

TO ALL BOARD OF EDUCATION MEMBERS:

The regular meeting of the Board of Education of the Township of Union will be held on Tuesday, July 15, 2008 at 7:00 p.m. at the James Caulfield Administration Building, 2369 Morris Avenue, Union, New Jersey 07083.

The regular meeting of the Board of Education of the Township of Union was held at the James Caulfield Administration Building, 2369 Morris Avenue, Union, New Jersey on Tuesday, July 17, 2008 at 7:00 p.m. pursuant to notice sent to each member.

PRESENT AT ROLL CALL: Mr. Manuel Figueiredo, Mrs. Linda Gaglione, President; Mr. Steven Helmstetter, Mr. Anthony Manochio, Mrs. Versie McNeil, Mr. Francis Perkins, Mr. Steve Ruhl, and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mr. Gary Abraham

Mr. Ruhl led the board members and audience in the Pledge of Allegiance.

The secretary read the statement required under the "Open Public Meeting Act", a copy of which is on file in the office of the secretary.

APPROVAL OF MINUTES

Moved by Mrs. McNeil, seconded by Mr. Manochio that the minutes of the June 9, 2008 worksession, the June 9, 2008 executive session, the June 17, 2008 regular meeting and the June 17, 2008 executive session be adopted:

DISCUSSION:

Mr. Perkins indicated several changes to be made on the minutes of the worksession of June 9, 2008, which were noted by Mr. Damato and the changes would be made before the minutes were posted on the website and put into the permanent minutes.

Dr. Jakubowski said that with regard to discussion at the June 9, 2008 worksession on Resolution P-29 which approved payment to Mrs. Lombardi for her work as the Temporary Assistant Superintendent, he said that he had received a run-down of what she had done during the time that she worked in July. He said that Mrs. Lombardi's day was like every other administrator.

APPROVAL OF MINUTES

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil,
 Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
 NAY: None
 ABSTAIN: None MOTION WAS CARRIED

Moved by Mrs. McNeil, seconded by Mr. Manochio that the minutes of the June 30, 2008 special meeting be adopted:

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil,
 Mr. Perkins, Mrs. Salazar and Mrs. Gaglione
 NAY: None
 ABSTAIN: Mr. Ruhl MOTION WAS CARRIED

COMMUNICATIONS

LETTER OF RESIGNATION – ZULLO

Ann Zullo, districtwide school psychologist/behaviorist, submitted a letter of resignation dated July 2, 2008, effective immediately.

REQUEST FOR MATERNITY LEAVE – VITALE

Kristin Vitale, special education teacher, submitted a request for maternity leave dated May 9, 2008, for the period September 1st through October 7th, 2008.

SUPERINTENDENT’S REPORT

Dr. Jakubowski gave his Superintendent’s Report a copy of which is appended to these minutes.

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

Ms. Churus asked that her name be removed from resolution P-8. She said that she had not been asked to perform this work during the summer and she had spoken to Mr. Petras and he would also not be doing summer work. Dr. Jakubowski said that he was not sure that the teachers listed at Union High School were doing the work either but this was a resolution that had been included in the July agenda for the past few years. He said that the resolution was included on the agenda just in case the need for this work arose over the summer. Dr. Jakubowski said that he would check through the IT Department if

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

Ms. Barsnica and Ms. Lawson are working at the high school this summer. He said that last year individuals who were substitute custodians during the summer were hired to perform necessary computer installations, etc. Mr. Manochio asked if the resolution should remain as it is or if names should be taken off the resolution. Ms. Churus said that she and Mr. Petras would like their names taken off of the resolution. Mr. Manochio said that when the resolutions are reviewed later in the meeting, he will remove Ms. Churus and Mr. Petras from the resolution.

Mr. Donnarumma wanted to know about the \$9,000 for the fruit program. Mrs. Gaglione stated that this was a grant and the district would be receiving monies for the program. She said that the nurse at Livingston School applied for this grant. Mr. Donnarumma asked what the purpose of this grant was. Mrs. Gaglione said that fresh fruit and vegetables would be provided to the students during their snack time. Dr. Jakubowski said that the purpose of this program is to encourage "wellness" and eating properly. Mrs. Gaglione said that the students will be able to sample a variety of fruits and vegetables that they may not get at home. Mr. Donnarumma asked where the grant was coming from. Mrs. Gaglione said that the grant was coming from the Department of Agriculture. Mr. Donnarumma said that he noticed that another security monitor was being hired and he wanted to know if this individual would be working during the day. Dr. Jakubowski said that it was for during the school day. Mr. Donnarumma asked if this was under the union's contract. Dr. Jakubowski said that this individual will become a member of the teachers' association and in that collective bargaining agreement there is an hourly rate which is paid for an individual who can cover classes, which this person can, and an hourly rate for a person who cannot cover a class; security monitors are either certified or non-certified. Mr. Donnarumma asked if the person is a security guard, how can he also cover a class. Dr. Jakubowski said that the security guards at high school are assigned particular areas by Mr. Gibbons or by Mr. Benequista and if there is an emergency, they may have to go to another area. He said that there are two reasons why he was hiring an additional security monitor. Dr. Jakubowski said that he was not sure whether or not one of the monitors would be coming back. He said that the other reason was that when he attended Gang Awareness Training, it was mentioned what a good ratio of monitors to students, he felt that because of the square footage of the high school it would not hurt to have another person. Dr. Jakubowski said that this individual knows the high school very well and Mr. Gibbons thought that he would be an outstanding addition. He said hopefully when September comes this addition will increase the security force at the high school. Dr. Jakubowski

