

TO ALL BOARD OF EDUCATION MEMBERS:

The regular meeting of the Board of Education of the Township of Union will be held on Tuesday, July 18, 2006 at 7:00 p.m. at James Caulfield Administration, 2369 Morris Avenue, Union, New Jersey 07083

The regular meeting of the Board of Education of the Township of Union was held at the James Caulfield Administration Building on Tuesday, July 18, 2006 at 7 p.m. pursuant to notice sent to each member.

PRESENT AT ROLL CALL: Mr. Gary Abraham, Mr. Steven Helmstetter, President; Mr. Anthony Manochio, Mrs. Versie McNeil, Mr. Francis Perkins, Mr. Steve Ruhl and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mrs. Judith Axelrod and Mrs. Linda Gaglione

Mrs. Salazar led the board members and audience in the Pledge of Allegiance.

The secretary read the statement required under the "Open Public Meeting Act", a copy of which is on file in the office of the secretary.

APPROVAL OF MINUTES

Moved by Mr. Abraham, seconded by Mr. Perkins that the minutes of the June 13th 2006 worksession be adopted:

AYE:	Mr. Abraham, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter	
ABSTAIN:	Mr. Manochio	
NAY:	None	MOTION WAS CARRIED

APPROVAL OF MINUTES

Moved by Mr. Abraham, seconded by Mr. Perkins that the minutes of the June 20th, 2006 regular meeting and June 20th, 2006 Executive Session be adopted:

YES:	Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter	
ABSTAIN:	None	
NAY:	None	MOTION WAS CARRIED

COMMUNICATIONS:

LETTER OF RESIGNATION – SAFI

Judy Safi, Special Education teacher at Central-5/Jefferson School, submitted a letter of resignation dated May 3, 2006, effective July 1, 2006.

REQUEST FOR UNPAID MEDICAL LEAVE – COSTA

Mary Ann Costa, Science Teacher at Burnet Middle School, submitted a request for unpaid medical leave dated June 13, 2006, for the period June 14, 2006 through August 31, 2006.

LETTER OF RESIGNATION – JEROME

Louis Jerome, part time bus driver, submitted a letter of resignation dated June 5, 2006, effective July 1, 2006.

LETTER OF RESIGNATION – CICALESE

Jennifer Cicalese, special education teacher at Kawameeh Middle School, submitted a letter of resignation dated June 19, 2006, effective July 1, 2006.

THANK YOU NOTE – BLOOM

Thank you note from Terri Bloom dated June 21, 2006.

LETTER OF RESIGNATION – CANDELA

Catalina Candela, mathematics teacher at Union High School, submitted a letter of resignation dated June 21, 2006, effective July 1, 2006.

THANK YOU NOTE – PAWLICK

Thank you note from Jacqueline Pawlick dated June 24, 2006.

COMMUNICATIONS:

LETTER OF RESIGNATION – CARO

Luis Caro, part-time bus driver, submitted a letter of resignation dated June 25, 2006, effective July 1, 2006.

REQUEST FOR MATERNITY LEAVE – RESTIVO-GING

Donna Restivo-Ging, District Technology Coordinator, submitted a request for maternity leave dated June 28, 2006 for the period July 12, 2006 through September 5, 2006

LETTER OF RESIGNATION (RETIREMENT) – RICO

Jose Rico, custodian at Franklin School, submitted a letter of resignation for the purpose of retirement, effective August 9, 2006.

THANK YOU NOTE – GUINEE

Thank you note from Carol Guinee, dated July 4, 2006

LETTER OF RESIGNATION – SIGNORELLA

Lauren Signorella, elementary teacher at Central-5/Jefferson School, submitted a letter of resignation dated July 14, 2006, effective immediately.

LETTER OF RESIGNATION – ULRICH

Mark Ulrich, custodian at Kawameeh Middle School, submitted a letter of resignation, effective July 31, 2006.

SUPERINTENDENT'S REPORT

Dr. Jakubowski gave his Superintendent's Report a copy of which is appended to these minutes.

Dr. Jakubowski reviewed assessment scores for 2006. He stated that some of the scores are preliminary and a second set of scores will be forwarded to him at a later date. Dr. Jakubowski said that the second set of scores looks at the students who have not been in the district for more than one year and their scores will eventually get excluded. He stated that at the middle school level, all students are required to take the GEPA preparation class as a cycle course. Mr. Perkins stated that some time ago, he had a discussion with Mrs. Lombardi about collaborative education. He said that it seemed to him that the idea of having all students in the GEPA preparation classes was outstanding. Mr. Perkins asked what

SUPERINTENDENT'S REPORT

the district was doing to get the "brighter" students to help students who are having difficulty. Dr. Jakubowski said that this is done in the GEPA preparation classes. He said that since GEPA preparation is offered as a cycle class, it is a group of twenty students which move to each cycle class during the school year, it was his intention that the "brighter" students who don't need the GEPA preparation are "team" teaching and helping their friends. Mrs. Lombardi said that the GEPA preparation classes are definitely much more active learning, hands on, problem solving and they are certainly much more collaborative than you find in the everyday English or Math class. Mr. Vieira asked what the AYP score was. Mrs. Lombardi said that this is the score that the state sets the AYP score and this is the average of students that must pass for the school not to be "in need of improvement". Dr. Jakubowski said that he thought the state average was lower than the AYP score. He said that there were some other options for teaching the at risk students that he is looking into. Dr. Jakubowski stated that Mr. Fortunato set up a program at the high school last year to help students who were "at risk". Mrs. Lombardi said that approximately seventy percent (70%) of the students who participated in the after-school program were successful on the test and she felt that this spoke well for the program. Dr. Jakubowski said that he is finding that the success rate for elementary students who are also in AAP classes for Math and English is unbelievable and he thought there was enough staff to have AAP teachers in the regular Math and English classes for in class support. Mr. Tatum stated that remedial instruction should be "in addition to" and not "in place of" the regular curriculum. Dr. Jakubowski stated that the early morning program worked very well at Connecticut Farms this year and it will be instituted in the other elementary schools this coming year utilizing the AAP teachers in each building.

