

UNION TOWNSHIP BOARD OF EDUCATION  
WORKSESSION AGENDA  
MARCH 10, 2009

- A. Roll Call
  
- B. Flag Salute
  
- C. Open Public Meetings Act Statement
  
- D. Approval of Minutes:
  - 1. Regular Meeting – February 10, 2009
  - 2. Executive Session – February 10, 2009
  - 3. Planning Session – February 28, 2009
  - 4. Executive Session – February 28, 2009
  
- E. Communications:
  - 1. Letter dated February 5, 2009 from Gina M. Papeo, Districtwide Learning Consultant requesting an extension of her unpaid child rearing leave through the end of the 2008-2009 school year.
  - 2. Letter from Jennifer Duggan, special education teacher at Battle Hill School, requesting maternity and extended family leave for the period March 7, 2009 through the end of the 2008-2009 school year.
  - 3. Letter of resignation for the purpose of retirement dated February 13, 2009 from Barbara A. LaMort, Social Studies Teacher at Kawameeh Middle School, effective July 1, 2009.
  - 4. Letter of resignation for the purpose of retirement dated February 9, 2009 from Ramona D. Russell, special education teacher at Burnet Middle School, effective May 1, 2009.

5. Letter dated February 18, 2009 from Jennifer Polinger, school nurse at Hannah Caldwell School, requesting maternity and unpaid family leave for the period April 6, 2009 through the end of the 2008-2009 school year.
6. Letter from Susan Lipstein, President of the Township of Union Education Foundation dated February 12, 2009 regarding the annual spring reception.
7. Letter of resignation from Marionette Hernandez, cafeteria/playground assistant at Franklin School, effective February 24, 2009.
8. Letter of resignation for the purpose of retirement from Brenda J. DelMastro, teacher at Connecticut Farms School, effective July 1, 2009.
9. Notice to Neighboring Landowners from Maser Consulting, P.A. dated March 2, 2009 regarding Replacement of Union County Culvert No. Un-26; Burnet Avenue over tributary to Rahway River.

F. Education/Student Discipline Committee Resolutions

- E-1. The committee recommends and I so move that approval be given to amend the 2008-2009 out-of-district atypical student placement list, and students exited from out-of-district placement in accordance with the information in the hands of each board member.
- E-2. The committee recommends and I so move that approval be given to amend the list of students removed from the rolls [nine (9) students exited from February 1<sup>st</sup> through February 28<sup>th</sup> 2009 for a total of forty-six (46) students for the 2008-2009 school year] who are not domiciled in this school district in accordance with the information in the hands of each board member.
- E-3. The committee recommends and I so move that the Township of Union Board of Education designate March as Youth Art Month in accordance with the information in the hands of each board member.

- E-4. The committee recommends and I so move that the board authorize the elimination of one (1) Learning/Language disabilities program at Central Five/Jefferson School effective July 1, 2009 in accordance with the information in the hands of each board member.
- E-5. The committee recommends and I so move that the board authorize the establishment of an Autism program at Central Five/Jefferson School effective September 1, 2009 in accordance with the information in the hands of each board member.

## DISCUSSION ITEM:

1. Presentation on NJQSAC and Curriculum Guides – Ms. Lishak

## G. Fiscal and Planning Committee Resolutions

- F-1. The committee recommends and I so move that the Treasurer's Report dated February 28, 2009 be accepted.
- F-2. The committee recommends and I so move that the Secretary's Report dated February 28, 2009 be accepted.
- F-3. Pursuant to N.J.A.C. 6A:23-2.11(a), I certify that as of February 28, 2009 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

\_\_\_\_\_  
James J. Damato, Board Secretary

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Dated

Pursuant to N.J.A.C.6A:23-2.2(h), we certify that as of February 28, 2009 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.2(d)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

- F-4. The committee recommends and I so move that the Board approve line item transfers in accordance with the information in the hands of each board member.
- F-5. The committee recommends and I so move that the Board concur with the investments made by the Business Administrator as follows:

Mature Date	Purchase Date	Number of Days	Amount	Invest. Held by	Home A/C Account	Interest Rate	Estimated Income
3/17/09	2/10/09	35	800,000	Sovereign	UCNB EBS CASH	1.75%	1,361.11
3/17/09	2/10/09	35	1,100,000	Sovereign	UCNB CAFETERIA	1.75%	1,871.53
3/17/09	2/10/09	35	17,300,000	Sovereign	UCNB CAP RESERVE	1.75%	29,434.03
3/17/09	2/10/09	35	24,000,000	Sovereign	UCNB OP ACCT	1.75%	40,833.33
3/17/09	2/10/09	35	2,300,000	Sovereign	UCNB JAN 03 BOND	1.75%	3,913.19
3/17/09	2/10/09	35	1,000,000	Sovereign	UNITY BANK SUI	1.75%	1,701.39

- F-6. The committee recommends and I so move that the Board approve the attached list of contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5 and 8A:18A-10(a)* and in accordance with the information in the hands of each board member.
- F-7. The committee recommends and I so move that the board approve attached list of contracts and/or purchases pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)* in accordance with the information in the hands of each board member:  
 (a) Mannon Specialty Foods, Inc. - \$3959.40 – chorus/marching band spring trip fundraiser - Union High School
- F-8. The committee recommends and I so move that the Board approve districtwide travel and related expenses pursuant to the requirements of *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250 and in accordance with the information in the hands of each board member.
- F-9. The committee recommends and I so move that the Board pre-approve districtwide student field trip destinations and purposes pursuant to *N.J.A.C. 6A:23A-5.8* in accordance with the information in the hands of each board member.
- F-10. The committee recommends and I so move that the board accept donation from Great American Opportunities in the amount of \$259.60 to Washington Elementary School in accordance with the information in the hands of each board member.

## H. Operations Committee Resolutions

- O-1. The committee recommends and I so move that the board approve that poll workers for the April 21, 2009 School Board Election be paid at the rate of \$14.29 per hour for a maximum of eight (8) hours or \$114.32.
- O-2. The committee recommends and I so move that the board approve contract with New Jersey School Boards Association for *schoolboardnet* services at an annual cost of \$2,360 in accordance with the information in the hands of each board member.

## I. Personnel Committee Resolutions

- P-1. The Superintendent recommends, the committee concurs and I so move that Personnel Actions be approved in accordance with the information in the hands of each board member.
- P-2. The Superintendent recommends, the committee concurs and I so move that the Board amend Substitute/Home Instruction List; Substitute Custodians, Substitute Cafeteria/Playground Aides, Teacher Assistants and Secretaries for the 2008-2009 school year in accordance with the information in the hands of each board member.
- P-3. The Superintendent recommends, the committee concurs and I so move that Anthony Magliacano be appointed as Indoor Air Quality designated person at no cost to the board.
- P-4. The Superintendent recommends, the committee concurs and I so move that the board accept letters of resignation from the following staff:
  - (a) Barbara LaMort, social studies teacher at Kawameeh Middle School, effective July 1, 2009 (retirement)
  - (b) Ramona D. Russell, special education teacher at Burnet Middle School, effective May 1, 2009 (retirement)
  - (c) Marionette Hernandez, cafeteria/playground assistant at Franklin School, effective February 24, 2009.
  - (d) Brenda J. DelMastro, teacher at Connecticut Farms School, effective July 1, 2009 (retirement)

- P-5. The Superintendent recommends, the committee concurs and I so move that the board approve an extension of unpaid child rearing leave for Gina M. Papeo, Districtwide Learning Consultant for the remainder of the 2008-2009 school year.
- P-6. The Superintendent recommends, the committee concurs and I so move that the board approve maternity and extended family leave for the following staff:
- (a) Jennifer Duggan, special education teacher at Battle Hill School for the period March 7, 2009 through the end of the 2008-2009 school year.
  - (b) Jennifer Polinger, school nurse at Hannah Caldwell School, for the period April 6, 2009 through the end of the 2008-2009 school year.
- P-7. The Superintendent recommends, the committee concurs and I so move that the board approve Sandy Mamary to present "The Female Athlete - Eating Disorders and Nutritional Supplements" to students at Burnet and Kawameeh Middle Schools and Union High School on three dates in April at a rate not to exceed \$1,455 for all three presentations.

J. Approval of Bills

The committee recommends and I so move that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

K. Unfinished Business

L. New Business

M. Comments from the Public

N. Adjournment \_\_\_\_\_ p.m.