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

said if necessary, he may have to hire another individual in the fall. He said that he has already spoken to the Personnel Committee about possibly hiring someone to oversee the entire security department. Dr. Jakubowski said it was to the point now that the district might be better off hiring someone with a little more training; maybe someone who had some police background or perhaps a retired police officer. He said at this time Mr. Benequista, who is a vice principal at Union High School, oversees the security. Dr. Jakubowski said that Mr. Benequista assigns the monitors to their posts. He said that Union High School has changed considerably since Mr. Gibbons has become principal from monitors walking randomly around the school to having assigned areas for which they are responsible. Dr. Jakubowski said that at Burnet Middle School there are two male and one female security monitors and at Kawameeh Middle School there are a female and a male security monitor. Mr. Donnarumma said that if the security monitor substitutes for a teacher, would the monitor get paid to cover the class. Dr. Jakubowski stated that the monitor does not get paid extra for covering a class in an emergency; the monitor only gets paid an hourly salary. Mr. Donnarumma agreed with Dr. Jakubowski that the ideal thing would be to hire someone with a security background such as an ex-police officer. Dr. Jakubowski said that none of the current security monitors have a police background and that is why he is suggesting that there be a part time person hired who has a police background to oversee security. He said that the security monitors that are presently working do an outstanding job. Dr. Jakubowski said that the students feel comfortable with the monitors and do not perceive them as "police officers" but they are seen as someone that students can talk to.

Ms. Hall said that she noticed that there is a resolution on the agenda to name the varsity soccer field in honor of Jim Jeskey. She said that having gone to school in Union while Mr. Jeskey was teaching; she felt this was an appropriate way to honor him. Ms. Hall thought that this will be very meaningful for Mr. Jeskey.

Mr. Manochio asked if the fresh fruit and vegetable program at Livingston School would be going through the cafeteria and if all students in the school will participate in the program. Ms. Dunn said that the individual in charge of the grant on a regular basis is Ms. Krantz, the school nurse. She is the individual who wrote the grant and she has developed a program for the grant which will be in effect from September through June. Ms. Dunn said that Ms. Krantz has been in contact with ARAMARK because they will be doing the "preparation" of the fruits and vegetables. She said that the program is not just the students

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

having a snack, but the students will be learning about particular vegetables or fruit that they will be eating. Ms. Dunn said that in August, the dollar amount of the grant may be modified because subsequent to tonight's agenda, the district received an e-mail from Child Nutrition saying that not only will the district be getting money for 2009 but it will also receive money for 2008. She said that Ms. Krantz and she were in regular contact with regard to this grant. Ms. Dunn said that the cafeteria part of the grant will be for "food prep" and the actual program development, education, etc., will be through Ms. Krantz and it will involve the entire school.

EDUCATION/STUDENT DISCIPLINE COMMITTEE

Moved by Mr. Figueiredo, seconded by Mrs. Salazar that the following resolutions be adopted:

E-1. AMEND LIST OF STUDENTS REMOVED FROM THE ROLLS

That approval be given to amend the list of students removed from the rolls [eight (8) students were exited during the period June 1, 2008 through June 30, 2008; a total of (seventy (70) students have been removed from the rolls for the 2007-2008 school year] who are not domiciled in this school district and four (4) students who will be allowed to complete the 2007-2008 school year in accordance with the information appended to the nonpublic portion of these minutes.

E-2. APPROVE SHARE-TIME STUDENTS ATTENDING UNION COUNTY VOCATIONAL/TECHNICAL SCHOOL FOR 2008-2009 SCHOOL YEAR

That the board approve share-time students who will be attending Union County Vocational/Technical School for the 2008-2009 school year in accordance with the information appended to the nonpublic portion of these minutes.

DISCUSSION:

Mr. Perkins asked if the board had any option in not approving resolution E-2, dealing with share-time students. Dr. Jakubowski said that most of the names of the students on the list tonight are students who the district believes attending Vo-Tech is in their best interest. Mr. Perkins asked if the district makes the determination. Dr. Jakubowski said that most of the time the district does make the determination. He said that unfortunately there are students who go directly to Union County Vo-Tech to see if they can be accepted; for example, the students who attend the Magnet School just apply and the Magnet School chooses a specific number and advises the district who these students are. Dr. Jakubowski said that there are students who have attended St. Michael's and Holy Spirit Schools through