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

Ms. Loessel asked if there was a list of equipment that was being disposed of as referred to in Operations Resolution O-2. Mr. Damato stated that there were four items listed two typewriters and two computer monitors with keyboards.

Ms. Ciampi asked how the computer monitors will be disposed of. Mr. Magliacano said that they are picked up by an environmental disposal company because of their lead and mercury content. Ms. Ciampi asked if there was a record of these disposals. Mr. Magliacano said that there was. Ms. Ciampi asked if resolution O-6 could be explained. Mr. Abraham said the district had a contract with Verizon for telephone services which expired on June 30th, 2006 and this is a six-month renewal of the contract with Verizon and as soon as it is determined how much money is remaining from the bond project money, the

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

board may consider changing the telephone service throughout the district. Ms. Ciampi asked if this was "cost effective". Mr. Helmstetter said that the district will be paying the same monthly fee as before. Dr. Jakubowski stated that the district must analyze how it will proceed with installation of a new phone system.

Mr. Donnarumma asked if there was anybody who supervised the residency investigators that were listed in personnel resolution P-12. Dr. Jakubowski said that more than one person supervises these investigators. He said that Mr. Damato works with them at times, Mr. Tatum will be supervising them and he also supervised them. Dr. Jakubowski said that the residency investigators are limited to 50 hours per month. He said that two of these investigators will be working over the summer for new student registrations. Dr. Jakubowski said that all six investigators have been with the district for a number of years; all of them have been used and each has gone to court. He believed that they have done a good job over the years. Mr. Damato said that all of the investigators do a great job. Dr. Jakubowski said that any student who is registered on an "affidavit" for residency or any student who is a special education student with an out of district placement, will be investigated over the summer. He felt that it was worth the investment to send an investigator to the house to be sure the student is residing in Union. Mr. Donnarumma asked what the individuals named in resolution P-18 would be doing over the summer. Dr. Jakubowski said that the individuals named will be installing new programs on computers in their schools. He said that these are programs that they will be using during the school. Dr. Jakubowski said that since these individuals are the ones who will be teaching the subject matter during the school year, it is best that they do the work since they know what files they want to remove from each workstation. Mr. Perkins asked if these individuals were also responsible for the updating of application programs that are used and the training of other individuals who will be using these programs during the school year. Mr. Perkins told Mr. Donnarumma that this was an ongoing process and if the district wants to stay "ahead of the curve" on software applications, it is a constant learning process. Mr. Donnarumma asked why the technology department could not take care of this. Mr. Perkins stated that the technology people can help with this, but it is the individuals who work with the specific programs, who can more easily perform these functions as the IT personnel is not familiar with every single software application.

EDUCATION/STUDENT DISCIPLINE COMMITTEE

Moved by Mrs. McNeil, seconded by Mr. Manochio that the following resolutions be adopted.

E-1. APPROVE COURSE GUIDES

That the board approve course guides for Photography 3 and Life Skills-Grade 6, on file in the Office of the Superintendent.

E-2. APPROVE RENEWAL OF MEMBERSHIP – NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION (NJSIAA)

That the board approve the district's renewal of membership with the New Jersey State Interscholastic Athletic Association (NJSIAA) for the 2006-2007 school year (the dues for this membership is in the amount of \$850 per annum) in accordance with the information appended to these minutes.

E-3. APPROVE PARENT/PUPIL TRANSPORTATION CONTRACT

That the board approve parent/pupil transportation contract for the period July 1, 2006 through June 30, 2007 at a rate of \$70.00 per day (no increase from the 2005-2006 school year) to transport a student to and from Lakeview School in Edison, NJ in accordance with the information appended to these minutes.

E-4. APPROVE INCREASE OF P.O. #06-04303 – CRANFORD BOARD OF EDUCATION

The committee recommends and I so move that the board approve increase of P.O. #06-04303 to Cranford Board of Education for the tuition of a special education student from \$21,980 to \$28,087.68 in accordance with the information appended to these minutes.

E-5. APPROVE COURSE INSITE APPLICATION SERVICE PROVIDER AGREEMENT – ALCHEMY TRAINING SYSTEMS, LP

That the board approve Course InSite Application Service Provider License Agreement with Alchemy Training Systems, LP, 8015 Shoal Creek Boulevard, Austin, Texas 78757 in the total amount of \$6,500 for annual subscription fee and on site training workshop in accordance with the information appended to these minutes. (This agreement is subject to approval by the board attorney as to content and form)

DISCUSSION:

Mrs. McNeil asked Dr. Jakubowski to explain why the purchase order referred to in resolution E-5 was increased. Dr. Jakubowski said they he was not exactly sure what the increase in the tuition. He asked Ms. Dunn if she knew

EDUCATION/STUDENT DISCIPLINE COMMITTEE DISCUSSION

why there was an increase in the tuition. Ms. Dunn said that the original purchase order was not cut for the correct amount and the increased amount is exactly the amount that the board is being asked to increase the tuition to.

