the worksession he has asked for information concerning Stony Acres. Mrs. Gaglione said that additional information was sent home with the agenda. Mr. Perkins wanted to know who "Stony Acres" was. Dr. Jakubowski said that Stony Acres is a campsite where groups go for retreats, etc. Mr. Perkins said that he had also asked about liability coverage. Dr. Jakubowski said that Stony Acres has liability as a campsite and our students have liability coverage from being a member of a school group. Mr. Damato stated that the district issues insurance certificates to the companies that have our students as "guests" or attendees at conferences or events. He said in this case, the district will be providing Stony Acres with an insurance certificate between now and October. Mr. Tatum said that he found out that Stony Acres is a training facility and it is owned by East Stroudsburg University.

EDUCATION/STUDENT DISCIPLINE COMMITTEE

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
 NAY: None
 ABSTAIN: Mr. Abraham

MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE

Moved by Mr. Helmstetter, seconded by Mr. Manochio that the following resolutions be adopted:

- F-1. ACCEPT TREASURER’S REPORT
That the Treasurer’s Report dated May 31, 2008 be accepted.
- F-2. ACCEPT SECRETARY’S REPORT
That the Secretary’s Report dated May 31, 2008 be accepted.
- F-3. CERTIFY TREASURER’S AND SECRETARY’S REPORTS
Pursuant to N.J.A.C. 6A:23-2.11(a), I certify that as of May 31, 2008 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

 James J. Damato, Board Secretary

 Dated

Pursuant to *N.J.A.C. 6A:23-2.2(h)*, we certify that as of May 31, 2008 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of *N.J.A.C. 6A:23-2.2(d)3* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

- F-4. APPROVE LINE ITEM TRANSFERS
That the Board approve line item transfers in accordance with the information appended to these minutes.

F-5. CONCUR WITH INVESTMENTS

That the Board concur with the investments made by the Business Administrator as follows:

Mature Date	Purchase Date	Number of Days	Amount	Invest. Held by	Home A/C Account	Interest Rate	Estimated Income
06/17/08	05/20/08	28	900,000	Investors	UCNB Café	3.01%	2,107.00
06/17/08	05/20/08	28	1,000,000	Investors	Unity SUI	3.01%	2,341.00
06/17/08	05/20/08	28	18,000,000	Investors	UCNB OP AC	3.01%	42,140.00
06/17/08	05/20/08	28	2,500,000	Investors	UCNB Jan03 Bond	3.01%	5,852.78
06/17/08	05/20/08	28	900,000	Investors	UCNB Cap. Res.	3.01%	2,107.00
06/17/08	05/20/08	28	17,500,000	Investors	UCNB EBS CAST	3.01%	40,969.44

F-6. APPROVE CLOSING OF BANK ACCOUNT – UNION TOWNSHIP BOARD OF EDUCATION WORKERS COMPENSATION CLAIMS – JPMORGAN CHASE BANK

That the board approve closing Union Township Board of Education Workers Compensation Claims account currently at JPMorgan Chase Bank, Account No. 000000777666537 and transferring balance of \$594.51 into the district’s General Fund Account.

F-7. APPROVE THE ATTACHED LIST OF CONTRACTS AND/OR PURCHASE ORDERS PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)*

The committee recommends and I so move that the board approve the attached list of contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* in accordance with the information appended to these minutes.

F-8. APPROVE TUITION RATES FOR THE 2008-2009 SCHOOL YEAR

The committee recommends and I so move that the board approve tuition rates for the 2008-2009 school year as follows:

Pre-School (non-resident)	\$ 4,631.50
Pre-School Disabled (part-time)	12,142.00
Pre-School Disabled (full-time)	29,509.00
Kindergarten	9,263.00
Elementary School (Grades 1-5)	10,898.00
Middle School (Grades 6-8)	10,906.00
High School (Grades 9-12)	11,255.00
Cognitive Moderate	16,245.00
LLD (Learning/Language Disabled)	17,214.00
MD (Multiple Disabilities)	28,368.00
Autism	31,805.00

FISCAL AND PLANNING COMMITTEE

F-9. APPROVE DISTRICTWIDE TRAVEL AND RELATED EXPENSES PURSUANT TO THE REQUIREMENTS OF *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250

That the Board approve districtwide travel and related expenses pursuant to the requirements of *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250 and in accordance with the information appended to these minutes.