EDUCATION/STUDENT DISCIPLINE COMMITTEE DISCUSSION

eighth grade, who have never attended a public school in Union and if they decide that they want to attend a Vo-Tech program and they are accepted, the district is responsible to pay their tuition. He said that the districts in Union County fought this as a group but lost in court and it was decided that the sending district would be responsible to pay tuition as long as the student is a resident of the community. Mr. Perkins asked what tuition obligation the district has for these students. Dr. Jakubowski said that the tuition is \$6,000 per student. Ms. Dunn said that the share-time tuition is less. She said that besides the 67 students on the attached list, there are 120 that the district pays tuition and transportation costs for. Dr. Jakubowski asked Ms. Dunn what the district pays to Union County Vo-Tech per year for tuition. Ms. Dunn said that in tuition as of the end of the 2007-2008 school year, the district paid approximately \$800,000 and another \$400,000 to \$500,000 for transportation. Dr. Jakubowski said that the district expends approximately \$1.2 million and he has reached out to legislators and others and have made them aware of the fact that the district pays twice; through local tax share and through the county tax share to run the County Schools. Mr. Perkins asked about accountability for test scores. Ms. Dunn said that the pupils who attend the Vo-Tech, except for share-time students, is not a Union student and all credit for state aid goes to the vocational school that the student attends and the students are not included in the district's enrollment. Dr. Jakubowski said that there are a number of students who go to school out of district because they are students at risk and have special needs. He said that the district knows that these students will not pass the state assessment but the district is held accountable for their test scores. Dr. Jakubowski said that all students who attend the Magnet School will pass the state assessment and the district does not get credit for their scores. Mrs. Gaglione said that when the Magnet School was opened, she was on the administrative board and she had a problem with the County building a school and making the district pay the students' tuition. Dr. Jakubowski said that it started out as a commitment of six students at \$6,000 per student but then the six became 24. He said that the share-time program has been in existence for many years and he would not argue that if there was a vocational program at that school that is not available in Union High School, that a student should not be able to take advantage of the program. Dr. Jakubowski said that the Magnet School has expanded so much and now there will be a new theatre arts school will be added. Mr. Perkins said that these are students that the district would want to be attending Union High School. Dr. Jakubowski agreed. He said that a new program could not be started at the high school without first being approved by the County Superintendent and the County started an entire curriculum and it was not

EDUCATION/STUDENT DISCIPLINE COMMITTEE DISCUSSION

approved by the County Superintendent. Dr. Jakubowski said that he believed that their program was "second fiddle" to what most public schools provide. Mr. Manochio asked if the satellite schools ever send a student back to the local district because there is a problem. Dr. Jakubowski said that the students at the Magnet School are not a problem but the district has had students who have returned to the high school because there are no extracurricular activities and there is no real socialization. He said that some students are very successful at the Magnet School and he did not knock the program, but he did not feel that the district should have to pay the tuition. Mr. Manochio asked if a student at any of the Vo-Tech schools is interested in participating in athletics in the district, can they. Dr. Jakubowski said that they can but the district must provide transportation for the student.

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil,
Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE

Moved by Mr. Helmstetter, seconded by Mrs. McNeil that resolution F-1 through F-5 be adopted:

- F-1. ACCEPT TREASURER'S REPORT
That the Treasurer's Report dated June 30, 2008 be accepted.
- F-2. ACCEPT SECRETARY'S REPORT
That the Secretary's Report dated June 30, 2008 be accepted.
- F-3. CERTIFY TREASURER'S AND SECRETARY'S REPORTS
Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 30, 2008 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

James J. Damato

Dated

FISCAL AND PLANNING COMMITTEE

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2008 after review of the secretary’s monthly financial report (appropriate section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

F-4. CONCUR WITH INVESTMENTS

That the board concur with the investments as follows:

| Mature Date | Purchase Date | Number Of Days | Amount | Invest. Held by | Home A/C Account | Interest | Estimated Income |
|-------------|---------------|----------------|------------|-----------------|------------------|----------|------------------|
| 06/30/08 | 06/17/08 | 13 | 900,000 | Investors | UCNB Café | 3.01% | 978.25 |
| 06/30/08 | 06/17/08 | 13 | 900,000 | Investors | UCNB CAP RES | 3.01% | 978.25 |
| 06/30/08 | 06/17/08 | 13 | 2,500,000 | Investors | UCNB JAN 03 BOND | 3.01% | 2,717.36 |
| 06/30/08 | 06/17/08 | 13 | 18,000,000 | Investors | UCNB OP AC | 3.01% | 19,565.00 |
| 06/30/08 | 06/17/08 | 13 | 1,000,000 | Investors | Unity BankSUI | 3.01% | 1,086.94 |
| 06/30/08 | 06/17/08 | 13 | 17,500,000 | Investors | EBS CAST | 3.01% | 19,021.53 |

| Mature Date | Purchase Date | Number Of Days | Amount | Invest. Held by | Home A/C Account | Interest | Estimated Income |
|-------------|---------------|----------------|------------|-----------------|------------------|----------|------------------|
| 07/15/08 | 06/30/08 | 15 | 900,000 | UCNB | UCNB Café | 3.16% | 1,185.00 |
| 07/15/08 | 06/30/08 | 15 | 900,000 | UCNB | UCNB CAP RES | 3.16% | 1,185.00 |
| 07/15/08 | 06/30/08 | 15 | 2,500,000 | UCNB | UCNB JAN 03 BOND | 3.16% | 3,291.67 |
| 07/15/08 | 06/30/08 | 15 | 18,000,000 | UCNB | UCNB OP AC | 3.16% | 23,700.00 |
| 07/15/08 | 06/30/08 | 15 | 1,000,000 | UCNB | Unity BankSUI | 3.16% | 1,316.67 |
| 07/15/08 | 06/30/08 | 15 | 17,500,000 | UCNB | EBS CAST | 3.16% | 23,041.67 |

F-5. APPROVE CONTRACTS AND/OR PURCHASE ORDERS PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)*

That the Board approve the following contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* and in accordance with the information appended to these minutes.

