

TO ALL BOARD OF EDUCATION MEMBERS:

The regular meeting of the Board of Education of the Township of Union will be held on Tuesday, May 20, 2008 at 7:00 p.m. at Union High School, Union, New Jersey 07083.

The regular meeting of the Board of Education of the Township of Union was held at Union High School on Tuesday, May 20, 2008 at 7:00 p.m. pursuant to notice sent to each member.

PRESENT AT ROLL CALL: Mrs. Linda Gaglione, President; Mr. Anthony Manochio, Mrs. Versie McNeil, Mr. Francis Perkins, Mr. Steve Ruhl, and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mr. Gary Abraham, Mr. Manuel Figueiredo and Mr. Steven Helmstetter

Mr. Ruhl led the board members and audience in the Pledge of Allegiance.

The secretary read the statement required under the "Open Public Meeting Act", a copy of which is on file in the office of the secretary.

APPROVAL OF MINUTES

Moved by Mr. Ruhl, seconded by Mr. Manochio that the minutes of the Organization Meeting of April 29, 2008 be approved:

- AYE: Mr. Manochio, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
 - NAY: None
 - ABSTAIN: Mrs. McNeil
- MOTION WAS CARRIED

COMMUNICATIONS:

LETTER OF RESIGNATION – ROJAS

Audrey Rojas, part time bus assistant, submitted a letter of resignation effective April 30, 2008.

LETTER OF RESIGNATION - HEIMALL

Mary L. Heimall, part time bus driver, submitted a letter of resignation, effective immediately.

LETTER OF RESIGNATION (RETIREMENT) – LESCOTA

Dennis Lescota, head custodian at Livingston School, submitted a letter of resignation for the purpose of retirement, effective August 31, 2008.

LETTER OF RESIGNATION – ELIASON

Kenneth a. Eliason, Guidance Counselor at Union High School, submitted a letter of resignation, effective July 1, 2008.

LETTER OF RESIGNATION – RODRIGUEZ

Olivia Rodriguez, mathematics teacher at Union High School, submitted a letter of resignation, effective July 1, 2008

LETTER OF RESIGNATION – ARNOLD

Marie E. Arnold, English teacher at Union High School, submitted a letter of resignation, effective July 1, 2008.

SUPERINTENDENT'S REPORT

Dr. Jakubowski gave his Superintendent's Report a copy of which is appended to these minutes.

Dr. Jakubowski introduced Mrs. Warren, the principal of Battle Hill School and Dr. Lentine, the principal of Hannah Caldwell School, who will respectively make presentations to the board for the Township's bicentennial celebration.

Mrs. Warren stated that Union's historical influence during the Revolutionary War was a major influence in the history of New Jersey. She said that Hannah Caldwell School and Connecticut Farms School have been historically documented in books as well as archived information. Mrs. Warren said that although those two famous schools have been documented, Battle Hill has not been without notice as far as one of the Revolutionary War sites and that is how the school received its name. She thanked Mr. Caponegro, Mrs. Caponegro, Mrs. Musarra, Ms. Reilly, Mrs. Graham, Mr. Capodice and all students, teachers and parents for their dedication in documenting the history and their rendition of the history of Battle Hill School. Mrs. Warren said that a lot of work, time and creativity was put into this presentation. She introduced Mr. Caponegro who was influential in the preparation of the program which will be presented tonight and would be giving more information regarding the presentation. Mr. Caponegro said that he was pleased to present a short film on Battle Hill and the Revolutionary War. He said that the film would portray the different style of fighting that the British and the American soldiers used. Mr. Caponegro thanked all the students involved for

SUPERINTENDENT'S REPORT

giving up their time after school for rehearsals. He presented the world premier of "*Battle Hill, The Musical*". The students who appeared in the short film were: Daniella Geroldi, Tyler Phan, Ernest Nebedum, Lautina Kwarteng, Erica Nebedum, Reuben Montilus, Raymond Montilus, Shane Matthews, Elize Oliverio, Nicole Criscuolo, Benny Tran, Mitchell Matarra, Brian McMillan, Chinaecherem Nwauban, Asli Akin, Stephanie Ng, Kevin Green and Alyssa Chacon.