F-10. ACCEPT CARL D. PERKINS GRANT ALLOCATION FOR FY09

That the Board accept Carl D. Perkins Grant Allocation for FY09 in the net amount of \$45,891 in accordance with the information appended to these minutes.

F-11. ACCEPT DONATIONS

That the Board accept donations in accordance with the information appended to these minutes.

F-12. APPROVE DECREASE OF PURCHASE ORDER NO. 08-01903 – MORRIS UNION JOINTURE COMMISSION

That the Board approve the decrease Purchase Order No. 08-01903 to Morris Union Jointure, 340 Central Avenue, New Providence, New Jersey in the amount of \$200,000 from \$530,000 to \$330,000 in accordance with the information appended to these minutes.

F-13. APPROVE INCREASE OF PURCHASE ORDER NO. 08-01894 – GOALS ACHIEVED

That the Board approve the increase of P.O. No. 08-01894 to Goals Achieved, Joanne C. Timpano, P.O. Box 952, Union, New Jersey in the amount of \$21,000 from \$55,000 to \$76,000 due to an increase in the number of students requiring occupational therapy services in accordance with the information appended to these minutes.

F-14. APPROVE INCREASE OF PURCHASE ORDER NO. 08-01887 – JENNIFER MITCHELL

That the Board approve the increase of P.O. No. 08-01887 to Jennifer Mitchell, 2096 Grand Street, Scotch Plains, New Jersey in the amount of \$700 from \$3,000 to \$3,700 due to an increase of speech language services for a district student in accordance with the information appended to these minutes.

FISCAL AND PLANNING COMMITTEE

F-15. ESTABLISH MAINTENANCE RESERVE ACCOUNT

That the Board establish a maintenance reserve account and approve transfer of \$250,000 from anticipated current year fund balance in accordance with the formal resolution appended to these minutes.

F-16. ESTABLISH EMERGENCY RESERVE ACCOUNT

That the Board establish an emergency reserve account and approve transfer of \$250,000 from anticipated current year fund balance in accordance with the formal resolution appended to these minutes.

DISCUSSION

None

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: Mr. Abraham

MOTION WAS CARRIED

OPERATIONS COMMITTEE

Moved by Mr. Ruhl, seconded by Mr. Helmstetter that the following resolutions be adopted:

O-1. REPORT RECEIPT OF BIDS

Report receipt of bids received on May 22, 2008 for Janitorial Supplies for the 2008-2009 school year; bids received on May 29, 2008 for Science Supplies for the 2008-2009 school year; for Electrical Supplies for the 2008-2009 school year; for HVAC Supplies for the 2008-2009 school year; bids received on June 5, 2008 for Art Supplies for the 2008-2009 school year; for Plumbing Supplies for the 2008-2009 school year; for Automotive Supplies for the 2008-2009 school year and Music Supplies for the 2008-2009 school year and bids received on June 13, 2008 for proposed Field Turf Conversion, Union High School, Cooke Memorial Field.

OPERATIONS COMMITTEE

O-2. AWARD SUPPLY BIDS FOR THE 2008-2009 SCHOOL YEAR
That the board award supply bids for the 2008-2009 school year as follows:

Janitorial Supplies

Central Poly	\$	324.90
Joseph Gartland		415.00
Unipak		15,040.00
A&M Industrial		3,172.47
Eagle Mfg		7,054.84
Madsen & Howell		15,922.36
Scoles		<u>231,404.57</u>
TOTAL	\$	273,334.14

HVAC Supplies

A&M Industrial	\$	1,980.42
Johnstone Supply		22,583.63
Nutley Cooling		<u>426.00</u>
TOTAL	\$	24,990.05