DISCUSSION:

None

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE

RESOLUTION F-6 WAS PULLED FROM THE AGENDA AND NOT VOTED UPON AT THE MEETING

F-6. APPROVE ATTACHED LIST OF CONTRACTS AND/OR PURCHASES PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5(21)*

That the Board approve attached list of contracts and/or purchases for pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)* in accordance with the information in the hands of each board member: (a) Christopher Faraone - \$2,272.50 – reimbursement for travel expenses to Nike Outdoor Nationals in North Carolina (Girls’ Track Team) – Union High School and (b) Attached list of “not to exceed” items for the 2008-2009 school year for various activities at Union High School.

Moved by Mr. Helmstetter, seconded by Mrs. McNeil that resolution F-7 through F-13 be adopted:

F-7. RENEW PETTY CASH

That the Board renew the following petty cash fund for the 2008-2009 school year:

| | | | | | | |
|-------------|------------|---------------|-----------------|---------------|----------------|---|
| <u>Fund</u> | <u>Amt</u> | <u>Expend</u> | <u>Res.Ind.</u> | <u>Report</u> | <u>Voucher</u> | <u>End of Fiscal Year</u> |
| Sec’y | \$500 | \$500 | J. Damato | Annual | Board | Unused sum returned to General Fund |

F-8. AUTHORIZATION FOR BOARD SECRETARY TO ADVERTISE FOR BIDS

That the Board Secretary be authorized to advertise for bids for various school needs for the 2008-2009 school year.

F-9. LINE ITEM TRANSFERS

That the Board approve line item transfers in accordance with the information appended to these minutes.

F-10. ACCEPT GRANT FOR FRESH FRUIT AND VEGETABLE PROGRAM AT LIVINGSTON SCHOOL – NJ DEPARTMENT OF AGRICULTURE

That the Board accept grant from the New Jersey Department of Agriculture in the amount of \$9,187.49 for a Fresh Fruit and Vegetable Program at Livingston Elementary School in accordance with the information appended to these minutes.

F-11. ACCEPT DONATIONS

That the Board accept donations in accordance with the information appended to these minutes.

FISCAL AND PLANNING COMMITTEE

F-12. APPROVE DISTRICT-WIDE TRAVEL AND RELATED EXPENSES

That the Board approve district-wide travel and related expenses pursuant to the requirements of *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250 and in accordance with the information appended to these minutes.

F-13. PRE-APPROVE DISTRICT-WIDE STUDENT FIELD TRIP DESTINATIONS AND PURPOSES

That the Board pre-approve district-wide student field trip destinations and purposes pursuant to *N.J.A.C. 6A:23A-5.8* in accordance with the information appended to these minutes.

DISCUSSION:

None

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

OPERATIONS COMMITTEE

Moved by Mr. Ruhl, seconded by Mr. Helmstetter that the following resolutions be adopted:

O-1. REPORT RECEIPT OF BIDS

Report of bids received on July 1, 2008 for Art Supplies for the 2008-2009 school year (rebid); for Music Supplies for the 2008-2009 school year (rebid) and Paper Supplies for the 2008-2009 school year

O-2. APPROVE DISPOSAL OF EQUIPMENT

That the board approve disposal of equipment which has been deemed no longer serviceable in accordance with the information appended to these minutes. If equipment is not sold, it will be disposed of as scrap.

O-3. APPROVE DISCARD OF TEXTBOOKS

That that board approve discard of textbooks in accordance with the information appended to these minutes.

OPERATIONS COMMITTEE

O-4 AWARD BIDS FOR 2008-2009 SCHOOL YEAR

That the board award the following bids for 2008-2009 school year:

Paper Supplies – Paper Mart, Inc. – total bid amount \$126,550.84

O-5. APPROVE NAMING UNION HIGH SCHOOL VARSITY SOCCER FIELD – JIM JESKEY FIELD

That the board approve naming the Union High School Varsity Soccer Field located along Gruber Avenue "Jim Jeskey Field" in honor of Mr. Jeskey's 52 years as an educator and 47 years as the Boys' Head Soccer Coach at Union High School in accordance with the information appended to these minutes.

O-6. APPROVE CHANGE OF BID AWARD FOR PLUMBING SUPPLIES FOR 2008-2009 SCHOOL YEAR – GRANT SUPPLY

That the board approve change of bid award to Grant Supply for plumbing supplies for the 2008-2009 school year from \$27,742.88 to \$27,781.46 in accordance with the information appended to these minutes.

O-7. APPROVE CHANGE OF BID AWARD FOR ELECTRICAL SUPPLIES FOR 2008-2009 SCHOOL YEAR – JEWEL ELECTRIC

That the board approve change of bid award to Jewel Electric for electrical supplies for the 2008-2009 school year from \$14,762.14 to \$10,276.66 in accordance with the information appended to these minutes.

O-8. APPROVE CHANGE OF BID AWARD FOR AUTOMOTIVE SUPPLIES FOR 2008-2009 SCHOOL YEAR – AIR BRAKE & EQUIPMENT

That that board approve change of bid award to Air Brake & Equipment for automotive supplies for the 2008-2009 school year from \$224.99 to \$504.41 in accordance with the information appended to these minutes.