Mrs. McNeil asked Mrs. Lombardi to explain the content of resolution E-5. Mrs. Lombardi stated that this was a software program that will support the professional development program in the district. She said that it will allow all of the district's employees to register on line for a selection of courses, it will immediately notify an individual if a selection is "full" so that they can register for something else, it will interface with the district's E-mail system and the individuals will be notified and reminded of any changes and that the course is actually taking place. Mrs. Lombardi said that this program also provides the offering of after school classes to individuals out of our district. She said that since the district is bringing in professionals to conduct courses and paying them, it would be beneficial to get individuals from out of our district to attend and pay a fee to attend. Mrs. Lombardi said that this program will give those individuals a way to register. She said that there will be training for the individuals who will actually be setting up the software in the district.

Mr. Manochio said that E-4 was an increase to the Cranford Board of Education and under personnel, resolution P-17 was an increase to the Mountain Lakes Board of Education; he wanted to know why one was under education and one was under personnel. Mr. Damato stated that one is for tuition and the other is for a therapy.

YES:	Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter	
ABSTAIN:	None	
NAY:	None	MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE

Moved by Mr. Ruhl, seconded by Mr. Abraham that resolutions F-1 through F5 be adopted.

F-1. ACCEPT TREASURER'S REPORT

That the Treasurer's Report dated June 30, 2006 be accepted.

F-2. ACCEPT SECRETARY'S REPORT

That the Secretary's Report dated June 30, 2006 be accepted.

FISCAL AND PLANNING COMMITTEE

F-3. CERTIFY TREASURER'S AND SECRETARY'S REPORTS

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 30, 2006 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8

James J. Damato

Dated

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2006 after review of the secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

F-4. CONCUR WITH INVESTMENTS

That the board concur with the investments as follows:

Mature Date	Purchase Date	Number Of Days	Amount	Invest. Held by	Home A/C Account	Interest %	Estimated Income
06/30/06	06/20/05	10	200,000	Commerce	Chase MIC/CAST	5.16%	286.67
06/30/06	06/20/05	10	800,000	Commerce	UCNB Café	5.16%	1,146.67
06/30/06	06/20/05	10	1,300,000	Commerce	UCNB CAP RES	5.16%	1,863.33
06/30/06	06/20/05	10	5,500,000	Commerce	UCNB JAN 03 BOND	5.16%	7,883.33
06/30/06	06/20/05	10	13,000,000	Commerce	UCNB OP AC	5.16%	18,633.33
06/30/06	06/20/05	10	900,000	Commerce	Unity BankSUI	5.16%	1,290.00

Mature Date	Purchase Date	Number Of Days	Amount	Invest. Held by	Home A/C Account	Interest %	Estimated Income
07/18/06	06/30/06	18	200,000	Commerce	Chase MIC/CAST	5.31%	531.00
07/18/06	06/30/06	18	800,000	Commerce	UCNB Café	5.31%	2,124.00
07/18/06	06/30/06	18	1,300,000	Commerce	UCNB CAP RES	5.31%	3,451.50
07/18/06	06/30/06	18	1,900,000	Commerce	UCNB JAN 03 BOND	5.31%	5,044.50
07/18/06	06/30/06	18	11,000,000	Commerce	UCNB OP AC	5.31%	29,205.00
07/18/06	06/30/06	18	900,000	Commerce	Unity BankSUI	5.31%	2,389.50

F-5. APPROVE CONTRACTS AND/OR PURCHASE ORDERS PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)*

That the Board approve the following contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* and in accordance with the information appended to these minutes.

FISCAL AND PLANNING COMMITTEE
DISCUSSION:

None

YES: Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins,
Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter
ABSTAIN: None
NAY: None MOTION WAS CARRIED

Moved by Mr. Ruhl, seconded by Mr. Abraham that resolution F-6 be adopted:

F-6. APPROVE ATTACHED LIST OF CONTRACTS AND/OR PURCHASE ORDERS FOR THE 2006-2007 SCHOOL YEAR

That the Board approve attached list of contracts and/or purchases for the 2006-2007 year pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)* in accordance with the information appended to these minutes: (a) Attached list of "not to exceed" items for the 2006-2007 school year for various activities at Union High School.

DISCUSSION:

None

YES: Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins,
Mr. Ruhl and Mr. Helmstetter
ABSTAIN: Mrs. Salazar
NAY: None MOTION WAS CARRIED

Moved by Mr. Ruhl, seconded by Mr. Abraham that resolutions F-7 through F-10 be adopted

F-7. RENEW PETTY CASH FUND FOR 2006-2007 SCHOOL YEAR

That the Board renew the following petty cash fund for the 2006-2007 school year:

<u>Fund</u>	<u>Amt</u>	<u>Expend</u>	<u>Res.Ind.</u>	<u>Report</u>	<u>Voucher</u>	<u>End</u>
Sec'y	\$500	\$500	J. Damato	Period	Form	of Fiscal Year
				Annual	Board	Unused sum
						returned to
						General Fund

FISCAL AND PLANNING COMMITTEE

F-8. AUTHORIZE BOARD SECRETARY TO ADVERTISE FOR BIDS

That the Board Secretary be authorized to advertise for bids for various school needs for the 2006-2007 school year.