Electrical Supplies

A&M Industrial	\$	27.84
Jewel Electric		14,762.14
Turtle & Hughes		<u>1,558.97</u>
TOTAL	\$	16,348.95

Science Supplies

Carolina Biological	\$	4,991.76
Flinn Scientific		3,379.79
Sargent-Welch		6,244.28
Science Kit & Boreal		1,624.90
Ward's		1,838.97
Frey Scientific		1,681.43
Fischer Science Ed		<u>4,571.55</u>
TOTAL	\$	24,332.68

Physical Education Supplies

Efingers	\$	2,675.70
Flaghouse		1,012.84
Passons		<u>8,579.51</u>
TOTAL	\$	12,268.05

OPERATIONS COMMITTEE

Nurses Supplies

Efingers	\$	6,789.80
Collins		2,562.29
Henry Schein		8,220.74
MacGill		1,596.72
Medco		<u>5,503.84</u>
TOTAL	\$	24,673.39

Reconditioning of Athletic Uniforms and Equipment – awarded to Schutt Systems, 653 Bushkill Street, Easton, PA 18042 – bid amount not to exceed \$45,000.

Plumbing Supplies

A&M Industrial	\$	1,617.47
Grant Supply		27,742.88
Madsen & Howell		2,102.14
Westside Plumbing		<u>19,915.62</u>
TOTAL	\$	51,378.11

Automotive Supplies

A&M Industrial	\$	5,289.93
Air Brake		224.99
Buywise		13,452.08
Snap On		<u>19,499.04</u>
TOTAL	\$	38,466.04

O-3. APPROVE ADVERTISEMENT FOR DISPOSAL OF EQUIPMENT

That the board approve advertisement for disposal of the following equipment, which is no longer functional and deemed unserviceable for school use in accordance with information appended to these minutes. If equipment is not sold, it will be disposed of as scrap.

O-4. ACCEPT PROPOSAL FOR ARCHITECTURAL SERVICES FOR PROPOSED RESURFACING OF FIVE (5) TOT LOTS AT VARIOUS ELEMENTARY SCHOOLS – POTTER ARCHITECTS

The committee recommends and I so move that the board accept proposal for proposed resurfacing of five (5) Tot Lots at various elementary schools from Potter Architects, 410 Colonial Avenue, Union, New Jersey in an amount not to exceed \$34,800 in accordance with the information appended to these minutes.

O-5. ACCEPT PROPOSAL FOR ARCHITECTURAL SERVICES FOR PROPOSED HOME BLEACHER RENOVATIONS AT COOKE MEMORIAL FIELD – POTTER ARCHITECTS

The committee recommends and I so move that the board accept proposal for proposed home bleacher renovations at Cooke Memorial Field from Potter Architects, 410 Colonial Avenue, Union, New Jersey in an amount not to exceed \$43,700 in accordance with the information in the hands of each board member.

O-6. AWARD BID FOR PROPOSED FIELD TURF CONVERSION, UNION HIGH SCHOOL COOKE MEMORIAL FIELD – FLANAGAN’S CONTRACTING GROUP, INC.

The committee recommends and I so move that the board award bid for proposed Field Turf Conversion Union High School, Cooke Memorial Field to Flanagan’s Contracting Group, Inc., 90 Old Camplain Road, Hillsborough, New Jersey for a base bid in the amount of \$768,280; plus Alternate A-1 in the amount of \$67,386 for a total bid in the amount of \$835,666.

DISCUSSION:

None

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: Mr. Abraham

MOTION WAS CARRIED

PERSONNEL COMMITTEE

Moved by Mr. Manochio, seconded by Mr. Ruhl that the following resolutions

P-1. APPROVE PERSONNEL ACTIONS

That the Board approve personnel actions in accordance with the information appended to these minutes.