O-9. APPROVE CHANGE OF BID AWARD FOR PLUMBING SUPPLIES FOR 2008-2009 SCHOOL YEAR – WESTSIDE PLUMBING SUPPLY

That the board approve change of bid award to Westside Plumbing Supply for plumbing supplies for the 2008-2009 school year from \$19,915.62 to \$20,127.51 in accordance with the information appended to these minutes.

O-10. APPROVE CHANGE OF BID AWARD FOR HVAC SUPPLIES FOR THE 2008-2009 SCHOOL YEAR – A&M INDUSTRIAL SUPPLY

That the board approve change of bid award to A&M Industrial Supply for HVAC supplies for the 2008-2009 school year from \$1,980.42 to \$2,120.66 in accordance with the information appended to these minutes.

OPERATIONS COMMITTEE

O-11. APPROVE CONTINGENCY CHANGE #1 – FALAK CONSTRUCTION, INC.

That the board approve Contingency Change #1 to Falak Construction Inc., 836 Ridgewood Avenue, No. Brunswick, NJ for Cut and Tuck Pointing of Brick Area-Parapet - at Kawameeh Middle School which is a change in the work which shall be deducted from the Owner’s Contingency Reserve in accordance with the information appended to these minutes.

O-12. APPROVE RENTAL FEE SCHEDULE FOR 2008-2009

That the board approve Rental Fee Schedule for the 2008-2009 school year in accordance with the information appended to these minutes.

DISCUSSION:

Mrs. Salazar asked why there were two resolutions relating to the plumbing supply bid (Resolutions O-6 and O-9). Mr. Magliacano said that there were various bidders on the plumbing supply bid and the bid is not awarded to only one vendor. He said that there approximately 200 items on the bid and five different vendors may bid on different items on the bid.

- AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
 - NAY: None
 - ABSTAIN: None
- MOTION WAS CARRIED

PERSONNEL COMMITTEE

Moved by Mr. Manochio, seconded by Mr. Ruhl that the following resolution be adopted:

P-1. APPROVE PERSONNEL ACTIONS

That the board approve personnel action in accordance with the information appended to these minutes.

P-2. APPROVE SUBSTITUTE AND HOME INSTRUCTION LISTS

That the board approve the Substitute and Home Instruction List, substitute custodians, substitute bus drivers and bus assistants and substitute cafeteria/playground aides, classroom assistants and secretaries for the 2008-2009 school year in accordance with the information appended to these minutes.

P-3. ACCEPT LETTER OF RESIGNATION

That the board accept letters of resignation from the following staff: (a) Ann Zullo, districtwide school psychologist/behaviorist, effective immediately.

PERSONNEL COMMITTEE

P-4. APPROVE ATHLETIC EVENT STAFF FOR 2008-2009 SCHOOL YEAR

That the board approve Athletic Event Staff for the 2008-2009 in accordance with the information appended to these minutes.

P-5. ACCEPT PROPOSAL FOR ARCHITECTURAL SERVICES CENTRAL-5/JEFFERSON SCHOOL FLAGPOLE AND ADMINISTRATIVE BUILDING DRIVE PAVING – POTTER ARCHITECTS

That the board accept proposal for architectural services in connection with Central-5/Jefferson School Flagpole and Administrative Building Drive Paving from Potter Architects, 410 Colonial Avenue, Union, New Jersey in an amount not to exceed \$5,800 in accordance with the information appended to these minutes.

P-6. APPROVE STAFF TO PRESENT STAFF DEVELOPMENT WORKSHOPS AND AFTERSCHOOL WORKSHOPS

That the board approve staff to present Staff Development workshops on September 3rd, 2008 and to present After School Workshops in October and November, 2008 in accordance with the information appended to these minutes.

P-7. APPROVE HOURLY RATES FOR 2008-2009

That the board approve hourly rates for the 2008-2009 year in accordance with the information appended to these minutes.

P-8. APPROVE STAFF TO UPDATE AND MAINTAIN COMPUTERS – SUMMER 2008

That the board approve payment to the following staff for updating and maintaining of computers during Summer 2008 at a rate of \$20 per hour not to exceed 25 hours or \$500 per person: Union High School – Sue Barsnica and Sandy Lawson

P-9. APPROVE CURRICULUM WRITING TEAMS

That the board approve Curriculum Writing Teams at a rate of \$20 per hour, not to exceed 15 hours or \$300 in accordance with the information appended to these minutes.

P-10. APPROVE REAPPOINTMENT OF CAFETERIA/PLAYGROUND ASSISTANTS FOR 2008-2009 SCHOOL YEAR

That the board reappoint Cafeteria/Playground Assistants for the 2008-2009 school year in accordance with the information appended to these minutes.

PERSONNEL COMMITTEE

P-11. APPROVE CERTIFIED TEACHERS TO PROVIDE APPLIED BEHAVIOR ANALYSIS (ABA) FOR 2008-2009 SCHOOL YEARS

That the board approve following certified teachers to provide Applied Behavior Analysis (ABA) at home at a rate of \$50 per hour for the period September 1, 2008 through June 30, 2009: (a) Jaclyn Cannella; (b) Dawn Decker; (c) Melanie Eisenhauer;(d) Patricia Gray; (e) Angela Kahn and (f) Marcel Royal.