F-9. APPROVE 2006 SUMMER SCHOOL PROGRAM TUITION AGREEMENT – UNION COUNTY EDUCATIONAL SERVICES COMMISSION

That the board approve 2006 Summer School Program tuition agreement with Union County Educational Services Commission in accordance with the information appended to these minutes.

F-10. APPROVE LINE ITEM TRANSFERS

That the Board approve line item transfers in accordance with the information appended to these minutes.

DISCUSSION:

None

YES: Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter

ABSTAIN: None

NAY: None

MOTION WAS CARRIED

OPERATIONS COMMITTEE

Moved by Mr. Abraham, seconded by Mr. Ruhl that the following resolutions be adopted:

O-1. REPORT BIDS

Report of bids received on July 6, 2006 for Art Supplies for the 2006-2007 school year (rebid) and for Music Supplies for the 2006-2007 school year (rebid)

O-2. APPROVE DISPOSAL OF EQUIPMENT

That the board approve disposal of equipment which has been deemed no longer serviceable in accordance with the information appended to these minutes.

OPERATIONS COMMITTEE

O-3. APPROVE DISCARD OF TEXTBOOKS

That that board approve discard of textbooks in accordance with the information appended to these minutes.

O-4. AWARD BID FOR DISTRICTWIDE EMERGENCY FIRE ALARM REPAIRS – UNION ALARMTRONICS

That the board award bid for District Wide Emergency Fire Alarm Repairs to Union Alarmtronics, One Jade Meadow Drive, Springfield, New Jersey in a total bid amount not to exceed \$10,000.

O-5. AWARD SUPPLY BIDS FOR 2006-2007

That the board award the following supply bids for the 2006-2007 school year:

Industrial Arts

Brodhead-Garrett	\$2,001.31
Dick Blick	2,023.07
Electronix Express	1,689.80
Goldie Ind.	2,213.06
Hearlihy	461.05
I.A.S.C.O.	2,189.72
Kelvin	1,692.80
Midwest	5,635.14
Modern School	2,787.65
Pitsco	1,490.57
Welsh Prod.	<u>1,108.55</u>
TOTAL BID	\$23,292.72

Family and Consumer Sciences

Nasco	\$2,369.20
S.A.N.E.	3,491.18
SAX	773.94
Singer	<u>1,661.00</u>
TOTAL BID	\$8,295.32

Vocational

Goldie Ind	<u>\$ 617.08</u>
TOTAL BID	\$ 617.08

OPERATIONS COMMITTEE

O-6. APPROVE AMENDMENT NO 2 TO APPLICATION FOR CENTREX SERVICES – VERIZON NEW JERSEY, INC.

That the Board approve amendment No. 2 to Application for Service with Verizon New Jersey, Inc. (agreement No. 2006-377348) to extend service period for Centrex Services in accordance with the information in the hands of each board member. (This contract is subject to attorney review)

DISCUSSION:

None

YES: Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins,
Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter

ABSTAIN: None

NAY: None MOTION WAS CARRIED

PERSONNEL COMMITTEE

Moved by Mr. Manochio, seconded by Mr. Abraham that resolutions P-1 through P-8 and P-12 through P-19 be adopted and that resolutions P-9, P10 and P-11 be pulled from this agenda for consideration at the August meeting.

P-1. APPROVE PERSONNEL ACTIONS

That the board approve personnel action in accordance with the information appended to these minutes.

P-2. AUTHORIZE SUPERINTENDENT TO APPOINT STAFF IN AUGUST 2006

That the board authorize the Superintendent to appoint staff in August, 2006. These appointments shall be effective upon the recommendation of the Superintendent and shall be ratified at the next regular meeting of the Board.

P-3. ACCEPT LETTERS OF RESIGNATION

That the board accept letters of resignation from the following staff: (a) Judy Safi, Special Education Teacher at Central-5/Jefferson School, effective July 1, 2006; (b) Louis Jerome, part-time bus driver, effective July 1, 2006; (c) Jennifer Cicalese, Special Education Teacher at Kawameeh Middle School, effective July 1, 2006; (d) Catalina Candela, Mathematics Teacher at Union High School, effective July 1, 2006; (e) Luis Caro, part-time bus driver, effective July 1, 2006; (f) Jose Rico, custodian at Franklin School, effective August 9, 2006; (g) Lauren Signorella, elementary teacher at Central-5/ Jefferson School, effective immediately; and (h) Mark Ulrich, custodian at Kawameeh Middle School, effective July 31, 2006.

PERSONNEL COMMITTEE

P-4. APPROVE UNPAID MEDICAL LEAVE – COSTA

That the board approve unpaid medical leave for Mary Ann Costa, Science Teacher at Burnet Middle School, for the period June 13th through August 31, 2006.

P-5. APPROVE MATERNITY LEAVE – RESTIVO-GING

That the board approve maternity leave for Donna Restivo- Ging for the period July 12th through September 5th, 2006.

P-6. APPROVE APPLICATION FOR RENEWAL OF EMERGENCY CERTIFICATE – CHI

That the board approve application for renewal of emergency certificate for Virginia Chi, school nurse at Washington School in accordance with the information appended to these minutes.

P-7. APPROVE CURRICULUM WRITING TEAMS

That the board approve curriculum writing teams at a per person compensation rate of \$20 per hour not to exceed 15 hours in accordance with the information appended to these minutes.