Mrs. Gaglione thanked the students and teachers from Battle Hill School for a wonderful presentation.

Dr. Lentine thanked the board for the opportunity to have students from his school make a presentation regarding the history of Hannah Caldwell. He said that Hannah Caldwell had a very important role in the Revolutionary War and she was very instrumental in the history of Union Township. Dr. Lentine introduced Mrs. Nigro and Mrs. Piano who were instrumental in the preparation of this evening's presentation. Mrs. Piano introduced Jasmyn Bell, Brian Henn, Nicole Jorge, Christopher Proano and Lara Walter who were the fourth grade students that would be making the presentation tonight. Copy of presentation slides are made a part of these minutes.

Dr. Lentine showed the County of Union seal which had been presented to Hannah Caldwell School because it depicts Hannah Caldwell being shot by a British soldier. He said that the seal was given to the school by Union County Surrogate James LaCorte. Dr. Lentine said that in February when he was at the Surrogate's Office on some personal business, he saw the seal and the secretaries in the Surrogate's Office were very surprised that he knew the history of Hannah Caldwell because they were very upset that Union, out of all the seals in the United States, Union County was the only one that depicts a crime. He said after he explained to them the rationale and the reasoning for it, they were quite happy that they had this seal. Dr. Lentine said that the County Seal is now being displayed in the main hallway at Hannah Caldwell School.

Mrs. Gaglione thanked the students and teachers from Hannah Caldwell School for their wonderful presentation this evening.

Dr. Jakubowski said that in the history of the community the Battle of Battle Hill, which was depicted perfectly by the students from Battle Hill School. He said that Battle Hill School is the next youngest school in Union and certainly both Hannah Caldwell School and Battle Hill School do not necessarily have the "colonial" look that some of the other schools in town have. Dr. Jakubowski said that Hannah Caldwell School's presentation depicted a person and what that

SUPERINTENDENT'S REPORT

individual meant to the history of Union. He said that he was lucky enough to be present the day that the Surrogate presented the Seal to Hannah Caldwell School and he agreed that there was finally have a school named after a girl. Dr. Jakubowski said that it was good that women are being honored because women have an important place in the history of Union. He thanked both schools for their tremendous presentations this evening.

Mrs. McNeil thanked Mrs. Warren, Dr. Lentine, their staffs and the students for their presentations this evening. She said as a history teacher she was very impressed with their interpretations.

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

None

EDUCATION/STUDENT DISCIPLINE COMMITTEE

Moved by Mrs. Salazar, seconded by Mrs. McNeil that the following resolutions be adopted:

E-1. AMEND LIST OF STUDENTS REMOVED FROM THE ROLLS

That Board approval be given to amend the list of students removed from the rolls [five (5) students exited from April 1st through April 30th, 2008; a total of fifty-nine (59) students have been removed from the rolls for the 2007-2008 school year] who are not domiciled in this school district and four (4) students who will be allowed to complete the 2007-2008 school year, in accordance with the information appended to the non public portion of these minutes.

E-2. AMEND 2007-2008 OUT-OF-DISTRICT ATYPICAL STUDENT PLACEMENT LIST

That approval be given to amend the 2007-2008 Out-of-District Atypical Student Placement, Exit Lists and tuitions in accordance with the information appended to the non public portion of these minutes.

E-3. APPROVE 2008-2009 NONPUBLIC TECHNOLOGY PROGRAM CONTRACTS – UNION COUNTY EDUCATIONAL SERVICES COMMISSION

That the Board approve 2008-2009 Nonpublic Technology Program Contracts with Union County Educational Services Commission in accordance with the information appended to these minutes.

EDUCATION/STUDENT DISCIPLINE COMMITTEE

E-4. APPROVE AGREEMENT FOR PARTICIPATION IN COORDINATED TRANSPORTATION SERVICES FOR THE 2008-2009 SCHOOL YEAR – UNION COUNTY EDUCATIONAL SERVICES COMMISSION

That the Board approve Agreement for Participation in Coordinated Transportation Services for the 2008-2009 school year with Union County Educational Services Commission in accordance with the information appended to these minutes.