P-2. ACCEPT LETTERS OF RESIGNATION

That the Board accept letters of resignation from the following staff:

(a) Cathy L. White, Family and Consumer Science teacher at Union High School, effective July 1, 2008; (b) Tomasine Sretchen, part time bus driver, effective July 1, 2008; (c) Michael McDonagh, physical education teacher at Union High School, effective July 1, 2008; (d) Jennifer Beightol, Industrial arts teacher at Union High School, effective July 1, 2008; (e) Ronald Saglimbene, Science teacher at Union High School, effective July 1, 2008; (f) Jodi Chimenti, teacher at Franklin School, effective July 1, 2008 and (g) Kathleen French, Director of Special Services, effective August 1, 2008.

P-3. APPROVE PAYMENT TO STAFF TO MONITOR UNION HIGH SCHOOL GRADUATION

That the Board approve payment to staff to monitor Union High Graduation on June 19, 2008 at a rate of \$58.00 per person in accordance with the information appended to these minutes.

P-4. APPROVE PAYMENT FOR RECORDING AND TRANSCRIPTION OF MINTUES OF RESIDENCY COMMITTEE MEETINGS – HUBBARD

That the board approve Donna Hubbard to record and transcribe the minutes of Residency Committee meetings as assigned, effective July 1, 2008 through June 30, 2009 at a rate of \$250 per meeting.

P-5. REAPPOINT TREASURER OF SCHOOL MONIES – CYBURT

That the board reappoint Debra Cyburt as Treasurer of School Monies for the 2008-2009 school year at an annual salary of \$ 3,600.

P-6. REAPPOINT ADA/FACILITY COORDINATOR, IPM COORDINATOR, INDOOR AIR QUALITY COORDINATOR AND AHERN DESIGNATED PERSON FOR 2008-2009 – MAGLIACANO

That the board reappoint Anthony Magliacano as ADA/Facility Coordinator, IPM Coordinator, Indoor Air Quality Coordinator and AHERA designated person, for the 2008-2009 school year at no cost to the District.

P-7. REAPPOINT AFFIRMATIVE ACTION OFFICER FOR AWARDING CONTRACTS FOR THE 2008-2009 SCHOOL YEAR – DAMATO

That the board reappoint James J. Damato, as Affirmative Action Officer for awarding contracts for the 2008-2009 school year under PL1975, c. 127, at no cost to the District.

P-8. APPOINT CUSTODIAN OF SCHOOL RECORDS FOR THE 2008-2009 SCHOOL YEAR

That the board appoint James J. Damato, as Custodian of School Records for the 2008-2009 school year at no cost to the District.

P-9. APPROVE PAYMENT TO REVIEW MEDICAL RECORDS OF SUMMER REGISTRANTS – KRANTZ

That the board approve payment to Laurie Krantz, Livingston School nurse, to review medical records of summer registrants at a rate of \$43.17 per hour not to exceed seventy-five (75) hours or \$3,237.75 from July 1st through August 31st, 2008.

P-10. REAPPOINT STAFF FOR 2008-2009 SCHOOL YEAR

That the board reappoint principals, supervisors, directors, teachers, security monitors, classroom assistants, cafeteria/playground aids, custodians, maintainers and transportation employees, twelve-month secretaries, ten-month secretaries, confidential secretaries and central office personnel for the 2008-2009 school year in accordance with the information appended to these minutes.

P-11. APPOINT BOARD ATTORNEY FOR 2008-2009 SCHOOL YEAR – DAMATO

That the board appoint James J. Damato, as Board Attorney for the 2008-2009 school year at an annual salary of \$31,500 in accordance with the information appended to these minutes.

P-12. APPOINT POLICE FOR PRE AND POST GRADUATION BUILDING AND GROUNDS SECURITY

That approval be given to appoint police for pre and post graduation building and grounds security and graduation security at an hourly rate of \$22 per hour per patrolman and \$24 per hour for supervisor.

