

UNION TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING AGENDA
MARCH 17, 2009

- A. Roll Call
- B. Flag Salute
- C. Open Public Meetings Act Statement
- D. Approval of Minutes:
 - 1. Regular Meeting – February 10, 2009
 - 2. Executive Session – February 10, 2009
 - 3. Executive Session – February 28, 2009
- E. Communications:
 - 1. Letter dated February 5, 2009 from Gina M. Papeo, Districtwide Learning Consultant requesting an extension of her unpaid child rearing leave through the end of the 2008-2009 school year.
 - 2. Letter from Jennifer Duggan, special education teacher at Battle Hill School, requesting maternity and extended family leave for the period March 7, 2009 through the end of the 2008-2009 school year.
 - 3. Letter of resignation for the purpose of retirement dated February 13, 2009 from Barbara A. LaMort, Social Studies Teacher at Kawameeh Middle School, effective July 1, 2009.
 - 4. Letter of resignation for the purpose of retirement dated February 9, 2009 from Ramona D. Russell, special education teacher at Burnet Middle School, effective May 1, 2009.
 - 5. Letter dated February 18, 2009 from Jennifer Polinger, school nurse at Hannah Caldwell School, requesting maternity and unpaid family leave for the period April 6, 2009 through the end of the 2008-2009 school year.
 - 6. Letter from Susan Lipstein, President of the Township of Union Education Foundation dated February 12, 2009 regarding the annual spring reception.

COMMUNICATION

7. Letter of resignation from Marionette Hernandez, cafeteria/ playground assistant at Franklin School, effective February 24, 2009.
 8. Letter of resignation for the purpose of retirement from Brenda J. DelMastro, teacher at Connecticut Farms School, effective July 1, 2009.
 9. Notice to Neighboring Landowners from Maser Consulting, P.A. dated March 2, 2009 regarding Replacement of Union County Culvert No. Un-26; Burnet Avenue over tributary to Rahway River.
 10. Letter of resignation from Nicolle Mulvey, cafeteria/playground assistant at Washington School, effective March 13, 2009.
- F. Superintendent's Report
- G. Comments from the public on Resolutions on the Agenda
- H. Education/Student Discipline Committee Resolutions
- E-1. The committee recommends and I so move that approval be given to amend the 2008-2009 out-of-district atypical student placement list, and students exited from out-of-district placement in accordance with the information in the hands of each board member.
 - E-2. The committee recommends and I so move that approval be given to amend the list of students removed from the rolls [six (6) students exited from February 1st through February 28th 2009 for a total of forty-six (46) students for the 2008-2009 school year] who are not domiciled in this school district in accordance with the information in the hands of each board member.

EDUCATION/STUDENT DISCIPLINE

- E-3. The committee recommends and I so move that the Township of Union Board of Education designate March as Youth Art Month in accordance with the information in the hands of each board member.
 - E-4. The committee recommends and I so move that the board authorize the elimination of one (1) Learning/Language disabilities program at Central Five/Jefferson School effective July 1, 2009 in accordance with the information in the hands of each board member.
 - E-5. The committee recommends and I so move that the board authorize the establishment of an Autism program at Central Five/Jefferson School effective September 1, 2009 in accordance with the information in the hands of each board member.
 - E-6. The committee recommends and I so move that the board approve Union County Educational Services Commission to administer nonpublic textbook program for the 2009-2010 school year in accordance with the formal resolution in the hands of each board member.
- I. Fiscal and Planning Committee Resolutions
- F-1. The committee recommends and I so move that the Treasurer's Report dated February 28, 2009 be accepted.
 - F-2. The committee recommends and I so move that the Secretary's Report dated February 28, 2009 be accepted.

FISCAL AND PLANNING

- F-3. Pursuant to N.J.A.C. 6A:23-2.11(a), I certify that as of February 28, 2009 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

James J. Damato, Board Secretary

Dated

Pursuant to N.J.A.C.6A:23-2.2(h), we certify that as of February 28, 2009 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.2(d)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

- F-4. The committee recommends and I so move that the Board approve line item transfers in accordance with the information in the hands of each board member.

- F-5. The committee recommends and I so move that the Board concur with the investments made by the Business Administrator as follows:

Mature Date	Purchase Date	Number of Days	Amount	Invest. Held by	Home A/C Account	Interest Rate	Estimated Income
3/17/09	2/10/09	35	800,000	Sovereign	UCNB EBS CAST	1.75%	1,361.11
3/17/09	2/10/09	35	1,100,000	Sovereign	UCNB CAFETERIA	1.75%	1,871.53
3/17/09	2/10/09	35	17,300,000	Sovereign	UCNB CAP RESERVE	1.75%	29,434.03
3/17/09	2/10/09	35	24,000,000	Sovereign	UCNB OP ACCT	1.75%	40,833.33
3/17/09	2/10/09	35	2,300,000	Sovereign	UCNB JAN 03 BOND	1.75%	3,913.19
3/17/09	2/10/09	35	1,000,000	Sovereign	UNITY BANK SUI	1.75%	1,701.39

- F-6. The committee recommends and I so move that the Board approve the attached list of contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5 and 8A:18A-10(a)* and in accordance with the information in the hands of each board member.