DISCUSSION:

None

AYE: Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE

Moved by Mrs. McNeil, seconded by Mrs. Salazar that the following resolutions be adopted:

F-1. CERTIFIED REPORT OF ANNUAL SCHOOL ELECTION – APRIL 18, 2008

Certified report of the annual school election held on April 18, 2006 as follows in accordance with the information appended to these minutes:

	<u>YES</u>	<u>NO</u>
Public Question No. 1 –General Fund	1014	624

Three Year Term

- Francis R. Perkins - 1069 votes
- Anthony Manochio - 1137 votes
- Gary Abraham - 1084 votes

F-2. ACCEPT TREASURER’S REPORT

That the Treasurer’s Report dated April 30th, 2008 be accepted.

F-3. ACCEPT SECRETARY’S REPORT

That the Secretary’s Report dated April 30th, 2008 be accepted.

FISCAL AND PLANNING COMMITTEE

F-4. CERTIFY TREASURER'S AND SECRETARY'S REPORTS

Pursuant to N.J.A.C. 6A:23-2.11(a), I certify that as of April 30th, 2008 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

James J. Damato, Board Secretary

Dated

Pursuant to N.J.A.C. 6A:23-2.2(h), we certify that as of April 30th, 2008 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.2(d)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

F-5. APPROVE LINE ITEM TRANSFERS

That the Board approve line item transfers in accordance with the information appended to these minutes.

F-6. CONCUR WITH INVESTMENTS

That the Board concur with the investments made by the Business Administrator as follows:

Mature Date	Purchase Date	Number of Days	Amount	Invest. Held by	Home A/C Account	Interest Rate	Estimated Income
05/20/08	04/29/08	21	17,500,000	Investors	UCNB EBS CAST	3.01%	30,727.08
05/20/08	04/29/08	21	900,000	Investors	UCNB Café	3.01%	1,580.25
05/20/08	04/29/08	21	900,000	Investors	UCNB CAP RESERVE	3.01%	1,580.25
05/20/08	04/29/08	21	18,000,000	Investors	UCNB OP AC	3.01%	31,605.00
05/20/08	04/29/08	21	2,500,000	Investors	UCNB JAN 03 BOND	3.01%	4,389.58
05/20/08	04/29/08	21	1,000,000	Investors	Unity BankSUI	3.01%	1,755.83

F-7. APPROVE FOLLOWING CONTRACTS AND/OR PURCHASE ORDERS PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)*

That the Board approve the following contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* and in accordance with the information appended to these minutes.

FISCAL AND PLANNING COMMITTEE

F-8. APPROVE ATTACHED LIST OF CONTRACTS AND/OR PURCHASE PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5(21)*

That the Board approve attached list of contracts and/or purchases pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)* in accordance with the information appended to these minutes: (a) American Heart Association – \$1655.43 – Jump Rope for Heart – Hannah Caldwell School; (b) Mannon Specialty Foods – not to exceed \$3,500 – Band/Chorus Fundraiser – Union High School; (c) Jostens - \$2,000 – Yearbook – Kawameeh Middle School; (d) Forest Lodge - \$4,500 – 8th grade trip – Kawameeh Middle School; (e) Freedom Fundraising - \$1,499.08 – fundraiser Girls’ Soccer Club – Union High School; (f) Music in the Parks - \$1,725.00 – marching band trip – Burnet Middle School

F-9. AUTHORIZE DISBURSEMENT OF SCHOLARSHIP FUNDS:

That the board authorize disbursement of the following scholarship funds:

Dora D. Feins	\$ 100.00
Myrtle Vohden Hassey Memorial (Medicine)	\$ 50.00
Myrtle Vohden Hassey Memorial (Nursing)	\$ 50.00
Jack Segale Memorial Award	\$ 500.00
Anna Zofay Slobodanyk (Business)	\$ 500.00
Anna Zofay Slobodanyk (Math)	\$ 500.00
Nick Wellner Memorial Fund	\$ 100.00
Geraldine Minieri Memorial Fund	\$ 1,000.00
Bob O’Dell Scholarship	\$ 2,500.00
Kara A. Laczynski Memorial Fund	\$ 100.00
Ellen S. Rever Memorial	\$ 2,000.00

F-10. APPROVE DISTRICTWIDE TRAVEL AND RELATED EXPENSES PURSUANT TO THE REQUIREMENTS OF *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250

That the Board approve districtwide travel and related expenses pursuant to the requirements of *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250 and in accordance with the information appended to these minutes.