P-13. APPROVE PAYMENT FOR REVIEW OF SPORTS PHYSICALS

That the board approve payment to the following nurses to perform review sports physicals as follows: (a) Rosemary Nardo at a rate of \$30 per hour not to exceed forty (40) hours or \$1,200 and (b) Gayle Sumner at a rate of \$30 per hour not to exceed sixty (60) hours or \$1,800 for the period July 1st through August 31st, 2008.

P-14. APPROVE PAYMENT FOR SUMMER ATHLETIC TRAINER – BERRY

That the board approve payment to Margaret Berry as summer athletic trainer at a rate of \$30 per hour not to exceed 100 hours or \$3,000.

PERSONNEL COMMITTEE

P-15. APPROVE PAYMENT FOR TELEVISION BROADCASTING AFTERSCHOOL FOR THE 2008-2009 SCHOOL YEAR

That the board approve payment to Karen Gainey, Christopher Capodice and Steven Geller for television broadcasting coverage for after school hours during the 2008-2009 school year at a per person rate of \$40 per hour.

P-16. APPROVE PAYMENT FOR PRINTING SERVICES FOR 2008-2009 SCHOOL YEAR – SHAFFER

That the board approve payment to John Shaffer for printing services during the 2008-2009 school year at a rate of \$30.00 per hour.

P-17. APPOINT AFFIRMATIVE ACTION OFFICER; ASSISTANT AFFIRMATIVE ACTION OFFICER AND AFFIRMATIVE ACTION OFFICER FOR CLASSROOM PRACTICES FOR THE 2008-2009 SCHOOL YEAR

That the board appoint Gregory A. Tatum, as Affirmative Action Officer; Edward Gibbons as Assistant Affirmative Action Officer and Ben Kloc as Affirmative Action Officer for classroom practices for the 2008-2009 school year at no cost to the District.

P-18. APPROVE PAYMENT FOR SAT/PSAT TESTING COORDINATION FOR 2008-2009 SCHOOL YEAR – WILEZOL

That the board approve payment to Ellen Wilezol as SAT/PSAT Testing Coordinator at a rate of \$30 per hour not to exceed fifty (50) hours or \$1500 for the 2008-2009 school year.

P-19. APPROVE SUBSTITUTE/HOME INSTRUCTION LIST AND SUBSTITUTE CUSTODIANS FOR THE 2008-2009 SCHOOL YEAR

That the 2008-2009 school year Substitute/Home Instruction List, and substitute custodians be approved in accordance with the information appended to these minutes.

P-20. APPROVE PAYMENT TO SUMMER 2007 GUIDANCE COUNSELOR – WILEZOL

That the board approve payment to Ellen Wilezol a Summer Guidance Counselor stipend of \$3,312 for summer 2007.

P-21. AUTHORIZE SUPERINTENDENT TO APPOINT STAFF IN JULY AND AUGUST 2008

That the board authorize the Superintendent to appoint staff in July and August 2008. These appointments shall be upon the recommendation of the Superintendent and shall be ratified at the next regular meeting of the Board.

P-22. APPROVE PAYMENT TO STAFF FOR FACILITATOR TRAINING ON JUNE 12, 2008

That the board approve payment to staff for facilitator training on June 12, 2008 at a rate of \$80 per person in accordance with the information appended to these minutes.

P-23. APPROVE PAYMENT TO STAFF PRESENTERS AT NEW TEACHER IN-SERVICE ON AUGUST 27, 2008

That the board approve payment to staff who will be presenters at New Teacher In-Service on August 27, 2008 at a rate of \$40 per hour in accordance with the information in the hands of each board member.

P-24. AMEND SUBSTITUTE/HOME INSTRUCTION LIST; SUBSTITUTE CUSTODIANS, SUBSTITUTE CAFETERIA/PLAYGROUND AIDES, TEACHER ASSISTANTS AND SECRETARIES FOR 2007-2008 SCHOOL YEAR

That the Board amend Substitute/Home Instruction List; Substitute Custodians, Substitute Cafeteria/Playground Aides, Teacher Assistants and Secretaries for the 2007-2008 school year in accordance with the information appended to these minutes.