FISCAL AND PLANNING

- F-7. The committee recommends and I so move that the board approve attached list of contracts and/or purchases pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)* in accordance with the information in the hands of each board member:
- (a) Mannon Specialty Foods, Inc. - \$3959.40 – chorus/marching band spring trip fundraiser - Union High School
 - (b) Heritage Festivals - \$9,000 – chorus/marching band trip-Union High School
 - (c) Home Depot - \$2,000.15 – spring musical – Union High School
- F-8. The committee recommends and I so move that the Board approve districtwide travel and related expenses pursuant to the requirements of *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250 and in accordance with the information in the hands of each board member.
- F-9. The committee recommends and I so move that the Board pre-approve districtwide student field trip destinations and purposes pursuant to *N.J.A.C. 6A:23A-5.8* in accordance with the information in the hands of each board member.
- F-10. The committee recommends and I so move that the board accept the following donations: (a) Great American Opportunities in the amount of \$259.60 to Washington Elementary School; (b) Target in the amount of \$106.17 to Livingston Elementary School; (c) Target in the amount of \$107.68 to Burnet Middle School and (d) Great American Opportunities in the amount of \$42.80 to Washington Elementary School in accordance with the information in the hands of each board member.
- F-11. The committee recommends and I so move that the proposed tentative 2009-2010 school budget be adopted and sent to the County Superintendent for approval in accordance with the copy in the hands of each board member, and the following:
- That there should be raised for General Funds \$73,473,280 for the ensuing school year 2009-2010 and that this amount appear on the ballot to be voted upon at the Annual District School Election to be held on April 21, 2009.

FISCAL AND PLANNING

- F-12. The committee recommends and I so move that the board approve for submittal to the County Superintendent of Schools, Appendix E (Required Documentation to Support Estimated Fund Balance) along with the January 31, 2009 Secretary's Report as required documentation to support the estimated fund balance as of June 30, 2009 pursuant to Exhibit C-1 (Recapitulation of Balances) as contained in the proposed 2009-2010 school budget, in accordance with the information in the hands of each board member.
- F-13. The committee recommends and I so move that the board approve Advertised Capital Outlay Projects in the amount of \$2,300,000 in accordance with the information in the hands of each board member.
- F-14. The committee recommends and I so move that the board approve Capital Reserve Withdrawal in the amount of \$3,861,500 in accordance with the information in the hands of each board member.
- F-15. The committee recommends and I so move that the board approve Statement of Capital Reserve Deposit (Budgeted Increase Capital Reserve, Line 122) in the amount of \$450,000 in accordance with the information in the hands of each board member.
- F-16. The committee recommends and I so move that the board approve Travel Expenditure Maximum in the sum of \$135,000 in accordance with the information in the hands of each board member.
- F-17. The committee recommends and I so move that the board approve General Fund Budget by Co-Curricular Activity as follows: Co-Curricular (Athletics) - \$1,083,392 and Co-Curricular (Non-Athletics) - \$329,075 in accordance with the information in the hands of each board member.
- F-18. The committee recommends and I so move that the board approve Maximum Limit – Public Relations and Professional Services in accordance with the information in the hands of each board member.

J. Operations Committee Resolutions

- O-1. The committee recommends and I so move that the board approve that poll workers for the April 21, 2009 School Board Election be paid at the rate of \$14.29 per hour for a maximum of eight (8) hours or \$114.32.
- O-2. The committee recommends and I so move that the board approve contract with New Jersey School Boards Association for *schoolboardnet* services at an annual cost of \$2,360 in accordance with the information in the hands of each board member.

K. Personnel Committee Resolutions

- P-1. The Superintendent recommends, the committee concurs and I so move that Personnel Actions be approved in accordance with the information in the hands of each board member.
- P-2. The Superintendent recommends, the committee concurs and I so move that the Board amend Substitute/Home Instruction List; Substitute Custodians, Substitute Cafeteria/Playground Aides, Teacher Assistants and Secretaries for the 2008-2009 school year in accordance with the information in the hands of each board member.
- P-3. The Superintendent recommends, the committee concurs and I so move that Anthony Magliacano be appointed as Indoor Air Quality designated person at no cost to the board.
- P-4. The Superintendent recommends, the committee concurs and I so move that the board accept letters of resignation from the following staff:
 - (a) Barbara LaMort, social studies teacher at Kawameeh Middle School, effective July 1, 2009 (retirement)
 - (b) Ramona D. Russell, special education teacher at Burnet Middle School, effective May 1, 2009 (retirement)
 - (c) Marionette Hernandez, cafeteria/playground assistant at Franklin School, effective February 24, 2009.
 - (d) Brenda J. DelMastro, teacher at Connecticut Farms School, effective July 1, 2009 (retirement)
 - (e) Nicolle Mulvey, cafeteria/playground assistant at Washington School, effective March 13, 2009.

PERSONNEL COMMITTEE

- P-5. The Superintendent recommends, the committee concurs and I so move that the board approve an extension of unpaid child rearing leave for Gina M. Papeo, Districtwide Learning Consultant for the remainder of the 2008-2009 school year.
- P-6. The Superintendent recommends, the committee concurs and I so move that the board approve maternity and extended family leave for the following staff:
- (a) Jennifer Duggan, special education teacher at Battle Hill School for the period March 7, 2009 through the end of the 2008-2009 school year.
 - (b) Jennifer Polinger, school nurse at Hannah Caldwell School, for the period April 6, 2009 through the end of the 2008-2009 school year.
- P-7. The Superintendent recommends, the committee concurs and I so move that the board approve Sandy Mamary to present "The Female Athlete – Eating Disorders and Nutritional Supplements" to students at Burnet and Kawameeh Middle Schools and Union High School on three dates in April at a rate not to exceed \$1,455 for all three presentations.
- L. Approval of Bills
- The committee recommends and I so move that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.
- M. Unfinished Business
- N. New Business
- O. Comments from the Public
- P. Adjournment _____ p.m.