P-12. APPROVE HOME INSTRUCTION FOR TWO (2) SPECIAL EDUCATION HOMEBOUND STUDENTS - ZAITZ

That the board approve Michele Zaitz to provide Home Instruction for two (2) special education homebound students at a rate of \$40 per hour; ten (10) hours per week for the period September 1, 2008 through June 30, 2009.

P-13. APPROVE STAFF TO PROVIDE SPEECH LANGUAGE EVALUATIONS FOR THE 2008-2009 SCHOOL YEAR

That the board approve the following staff to provide speech language evaluations after school hours at a rate of \$310 per evaluation for the period September 1, 2008 through June 30, 2009: (a) JoAnn Pace; (b) Alyssa Shanley; (c) Kathy Kuzan; (d) Lori Smith and (e) Erica Ende.

P-14. APPROVE MATERNITY LEAVE – VITALE

That the board approve maternity leave for Kristin Vitale, Special Education teacher for the period September 1st through October 7th, 2008.

DISCUSSION:

Mr. Manochio said that Dr. Jakubowski would be giving the names of some additional personnel to be approved tonight. He said that there are several names that would be removed; one is Kristen Alvarez from the Breakfast Program and Julia Ponce and Augusta Collucci from the p.m. monitor list. Dr. Jakubowski said that the following names would be added to resolution P-1: Constanza Ordonez, Assistant IT Technician at an annual salary of \$32,500, effective July 1, 2008; Ann Hart, Director of Student Information/Education Technology at an annual salary of \$113,950 effective August 1, 2008; Tiffany Moutis, Director of Curriculum/Testing Preschool to Grade 5 at an annual salary of \$114,950, effective August 1, 2008; Noreen Lishak, Director of Curriculum/Testing Grade 6 to Grade 12, at an annual salary of \$114,950, effective September 1, 2008 and Robert Ghiretti, Supervisor of Language Arts/Social Studies Kindergarten to Grade 8, at an annual salary of \$96,800, effective

PERSONNEL COMMITTEE
DISCUSSION

September 1, 2008. Mrs. McNeil asked where the additional directors will be housed. Dr. Jakubowski said that Ms. Moutis will remain at Kawameeh; Ms. Lishak and Mr. Ghiretti will join Ms. Ford at Burnet and Ms. Hart will remain at her office at Union High School. He said that down the road, the hope is that when the Administration Building is renovated, space will be made available in the Administration Building.

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil,
Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

APPROVAL OF BILLS

Moved by Mr. Helmstetter, seconded by Mr. Ruhl that the board concur with the bills listed in the permanent bound register in accordance with the information in the hands of each board member and be ordered for payment.

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil,
Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

UNFINISHED BUSINESS

Mrs. Gaglione asked for an update on the field turf project. Mr. Magliacano said that the work is progressing and is actually ahead of schedule on the grading of the field. He said that the architect is trying to set up a meeting with the Field Turf people to see when the product would actually begin to be laid. Mr. Magliacano said that one "soft" spot was found due to the old drainage on the original field which has to be taken care of before the new drainage can be installed.

Mr. Ruhl asked what was being done about the "sink hole" in the parking lot. Mr. Magliacano said that the vendor who is doing the paving on the staff parking lot, D&L Paving Contractors, is affiliated with the company who paved the parking lot. He said that D&L will be coming to begin the cul de sac paving over the weekend and he would show them the "sink" holes in the parking lot. Mr. Ruhl asked if the "sink" holes were related to the drainage. Mr. Magliacano said it was definitely a drainage problem.

UNFINISHED BUSINESS

Dr. Jakubowski said he did receive from Mr. Huk a copy of the proposed salary guides for the new teachers' contract and he would be reviewing them.

Dr. Jakubowski stated that he is still debating what he was going to do with the Department of Special Services. He said that the person that he had hoped to become an Interim Director has decided that she has just retired and she does not want to start working right away. Dr. Jakubowski said that he has reached out to the County Director of Special Services to see if there was anyone that they knew of that might be interested in this position. He said that he had previously discussed hiring a third Supervisor of Special Services because the department is getting so big and what he might do is hire a third person and ask the three supervisors to work with him. Dr. Jakubowski said that the only advantage of having an Interim Director for a few months is that there will be monitoring in the fall and if he would like to get someone with some experience. He said that he was not done looking for someone to fill the position. Dr. Jakubowski said that most of the other staff positions have been filled. He said that a kindergarten teacher is needed at Hannah Caldwell and Mr. Lentine has given him two names. Dr. Jakubowski said that he has just been advised by Mrs. Hubbard that there are twenty additional children who want to go to pre-school at Washington School and because of the new integrated program that is presently at Washington School has limited classroom space and he would be reaching out to the other building principals because he believed that he would have to open up at least one additional half-time pre-K class in one of the elementary schools. He believed that one of the two individuals that Mr. Lentine recommended does have preschool certification.