P-8. ADJUST PER PERSON RATE FOR UNION HIGH SCHOOL 2006 COMMENCEMENT BOOKLET PREPARATION

That the board amend Personnel Committee P-6 adopted at the March 21, 2006 regular meeting to adjust per person rate paid to Regina Pfarr, Gerri Muller and John Shaffer for preparation of Union High School 2006 Commencement Booklet for graduation from \$753 to \$600 in accordance with the information appended to these minutes.

RESOLUTIONS P-9 THROUGH P-11 WERE PULLED FROM THE AGENDA TO BE RECONSIDERED AT THE AUGUST 15TH, 2006 MEETING.

P-9. APPROVE PAYMENT TO STAFF – HANNAH CALDWELL GRADE LEVEL ORIENTATION SESSIONS

That the board approve payment to the following staff from Hannah Caldwell School at a rate of \$75 per person: (a) Kindergarten Orientation – September 12, 2006 – C. Schefter, D. Cassidy, L. Ragucci and C. Ciampi; (b) 1st Grade Orientation – September 11, 2006 – M. Caruso, K. Arminio, L. Evans (Roof) and I. Matos; (c) 2nd Grade Orientation – September 19, 2006 – E. Vitale, T. Titmas, D. Mamish, D. Leone and J. Fagnoli; (d) 3rd Grade Orientation – September 13, 2006 – J. Minitelli, K. Kastner, K. McEvoy and K. Hoffman; and (e) 4th Grade Orientation – September 13, 2006 – Y. Gaines, K. Piano, I. Zaorski and L. Signorella

PERSONNEL COMMITTEE

P-10. APPROVE PAYMENT TO STAFF TO CONDUCT FAMILY SCIENCE – HANNAH CALDWELL

That the board approve payment to M. Gorombey and J. Minitelli to conduct Family Science at Hannah Caldwell School on October 5th, 12th, and 19th, 2006 and February 1st, 8th, 15th, and 22nd 2007 at a rate of \$500 per person per session.

P-11. APPROVE PAYMENT TO STAFF TO CONDUCT FAMILY MATH – HANNAH CALDWELL

That the board approve payment to T. Titmas and M. Caruso to conduct Family Math at Hannah Caldwell School on January 22nd, 28th, February 5th, and 12th, 2007 at a rate of \$500 per person per session.

P-12. REAPPOINT RESIDENCY INVESTIGATORS FOR 2006-2006 SCHOOL YEAR

That the board reappoint the following residency investigators for the 2006-2007 school year at a rate of \$20 per hour plus mileage not to exceed fifty (50) hours per month: (a) Richard Brownbridge, (b) Anthony Martino, (c) Maria Schmitberg, (d) Thomas Sheridan, (e) James Ford and (f) William Sheridan. The Superintendent is authorized to increase hours as the need arises.

P-13. APPROVE PAYMENT FOR SUMMER 2006 GUIDANCE COUNSELOR – WILEZOL

That the board approve payment to Ellen Wilezol as summer guidance counselor for Summer 2006 at a rate of \$32.50 per hour not to exceed 100 hours or \$3,250

P-14. APPROVE RENEWAL OF EMERGENCY CERTIFICATE – ENDE

That the board approve renewal of Emergency Certificate for Erica Ende, speech teacher in accordance with the information appended to these minutes.

P-15. INCREASE "NOT TO EXCEED" AMOUNT ON PURCHASE ORDER #06-0162-KUBIS

That the board increase "not to exceed" amount on purchase order 06-0162 to Brad Kubis, to provide ABA training for a special education student from \$11,000 to \$11,170.40 in accordance with the information appended to these minutes.

P-16. AMEND LIST OF REAPPOINTMENTS OF MAINTENANCE, CUSTODIAL AND FULL TIME BUS DRIVERS FOR 2006-2007

That the board amend list of reappointments of Maintenance, Custodial and Full Time Bus Drivers in accordance with the information appended to these minutes.

PERSONNEL COMMITTEE

P-17. INCREASE PURCHASE ORDER #06-01705 – MOUNTAIN LAKES BOARD OF EDUCATION

That the board increase P.O.# 06-01705 to Mountain Lakes Board of Education for therapy to deaf and hard of hearing students from \$11,124 to \$14,008 in accordance with the information appended to these minutes.

P-18. APPROVE PAYMENT TO STAFF FOR UPDATING AND MAINTAINING COMPUTERS DURING SUMMER 2006

That the board approve payment to the following staff for updating and maintaining of computers during Summer 2006 at a rate of \$20 per hour not to exceed 25 hours or \$500 per person: Union High School – Sue Barsnica and Sandy Lawson; Central-5 – Joyce Churus and Larry Petrus.

P-19. APPROVE PAYMENTS TO STAFF FOR SUMMER 2006

That the board approve payment to the following staff for Summer 2006: (a) Shawn Paterno – athletic trainer - \$30 per hour not to exceed 100 or \$3,000; (b) Shawn Paterno – camp/athletic trainer - \$1,300; (c) Scott Messler – summer weight training - \$700; (d) Marc Crisafi – summer weight training - \$700; (e) Gayle Sumner- nurse/sports physicals - \$30 per hour not to exceed 60 hours or \$1,800; and (f) Rosemary Pinto – nurse/sports physicals - \$30 per hour not to exceed 40 hours of \$1200.

DISCUSSION:

None

YES:	Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter	
ABSTAIN:	None	
NAY:	None	MOTION WAS CARRIED

APPROVAL OF BILLS

Moved by Mr. Abraham, seconded by Mr. Ruhl that the board concur with the bills listed in the permanent bound register in accordance with the information in the hands of each board member and be ordered for payment.