P-25. APPROVE MATERNITY LEAVE – RESTIVO-GING

That the board approve maternity leave for Donna Restivo-Ging, District Technology Coordinator for the period July 7th through August 1st, 2008.

P-26. REAPPOINT RESIDENCY INVESTIGATORS

That the board reappoint residency investigators for the period July 1st, 2008 through June 30th, 2009 at a rate of \$20 per hour as follows: (a) Maria Schmitberg – not to exceed seventy (70) hours or \$1400 per month; (b) Anthony Martino – not to exceed seventy (70) hours or \$1400 per month; (c) James Ford – not to exceed fifty (50) hours or \$1,000 per month; (d) Thomas Sheridan – not to exceed fifty (50) hours or \$1,000 per month.

P-27. APPROVE CURRICULUM WRITING TEAMS

That the board approve Curriculum Writing Teams at a rate of \$20 per hour per person not to exceed fifteen (15) hours or \$300 in accordance with the information appended to these minutes.

P-28. APPROVE PAYMENT TO STAFF – PRE/POST GRADUATION SECURITY

That the board approve payment to the following staff for pre/post graduation security in the amount of \$22.00 per hour: (a) Tony Stewart (b) Carmen Marano; (c) Joe Florio (d) Johnny Desrosiers; (e) Carlos Esquivel and (f) Dorothy Stewart.

P-29. ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES – WILENTZ, GOLDMAN & SPITZER, P.A.

That the board accept proposal for professional services from Wilentz, Goldman & Spitzer, P.A., 90 Woodbridge Center Drive, Woodbridge, NJ 07095 for Bond Counsel Services for the 2008-2009 school year; in accordance with fee schedule and information appended to these minutes.

P-30. ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES – APRUZZESE, MCDERMOTT, MASTRO & MURPHY, P.C.

That the board accept proposal for professional services from Apruzzese, McDermott, Mastro & Murphy, P.C., 25 Independence Boulevard, Warren, NJ 07059 for legal services for the 2008-2009 school year at a rate of \$180 per hour in accordance with the information appended to these minutes.

P-31. ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES – WEINER LESNIAK, LLP

That the board accept proposal for professional services from Weiner Lesniak, LLP, 629 Parsippany Road, Parsippany, NJ 07054 for legal services for the 2008-2009 school year at a rate of \$150 per hour for attorneys and \$65 per hour for paralegals in accordance with the information appended to these minutes.

P-32. ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES – SUPLEE, CLOONEY & COMPANY, CERTIFIED PUBLIC ACCOUNTS

That the board accept proposal for professional services from Suplee, Clooney & Company, Certified Public Accountants, 308 East Broad Street, Westfield, NJ 07090 for accounting and auditing services in connection with statutory audit of fiscal year 2007-2008 at a fee not to exceed \$47,925 in accordance with the information appended to these minutes.

P-33. ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES – POTTER ARCHITECTS, LLC

That the board accept proposal for professional services from Potter Architects, LLC, 410 Colonial Avenue, Union, NJ 07083 for architectural services for the 2008-2009 school year in accordance with the fee schedule and information appended to these minutes.

P-34. ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES – BIRDSALL SERVICES GROUP, INC.

That the board accept proposal for professional services (Proposal #081527) from Birdsall Services Group, Inc. (formerly PMK Group) 401 Route 73 North, 10 Lake Center, Marlton, NJ 08053 for environmental, engineering and regulatory compliance in accordance with the fee schedule and information appended to these minutes.

P-35. APPOINT INSURANCE BROKER FOR 2008-2009 SCHOOL YEAR – BUSINESS & GOVERNMENTAL INSURANCE AGENCY (BGIA)

That the board appoint Business & Governmental Insurance Agency (BGIA), 900 Route 9 North, Woodbridge, NJ 07095 as the district's insurance broker for the 2008-2009 school year in accordance with the information appended to these minutes.