Mr. Perkins asked about the progress or lack thereof on the renovation of the Administration Building. Mr. Damato said that Mr. Potter had just submitted a concept plan but he said that the administrators have not yet gotten together to review the plan. He said that he did show the plan to the Operations Committee. Mr. Perkins asked what the board was looking at as an end date. Mr. Damato said that the plan is a little aggressive but there are no hard and fast budgetary numbers on the project. He said that he would meet with Mr. Potter and meet with the administrators before the August meeting and the board did ask Mr. Potter to make a presentation at the August meeting regarding the Administration Building and the Central-Five projects. Mrs. Gaglione asked where the money was that will be used for the renovation of the Administration Building will be coming from and how long does the board have to complete the project. Ms. Dunn said that the district has the amount budgeted in capital

UNFINISHED BUSINESS

reserve which was approximately \$1.25 million plus the remainder of the funds from the bond referendum. She said that the money which was allocated in the 08-09 budget must be encumbered by June 30, 2009 or it will go by the wayside and the project will have to re-approved by the voters for the 09-10 budget. Ms. Dunn said that given the new code, she recommended that the board does not wait until June to award this project because any expenditures not encumbered by June 30, 2009 which are over \$5,000 will be scrutinized by the Executive County Superintendent as to why the budgeted amount was not encumbered sooner. Mrs. Gaglione asked what would happen after the plan was reviewed by the central office. Mr. Damato said that final modifications will be made and Mr. Potter will refine the plan. Dr. Jakubowski asked if the soil analysis had been done. Mr. Damato said that PMK did do all of the soil analysis for the district and there is contamination. He said that the footprint of the building will not be expanded and none of the monitoring wells will be affected. Mr. Manochio stated that the administrators should meet and make modifications to the plan so that they can be discussed at the August meeting. Mrs. Gaglione asked what the next step would be. Mr. Damato said that Mr. Potter would then have to draw up the "true" plans and specifications for bidding which have to go to the Commissioner of Education for approval. He said when the plans are approved, the district can go out to bid. Mrs. Gaglione asked for some sort of a timeline. Mr. Damato said that Mr. Potter would be able to provide a timeline. He felt that the time it would take to get the project approved, will take the most time. Mr. Perkins asked what year the bond was approved. Ms. Dunn said it was approved in 2005. Mrs. Gaglione said that the board has until June of 2009 but the plans must be finalized and sent to the State for approval as soon as possible. Mr. Helmstetter said that the board needs to get the plans prepared and approved so that this project can be bid before June of 2009. He said that the board does not have the same time constraints with regard to the Central-Five project. Ms. Dunn cautioned the board that the bulk of the money for the Central-Five project is in capital reserve and if the board decides to enjoin in this project, it must be used during the fiscal year that the voters say the capital reserve monies can be used and if the board does not encumber the money by the end of that fiscal year, the project must be cancelled and it must be once again presented to the voters in the budget. Ms. Dunn suggested that when the board starts looking at the Central-Five project and decides to go ahead, it should be ready with plans and specifications so that once the project is approved by the voters, the board can begin the bid process. Mr. Helmstetter asked about the new money that is coming out for school construction and if the district had any chance of getting any of that money as there is a portion for non-Abbott districts. Ms. Dunn said

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there is a chance to get some money. She said that the district was still waiting for money from the State for the security and the exit door projects. Ms. Dunn said that she would recommend going the old fashion way to obtain state aid because the district would be more guaranteed to get funds and not have to wait for the money. Mr. Helmstetter asked that the board at least explore the possibility of obtaining funds. Dr. Jakubowski said that Central-Five will be a very challenging project. He said that the board needs to be totally aware of the inconvenience that this project will cause and the pressure that the district will feel. Dr. Jakubowski said that once plans are started by Potter Architects there has to be a real big PR move to get the project properly. Mr. Manochio wanted to know if the board decides to go ahead on the Central-Five project if the project needs to be voter approved. Ms. Dunn said that it did. She said that when capital reserve money is used, the district is limited to the dollar figure that has been approved by the voters and the project cannot exceed that amount. Mrs. Gaglione asked if the Central-Five project is approved by the voters in April of 2009 did the money have to be allocated or spent by June of 2010? Ms. Dunn said that if a project is put into the budget and approved by the voters, the money allocated must be encumbered by the end of the subsequent budget year but she asked the board to note that if a \$15 million expenditure is put into the budget, the board cannot turn around and plan a \$18 million budget for the project because the rules in the code do not allow for drawing money from other sources to cover project costs. Ms. Dunn recommended that the board get the project in order before the project is put into the budget so that it can go forward in a timely manner.

Dr. Jakubowski said that he was going to have Mr. Ken Stromsland from the Foreman Group come to the planning session in August to talk in general about construction. He said that he believed it would not be a bad idea to hear from someone other than the district's typical people. Dr. Jakubowski said that Mr. Stromsland has done a lot of work with the Morris County Jointure Commission.

Dr. Jakubowski said that he had received a letter from Gina Calderone regarding taking the Union High School Twirlers to a competition in Florida in February, 2009. He said that he would put this matter on the agenda in August for further discussion. Dr. Jakubowski said that with all of the regulations, he wanted to be careful before any trips are approved.

Dr. Jakubowski said that new teacher orientation will take place at the end of August and all administrators will be in district August 1st and for the first two weeks of August. He said that he had a conversation with Mr. Gibbons to reflect on the past year at Union High School.