F-11. AUTHORIZE TRANSFER FROM FUND 30 – 1995 GENERAL OBLIGATION ACCOUNT AT UNION CENTER TO FUND 40 – DEBT SERVICE ACCOUNT

That the Board authorize the transfer of \$33,958.87 from Fund 30 – 1995 General Bond Obligation Account Union Center National Bank Account #321516 to Fund 40 – Debt Service Account. This transfer will close out the 1995 General Bond Obligation Account.

FISCAL AND PLANNING COMMITTEE

F-12. AUTHORIZE TRANSFER FROM FIDUCIARY FUND – BOND AND COUPON ACCOUNT UNION HIGH SCHOOL TO FUND 40 – DEBT SERVICE ACCOUNT

That the Board authorize the transfer of \$1205.50 from Fiduciary Fund – Bond and Coupon Account, Union Center National Bank Account #10014 to Fund 40 Debt Service Account. This transfer will close out the Bond and Coupon Account.

F-13. ACCEPT DONATIONS

That the Board accept the following donations: (a) \$61.00 from Union Suffragettes for Kawameeh Middle School; (b) \$50.00 from Union Suffragettes for Burnet Middle School; (c) \$859 from LifeTouch for Central-5/Jefferson School; (d) \$52.40 from Great American for Battle Hill School

F-14. AMEND FY2008 IDEIA-B BASIC GRANT AND PRESCHOOL GRANT FROM UNEXPENDED FUNDS OF THE FY2007 IDEIA-B GRANT

That the Board amend the FY2008 IDEIA-B basic grant for an additional allocation of \$152,745 and amend the FY2008 IDEIA-B preschool grant for an additional allocation of \$3,359 from the unexpended funds of the FY 2007 IDEIA-B grant.

F-15. APPROVE DISBURSEMENT OF SCHOLARSHIP FUNDS – BOB O'DELL SCHOLARSHIP

That the Board approve disbursement of \$500 to Joanne Hinsley, board member of the Coach O'Dell Scholarship Committee to cover costs of plaques and minor expenses associated with dinner to be held on June 7, 2008 in accordance with the information appended to these minutes.

F-16. INCREASE AMOUNT OF PURCHASE ORDER #08-03660 – SIMOFF ENGINEERING ASSOC.

That the Board approve increase the amount of purchase order #08-03660 to Simoff Engineering Assoc. from \$3,500 to \$4,205, in accordance with the information appended to these minutes.

F-17. ADOPT 2008-2009 PURCHASING MANUAL

That the Board adopt 2008-2009 Purchasing Manual in accordance with the information appended to these minutes.

FISCAL AND PLANNING COMMITTEE

DISCUSSION:

Mrs. Gaglione said that she found the 2008-2009 Purchasing Manual to be a very good document and she asked if it was new because some of the systems have been updated or is the district just renewing what it already had in place. Ms. Dunn said that since she came to Union she has had a Purchasing Manual and the last time that it was updated was for the 2006-2007 school year. She said that the most recent update is really comprehensive and she felt that given all of the new regulations, the board needed to see it, adopt it and know what really goes on with purchasing within the district. Mrs. Gaglione said that in the Purchasing Manual it states that anyone awarded a bid over a certain amount the vendor must report if they contribute funds to political parties or particular candidates. She asked if individual board members will have to report if they contribute to certain parties. Ms. Dunn said that the political contribution disclosure statement was enacted about two years ago and it must be used for any contract that is awarded by the Board of Education in excess of \$17,500 to an individual or an entity. She said that there are some exemptions. Ms. Dunn said that these forms are kept on file in the Business Office attached to the contract document.