YES:	Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter	
ABSTAIN:	None	
NAY:	None	MOTION WAS CARRIED

UNFINISHED BUSINESS

Dr. Jakubowski reminded the Board that a Planning Session was scheduled on Tuesday, August 15th at 9 a.m. at the administration building. He said that there were many topics that will be discussed. Dr. Jakubowski hoped that the district would be fully staffed by that date. He said that Mr. Tatum would be giving a presentation on where the district stands regarding technology at that meeting. Dr. Jakubowski stated that he and Mrs. Lombardi would be meeting with the County Superintendent on August 8th to get goals and objections for the school year. He also hoped that all test scores would be received by August 15th and there can be an analysis of them. Dr. Jakubowski said that he would also like to discuss the renovation to the back of Hannah Caldwell School for the possible transfer of the superintendent's office and the business office to that space. He said that the maintenance department has been working very hard on the air conditioning system in the technology department so that there are no problems with that equipment. Dr. Jakubowski told board members to anticipate the meeting going on for the full morning.

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Dr. Jakubowski said that Mr. Parsons had about 35 students sign up for Freshman Girls' Soccer and Mr. Parsons has reached out to some other school districts. He said that he may be coming to the board to reinstate a girls' ninth grade soccer team for the upcoming school year.

Dr. Jakubowski said that the district was still in need of a high school science teacher for which the district would be advertising this week and he thanked the board for supporting Mr. Benaquista as the new Vice Principal at Union High School as he thought he would be a nice addition to the staff there in terms of working with the administration. He said that the district is still looking for several teachers but he first wants to see how registration goes over the summer. Dr. Jakubowski stated that Burnet Middle School was in need of a secretary and Mr. Salvatore has given him two names of individuals who he would be comfortable with as a secretary in the building. He stated that all administrators will be in district during the first and last weeks of August.

Mr. Perkins stated that he anticipated discussing the "paperless agenda" at the planning session and he also requested, that since he is the chairperson of the technology committee, that he meet with Mr. Tatum to talk about this. Mr. Perkins also stated that there should be a discussion regarding what the district can do on the subject of "energy savings" as the cost of energy is continuing to

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increase. Dr. Jakubowski asked if any board members have topics that they wish to discuss at the planning session that they E-mail him. Dr. Jakubowski said that with regard to the cost of gasoline, the district does have its own buses and those districts that are now sub-contracting their busing, the costs are going up phenomenally. He said that the district has discussed sub-contracting transportation and it does look good on paper at first, but then the district is at the mercy of an outside source. Dr. Jakubowski commented that he had spoken to a representative of the Morris Union Jointure regarding bussing and they cannot keep up with the demand. He was thankful that the district had its own busing fleet. Dr. Jakubowski said that the fleet was in the process of being inspected by the State Department of Motor Vehicles. He said that it is getting tougher at the state level to pass inspection. Dr. Jakubowski stated that there were many vehicles in the fleet that did not pass inspection this year. He stated that the drivers are sometimes not able to fully inspect their vehicles because of the bus parking situation. Dr. Jakubowski stated that costs for everything have risen drastically over the past ten years. He said that the administration building is not sufficient for the operation of the district; there are insufficient parking facilities for staff and district vehicles. Mr. Helmstetter stated that if any board member had a topic for the planning session meeting, they should get that information to Dr. Jakubowski by Friday, August 4th.

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Mr. Donnarumma said that some time ago he had suggested that the district consider solar power as an alternative source of energy. He said that Bayonne High School did install solar panels at that facility and the school sells the energy back to the power company and the school gets a credit. Mr. Donnarumma thought that this is something that the district should look into and the district should try to find ways to reduce energy costs. He said that Bayonne had received a credit from the Board of Utilities and some of the installation costs were paid with this credit. Dr. Jakubowski stated that he knew about this project in Bayonne.

Ms. Ciampi wanted to know who in the district oversees the ADA. Dr. Jakubowski said it was joint effort between Mrs. Buttell and Ms. French. He said that ADA is not supposed to be a special education designed program and that is why Mrs. Buttell, as vice principal in charge of student personnel services, oversees the 504 plan. Dr. Jakubowski said that in terms of what is needed in the schools, Mr. Magliacano is involved because if a call comes in that a certain