P-36. ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES – MARQUIS INSURANCE AGENCY

That the board accept proposal for professional services from Marquis Insurance Agency, 900 Route 9 North, Woodbridge, NJ 07095 to provide brokerage services for property/casualty insurance for the 2008-2008 school year in accordance with the information appended to these minutes.

P-37. APPOINT SUPPORT STAFF EMPLOYEES AND CONSULTANTS – HEAD START PROGRAM

That the board approve Head Start Program support staff employees and consultants in accordance with the information appended to these minutes. These salaries are paid through the Head Start grant, at no cost to the local district.

P-38. ADOPT MEMORANDUM OF AGREEMENT – UNION TOWNSHIP ASSOCIATION OF SCHOOL ADMINISTRATORS (UTASA)

That the board adopt the attached Memorandum of Agreement between the Union Township Association of School Administrators (UTASA) and the Township of Union Board of Education in accordance with the information appended to these minutes.

PERSONNEL COMMITTEE

P-39. APPROVE STAFF CHANGES AND/OR ADDITIONS TO EXTENDED SCHOOL YEAR PROGRAM

That the board approve changes and/or additions to the extended school year program for individuals to perform required services and/or attend determination/eligibility IEP meetings for the period July 1st through August 31st, 2008 in accordance with the information appended to these minutes.

P-40. APPROVE LIST OF CERTIFIED THERAPISTS AND EVALUATORS FOR 2008-2009 SCHOOL YEAR

That the board approve list of certified therapists and evaluators to provide services for district students, as recommended by the IEP teams, for the period July 1st 2008 through June 30, 2009 in accordance with the information appended to these minutes. All amounts listed are "not to exceed" amounts.

P-41. APPROVE UNPAID FAMILY LEAVE – FRY

That the board approve unpaid family leave for Robyn Fry, teacher at Central-5/Jefferson School, for the period September 2nd through November 2nd, 2008.

DISCUSSION

Dr. Jakubowski said that there were several names which were omitted on resolution P-1, which would be added this evening.

Mr. Manochio asked about the "not to exceed" amounts that were listed in connection with resolution P-40. Mr. Damato stated that on the backup information provided there are amounts listed. He said that these were all "not to exceed" amounts.

Dr. Jakubowski said that with regard to resolution P-26 because only two of the district's four residency investigators work in July and August, their hours have been increased. He said that if necessary, hours for the other two investigators would be increased in September. Dr. Jakubowski said that at one time the district had seven investigators and now there are only four. He said that the seventy hours will be "piloted" over the summer to see if the additional hours would be necessary.

Mrs. Gaglione asked if the additional names added to the agenda by Dr. Jakubowski would be voted on tonight. Mr. Damato said that they would.

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: Mr. Abraham MOTION WAS CARRIED

APPROVAL OF BILLS

Moved by Mr. Ruhl, seconded by Mr. Helmstetter that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

UNFINISHED BUSINESS

Dr. Jakubowski reminded all board members that graduation would be on Thursday evening and it would begin at 6:30 p.m. He said that all board members were invited to present diplomas to students.

NEW BUSINESS

Mr. Perkins said that following the worksession, he initiated an e-mail to all board members and administrators regarding using the district's and the individual school's websites to better communicate with the community about items of interest. He said that Dr. Jakubowski's discussion about keeping schools open during the recent heat wave was the kind of thing that parents and others would be interested in knowing. Mr. Perkins said that a statement from Dr. Jakubowski on the district's website and perhaps each of the individual schools' sites would have enabled a lot of interested people to know where he and the board stood on closing schools due to the heat wave. He requested that the district take a serious look at better using the website and perhaps even setting up accounts that would enable people to get alerts by e-mail. Mr. Perkins said he understood that not every family in the district has access to the internet, but he was sure that a substantial number did and it would allow the district to reach at least 80% of its constituency with such an arrangement. He said that he did receive responses to his e-mail from two board members supporting this

approach. Mr. Perkins said that he did not believe this would require an inordinate amount of effort to do and it would facilitate communications between the Board, the Superintendent and the district's constituents in the community. Mrs. Gaglione said that she would like to discuss this issue at the Board's August Planning Session, separating it into three different vehicles; one being the website, one being some kind of emergency contact going through cellular phones and the paperless environment. Mr. Perkins said that he thought there should be additional discussion on this matter.