OLD BUSINESS

Mr. Perkins asked what the increased cost of fuel was doing to the transportation costs and what the district was doing to anticipate increased energy costs both budgetary and from the point of view of conserving energy. Dr. Jakubowski said that he is getting more and more requests from parents asking for transportation. He said that the PTA President from Franklin School, Mrs. Everett, has spoken to him about the possibility of getting transportation for a group of students who live in the Stanley Terrace area to Burnet Middle School. Dr. Jakubowski said it would be easy if there was a bus that went through the area and there was room on the bus but when he and Ms. Dunn did an analysis of how many students lived in the area, it was determined there were well over 200 students who would need to be transported. He said that this would require four to five buses to transport the students and the district does not have any extra buses and there are not enough drivers to cover the existing routes. Dr. Jakubowski said that another thing that the other issue that the board needs to discuss is the before and after care programs that are run by the YMCA in district schools. He said that the Y's rates are becoming exorbitant and the district's rental fee to the Y is almost non-existent. Dr. Jakubowski said that the board started this program 25 years ago in cooperation with the YMCA. He said that the district charged the Y basically nothing to rent space but at that time the Y charged students basically nothing. Dr. Jakubowski said that now if students are in the morning and afternoon program parents are paying \$400 to \$600 per month for the service. He said that the students who go to Hannah Caldwell also have the option to go to the Boys and Girls Club for aftercare at maybe one-fourth the cost of the YMCA. Dr. Jakubowski said that the district provides busing for elementary students who live more than 1-1/2 miles from school. He said that he did not know how much longer the district can continue to do this because despite what was estimated for fuel costs last year the district was \$17,000 over costs for transportation alone and costs will continue to increase. Ms. Dunn said that resolution F-13 is required by statute which states that field trips must be educational in nature and must be board approved prior to students going on the trip. She said that every field trip, whether it be paid for by student activity fund, fundraisers or by the district must be pre-approved. Ms. Dunn said that this will give her a good picture of exactly how many field trips are going out; where the students are going and the distance of the trip. She said that in June the Boys and Girls Track Teams had a meet in South Jersey and each coach wanted the district to provide a separate bus; one for the girls and one for the boys to go to the same meet. Ms. Dunn told the coaches that they would only be allowed one bus for both teams because of the fuel cost issue. She said that these are things that she is already looking at and by

OLD BUSINESS

having trips pre-approved she feels that it will cut down on some of the trips that the groups use outside vendors for. Ms. Dunn said that the transportation department builds the bus routes to put as many pupils as possible on a route but her issue is still transporting of special education students. She said that as of today she must enjoin in a contract with Union County Education Services for seven students who are going to an in district school but because of their special needs, the district does not have a vehicle to transport them from their homes in Union to a school in Union. Ms. Dunn said that this type of transportation cost could be anywhere from \$15,000 to \$30,000 per pupil per route. Mr. Perkins said that he is aware of districts that have eliminated courtesy busing. Ms. Dunn said that she had a meeting with the State Department of Education last week and one of the things that they are looking at is the elimination of courtesy busing within districts because of the cost factor. Dr. Jakubowski said that courtesy busing was started for the elementary schools when the district went to an integrated program and it was determined that preschool and kindergarten students from Vauxhall could not walk to Hamilton School. He said that for those students who have not been provided transportation for the past several years the district have been offered the opportunity to apply for subscription busing if there was a space on an existing bus. Dr. Jakubowski said that the board would be discussing this situation further in August.

NEW BUSINESS

Mrs. McNeil said that she would like to revisit the paperless agenda issue and ask that the board form an Ad Hoc committee to present information at the August Planning Session. She said that she would volunteer to be the chairperson of the committee and she thought that Mr. Figueiredo, Mr. Perkins and Mrs. Salazar would be willing to be on the committee. Mr. Figueiredo said that he thought it was time that the board looked at this issue due to the rising fuel costs. Mrs. Gaglione set up the committee and asked them to contact Mr. Damato in order to get his input on this issue. She asked that the committee come up with a plan that can be discussed at the August meeting and voted on in September. Mr. Figueiredo said that it was his goal to offer the board some options at the August meeting. Mr. Ruhl asked why transportation uses school buses to deliver the board packets. Ms. Dunn said that she has never gone to transportation to see what vehicle is used. She said that only full-time bus drivers deliver the packets and each full-timer has a certain number of vehicles that they are in charge of.

NEW BUSINESS

Ms. Dunn said that John DeAngelo was present at the meeting this evening. She said that Mr. DeAngelo has been the assistant for cafeteria services since Ms. Leavitt was here and he was going to be leaving the district to work in Livingston Public Schools. Ms. Dunn said that Mr. DeAngelo has been instrumental in writing a newsletter and has been working with the schools directly in terms of student programs and services. She wanted to wish Mr. DeAngelo well at Livingston Public Schools. Ms. Dunn said that Mr. DeAngelo would be working until a replacement is found. Mrs. Gaglione wished Mr. DeAngelo good luck.

COMMENTS FROM THE PUBLIC

Mr. Donnarumma wanted to know why the Fresh Fruit and Vegetable program was only going to be in place in Livingston School. Mrs. Gaglione said that the nurse from Livingston School applied for the grant.

MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Ruhl, seconded by Mr. Helmstetter that the meeting be adjourned.

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| AYE: | Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione | |
| NAY: | None | |
| ABSTAIN: | None | MOTION WAS CARRIED |

Respectfully submitted,

JAMES J. DAMATO
BOARD SECRETARY