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classroom must be air conditioned, it becomes the responsibility of Operations and Maintenance to make sure it is put in place. He said that Dr. Mullick is also involved because when a request comes in from a parent that a student has asthma and they should be in a classroom with air conditioning but the student can take gym on a daily basis and play outside, it is the district's responsibility to have Dr. Mullick make a diagnosis as to whether or not the request is for convenience or it is really a medical issue. Dr. Jakubowski said that there are a number of people who are absolutely involved with ADA. Ms. Ciampi asked if there was one person in charge of ADA for the entire district. Dr. Jakubowski said he guessed it would be him. Ms. Ciampi stated that she had spoken to Mrs. Buttel a few months ago and asked how many student in the district are 504 and Mrs. Buttel called her back to inform her that there were ten. Ms. Ciampi thought that ten out of 8,000 was a extremely minute amount and she was shocked. Dr. Jakubowski said that 504 absolutely goes through Mrs. Buttel's office because it is not a special education program. Ms. Ciampi asked who was responsible for ADA compliance in each building. Dr. Jakubowski stated that requests/concerns would first go through the building principal and then to the Director of Operations and Maintenance. Ms. Ciampi asked if Dr. Jakubowski was still overseeing the special education department. Dr. Jakubowski said that Mr. Tatum would be working closely with Ms. French. Ms. Ciampi asked if special services was still located at Burnet Middle School. Mr. Tatum said that special services will be going back to Burnet shortly but right now they are operating out of Hannah Caldwell School. Dr. Jakubowski said that there were come glitches with the telephone system when special services was transferred to Hannah Caldwell and some people were using their own personal cell phones. Mr. Tatum said that he has visited Burnet and the renovation work being done there was going along smoothly. Ms. Ciampi asked what work was being done at Burnet and if there was any asbestos involved. Mr. Magliacano stated that the ventilation system is being renovated in the area of the special services offices. He said that there was very little asbestos; there were a few pipe fittings in the adjacent fan rooms and this has been remediated so that the contractor could continue working. Ms. Ciampi asked if a professional contractor was performing the job. Mr. Magliacano said there absolutely was. Mr. Helmstetter said that the entire ventilation project was bid and the board awarded the bid in June. Ms. Ciampi wanted to know when the special services was first changed over from the old senior center if the ceiling was removed. Mr. Magliacano said that when the senior center moved out, all work done to reconfigure the space was done internally. Ms. Ciampi asked when an employee leaves the district, resigns, retires or is asked to leave, are they required to turn in their keys. Dr. Jakubowski said that keys are taken back from all employees at the end of the

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school year. He said that principals have the responsibility to collect keys and all employees on the last day of school, must turn in their keys, as this is part of the sign out procedure at the end of the year, before an employee receives his/her last paycheck. Ms. Ciampi said that she knew of an employee who has left the district, who still had keys to get into a school building and she stated that she would share the name of the individual with Dr. Jakubowski after the meeting. Ms. Ciampi wanted to address Mr. Perkins' comment about "brighter" students. She did not think that Mr. Perkins' intentions were bad, but she did not want to believe that there were "brighter" students. Ms. Ciampi said that each student has a different learning style and that the district needs to start teaching in a different style. She said that unfortunately the tests that the students are required to take are not in the style that some students need to take a test. Ms. Ciampi said that there are students in special education that are average and above average. She felt that testing is not done in a manner that would be beneficial to students who learn differently. Ms. Ciampi said that Mrs. Marcus, the head of the Gifted and Talented program, spoke at length at an Adult Advisory Meeting about giving I.Q. tests for all students, so that each student can hone in on his/her I.Q. Ms. Ciampi said that there may be a child who has an above average I.Q. that has learning difficulties, and if the school does not teach them in the style that they can learn, their score would be a lower I.Q. She felt that this hurts children in a lot of ways because they can not be included in certain things such as A.P. classes. Ms. Ciampi said that she hoped the board could be a little more sensitive to children with special needs that are average and above average and just learn differently. She hoped that someday, someone would hear her voice and the district would start teaching these students from the kindergarten level in a multi-sensory and different learning style so that it is conducive to their learning and they can show everyone what they are all about and how smart they actually are. Mr. Perkins commented that he could not agree with Ms. Ciampi more. He said that there are students who "test" brighter than others and there are students who are "brighter" in certain areas than other students and he asked Ms. Ciampi that she not take what he said as an insensitivity toward those students who are not "testable" or who by standard measures do not line up as "bright" and he resented her comment very much. Ms. Ciampi thought that the board of education should have a little more sensitivity in the way it approaches what they say about the district's students. Mr. Perkins said he did not know exactly what Ms. Ciampi meant by "sensitivity" but the system that we live in is much larger than this Board, much larger than this State and probably is as large as the entire world because the systems used to evaluate the performance of children very much look the same all over the world. He said that there was no question in his mind that there was genius in certain areas and some of it is not measurable. Mr. Perkins suggested that if Ms.

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Ciampi could come up with a better way in which children could be taught he would help her with it. Ms. Ciampi said that she has already spoken about how children should be taught and she was no expert but she said that you did not have to be an expert or have a degree to know about special education children. She said she hated using those words because she felt that all children were special. Ms. Ciampi said that her son's first grade teacher, Ms. Osterod, told the class on the very first day of school, "there is something very special about each and every one of you and I will help you find out what it is." Mr. Perkins said that we may not like the system that is used to measure the performance of the children in our schools but that what is used and that is what people look at when they open the newspaper and read the state report card. Ms. Ciampi said that if children are not taught in a style that they need to learn, the student will not get the information correctly.

Ms. Loessel asked if the ventilation upgrade was the only work that was done at Burnet. Mr. Magliacano asked if she meant work done by an outside contractor. Ms. Loessel said either by an outside contractor or inhouse. Mr. Helmstetter asked what timeframe Ms. Loessel was referring to. Ms. Loessel said since school has let out for the summer. Mr. Magliacano said that the special services offices are having an upgrade in the ventilation system and two classrooms are getting new floors. Ms. Loessel asked who was doing the floors. Mr. Magliacano said they were being done internally. Ms. Loessel asked if they were asbestos floors. Mr. Magliacano said they were not. Ms. Loessel asked Mr. Magliacano if he had records on these jobs. Mr. Magliacano said he did. Ms. Loessel said that she would like to see the records. Mr. Magliacano told her to stop by his office tomorrow and she could see the records. Ms. Loessel asked who oversaw the mechanics that service the buses. She said that she had gone on line and obtained information which indicated that the district had 20 buses that required reinspection. Dr. Jakubowski said that was correct. He said that the mechanics who service the buses for the past three months, have been overseen by Mr. Magliacano; the year prior to that by Mr. Zurka; and for the time prior to that by Mr. Magliacano. Dr. Jakubowski said that the entire transportation department was overseen by the Business Administrator. Ms. Loessel asked how many mechanics the district had. Dr. Jakubowski said there are two mechanics. Ms. Loessel asked if they worked on Saturday. Dr. Jakubowski said they sometimes do. Ms. Loessel said that this was a lot of work to be done by only two mechanics. Dr. Jakubowski stated that the district has sent out some buses to be serviced. He said that Ms. Dunn is on top of the matter. Dr. Jakubowski said that this year when the state inspectors came in to inspect the buses, for whatever reason, were being monitored at the same time