Mr. Figueiredo said that his daughter was fortunate enough to be a part of a writers' workshop at Connecticut Farms Elementary School which was run by Ms. Pikula and Ms. Hrevnak afterschool. He wanted to show the board and the public the finished product of that workshop. Mr. Figueiredo said that the students looked at literature, analyzed it, looked at styles of writing and then wrote themselves. He said that each child received a copy of a published book called "It's a Writer's World" which contains the work of each child along with illustrations. Mr. Figueiredo said that this workshop was a wonderful experience for his daughter and the other students that were able to participate in the afterschool workshop. He said that this shows the kind of work that some of the dedicated teachers in this district are doing by putting out this type of product. Mrs. Gaglione asked if this workshop was funded by an Education Foundation grant. Mr. Figueiredo said that it did.

Dr. Jakubowski said that the scores from NJASK 3rd and 4th grade have come in. He said that the 3rd grade scores districtwide are the highest they have been in seven years and all schools have passed Language Arts and Math. Dr. Jakubowski said that he knew that the 4th grade scores would be a little more challenging and the district did not do as well on them. He said that he believed that when the 3rd and 4th grade scores are bundled together, all of the district's schools will pass Adequate Yearly Progress (AYP). Dr. Jakubowski said he would not know that for sure until the cycle two numbers are received. He said that he believed a lot of the success of these scores was the support of the board with the Success Maker program which is used in the schools. Dr. Jakubowski hoped that with the new reading specialists focusing on first grade next year, the scores will even be better. Mrs. Gaglione said that she has seen the SuccessMaker program in action and it was a very good system to keep the students growing. Mr. Manochio said it was good to know that Dr. Jakubowski was identifying things that were making the district's scores

better. Dr. Jakubowski said that Language Arts is becoming as challenging to the district as Mathematics because the district has a number of students where English is the second language at home. He said that he felt that if the district brought in reading coaches for the three Title I schools as well the three other schools and they focused on first grade because this is the grade level where students really learn to read and worked with classroom teachers to develop reading strategies that the scores would improve even more.

Dr. Jakubowski congratulated all of the students who participated in many activities during the past school year as far as academics, athletics, etc. He said that this district has so many great students who are doing so many great things.

Ms. Dunn thanked the board for allowing her to present her award at the meeting earlier this evening. She wanted to tell the board that tomorrow morning she would be presented to the State Board of Education and making remarks. Ms. Dunn said that she also found out today that she would be making a presentation with the Superintendent of the Year and the Teacher of the Year

COMMENTS FROM THE PUBLIC

None

MOTION FOR EXECUTIVE SESSION

Moved by that the Board go into Executive Session to discuss litigation and personnel matters without the presence of the public in accordance with the provisions of *N.J.S.A. 10:4- 2b*.

The Board will disclose the discussion conducted during the executive session, with notice to the public, when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

BOARD RETURNED TO PUBLIC SESSION AT 9:15 P.M.

LEGAL/RESIDENCY COMMITTEE

Moved by Mrs. McNeil, seconded by Mrs. Salazar that the following resolution be adopted:

L-1. APPROVE MEMORANDUM OF AGREEMENT – ALDI, INC.

That the board approve the Memorandum of Agreement between the Township of Union Board of Education and ALDI, Inc., in accordance with the information appended to these minutes.

AYE: Mr. Figueiredo, Mr. Helmstetter, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: Mr. Abraham
ABSTAIN: Mr. Manochio MOTION WAS CARRIED

MOTION TO ADJOURN

There being no further business before the board, there was a motion by Mr. Helmstetter, seconded by Mr. Ruhl that the meeting be adjourned.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

Respectfully submitted

JAMES J. DAMATO
BOARD SECRETARY