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that they were inspecting our bus fleet and there were things that all of a sudden seemed to be issues that were not issues before. Ms. Loessel said that was a good thing because it has to do with the safety of the children. Dr. Jakubowski said it was a great thing and he was sure that all buses would be ready for operation starting in September. Ms. Dunn said that there was a new team of inspectors coming this week to reinspect buses. She said that not all of the buses were ready but by September they will be. Ms. Dunn said everyone was working together as a team to try to remedy the situation. Dr. Jakubowski said that this facility has only one bay and a second small area for the mechanics to work. He said that the district has two mechanics and in addition to the buses they are also responsible for all of the maintenance vehicles. Dr. Jakubowski said that the board had discussed hiring a third mechanic several years ago but with only one bay to work in, there is nowhere for that person to work. He said that more and more work has to be sent out. Ms. Loessel asked if it was cost effective to do it that way. Dr. Jakubowski said it would not be cost effective to hire a third mechanic if there is no place for them to work. He said that the bus drivers are also responsible to walk around the buses at the end of each day to monitor the condition of the bus and if there is something minor wrong, like a loose mirror, they are supposed to report this immediately. Dr. Jakubowski said that Ms. Dunn has met with the entire transportation department. Ms. Dunn said that this has been an unusual situation and in the fifteen years that she has been here she has never had anything like this. She said that a bus inspection is not that the inspector comes and looks at the bus and it is finished. Ms. Dunn said that there is paperwork that has to be kept on each vehicle such as when preventative maintenance is done (this is required every quarter). She said that there also books with a myriad of checks must be done daily if the bus is driven seven times a day or one time per day. Ms. Dunn said that if there is a problem with a bus, there is a system whereby a record is made and it is then given to the mechanics. She said that there must also be a walk around inspection done of the bus by its driver and if there is not an area large enough for that to take place that is a violation of the motor vehicle law. Ms. Dunn said that the motor vehicle inspecting group that have been coming to this district for many years became, maybe, too friendly and motor vehicles started sending out inspectors to monitor this group of inspectors. She said that a few new rules have also come into effect this year such as all the seats were not appropriate on the Thomasville buses and all of the seats had to be replaced and because all of our buses miss the warranty by one year, the district was responsible for all of the replacements. Ms. Dunn said that the team scheduled to come for the reinspection is a new team and she hoped that the new team would not find new things wrong with the buses. She said that the district was very fortunate

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because there cannot be either all in house or all contractor repairs; there must be a combination of both. Ms. Dunn said there are a lot of repairs the district sends out because the in house mechanics cannot do, such as body work. She said that she could not point the finger at one group for the problems with the buses. Dr. Jakubowski also said that there is no one person responsible for the problems. Mr. Perkins wanted to know if the district was aware that there were new regulations proposed by the motor vehicles commission which would alter the standards for motor vehicles. Ms. Dunn said that the new regulations right now are for regular passenger vehicles. Ms. Loessel stated that according to the information she received on line, school buses are required to be inspected every six months. Ms. Dunn said that was correct. She said that this year was unique in that the original inspection team had an inspection team checking up on them. Ms. Dunn said that the lead inspector on the original team had been suspended and she said this made her believe that if this team had been a little tougher six months ago and before at previous inspections, the district would not be in the situation it is now. Ms. Dunn said that one of the issues that came about was that when new motor vehicle requirements are put into effect, the district is not notified of them, she said that the district had to find out on its own.

Mrs. Salazar said that she wanted to comment on why she had abstained on fiscal resolution F-6. She said that if the board reviewed the information attached, there was a duplication of authorization of vendors. Mr. Damato said that he would contact Ms. Krebs at Union High School who prepared the list, so that it can be amended at the August meeting.

MOTION FOR EXECUTIVE SESSION

Moved by Mr. Abraham, seconded by Mr. Perkins that the Board go into Executive Session to discuss personnel matters and executive session minutes without the presence of the public in accordance with the provisions of *N.J.S.A. 10:4-2b*. The Board will disclose the discussion conducted during the executive session, with notice to the public, when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

THE BOARD RETURNED TO PUBLIC SESSION

MOTION TO APPROVE MINUTES

Moved by Mr. Abraham, seconded Mr. Manochio to approve the minutes of the Executive Session of June 13, 2006 as amended.

YES: Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins,
Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter
ABSTAIN: None
NAY: None MOTION WAS CARRIED

MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Abraham, seconded by Mr. Manochio that the meeting be adjourned.

YES: Mr. Abraham, Mr. Manochio, Mrs. McNeil, Mr. Perkins,
Mr. Ruhl, Mrs. Salazar and Mr. Helmstetter
ABSTAIN: None
NAY: None MOTION WAS CARRIED

Respectfully submitted

JAMES J. DAMATO
BOARD SECRETARY