Dr. Jakubowski said that as the Department of Educations continues to make changes, Ms. Dunn will be updating the district's operating procedures based on the laws that are passed.

AYE: Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

OPERATIONS COMMITTEE

Moved by Mr. Ruhl, seconded by Mr. Manochio that the following resolutions be adopted:

O-1. REPORT RECEIPT OF BIDS

Report receipt of bids received on May 6, 2008 for two (2) 2009 Type D School Buses with Forward Engines; bids received on May 8, 2008 for proposed metal roofing replacement at Hannah Caldwell School; bids received on May 15, 2008 for Athletic Supplies for the 2008-2009 school year; for Nursing Supplies for the 2008-2009 school year; Physical Education Supplies for the 2008-2009 school year; and Athletic Equipment/Uniform Reconditioning for the 2008- 2009 school year.

O-2. AWARD BID FOR TWO (2) 2009 TYPE D SCHOOL BUSES – AMERICAN BUS AND COACH, LLC

That the Board award bid for two (2) 2009 Type D School Buses with Forward Engines to American Bus and Coach, LLC, 2595 East State Street, Trenton, NJ for the total bid amount of \$202,410.

O-3. APPROVE ADVERTISEMENT FOR DISPOSAL OF EQUIPMENT

That the board approve advertisement for disposal of the following equipment which is deemed no longer serviceable: (a) 6" Powermatic jointer- tag #01964 - Career Education Department at Burnet Middle School; (b) two (2) Califone record players 1420 models, serial Nos 1446-37183 and 1446-307032 at Kawameeh Middle School Library; (c) three (3) MLI Headsets – HM-7602CVM at Kawameeh Middle School Library; (d) eighteen (18) Casio personal M-1 handheld electronic calculators at Kawameeh Middle School Library; (e) one (1) Casio HS-4 handheld electronic calculator at Kawameeh Middle School Library; (f) one (1) Aurora AC19 solar power handheld calculator at Kawameeh Middle School Library. If equipment is not sold, it will be disposed of as scrap.

O-4. AWARD BID FOR PROPOSED METAL ROOFING REPLACEMENT AT HANNAH CALDWELL SCHOOL – NORTHEAST ROOF MAINTENANCE, INC.

That the board award bid for proposed metal roofing replacement at Hannah Caldwell School to Northeast Roof Maintenance, Inc., 649 Catherine Street, Perth Amboy, NJ in the base bid amount of \$385,500 plus Alternate A-1 in the amount of 28,000 for a total bid amount of \$413,000.

O-5. APPROVE SUBMISSION OF PROJECT TO NJ STATE DEPARTMENT OF EDUCATION FOR APPROVAL– UNION HIGH SCHOOL STAFF PARKING LOT REPAVING (CUL DE SAC)

That the board approve submission of the following project to the New Jersey State Department of Education for approval: Union High School – Staff Parking Lot Repaving (cul-de-sac). This project is an "Other Capital" project and the Board of Education is not seeking state funding for same.

O-6. APPROVE SUBMISSION OF PROJECT TO NJ STATE DEPARTMENT OF EDUCATION FOR APPROVAL – HANNAH CALDWELL ELEMENTARY SCHOOL ROOF REPLACEMENT

That the board approve submission of the following project to the New Jersey State Department of Education for approval: Hannah Caldwell Elementary School – Roof Replacement. This project is an "Other Capital" project and the Board of Education is not seeking state funding for same.

OPERATIONS COMMITTEE

O-7. APPROVE SUBMISSION OF PROJECT TO NJ STATE DEPARTMENT OF EDUCATION FOR APPROVAL – UNION HIGH SCHOOL BLEACHER RENOVATION (HOMESIDE)

That the board approve submission of the following project to the New Jersey State Department of Education for approval: Union High School – Bleacher Renovation (home side). This project is an “Other Capital” project and the Board of Education is not seeking state funding for same.

O-8. APPROVE SUBMISSION OF PROJECT TO NJ STATE DEPARTMENT OF EDUCATION FOR APPROVAL – UNION HIGH SCHOOL FIELD TURF REPLACEMENT (COOKE MEMORIAL FIELD)

That the board approve submission of the following project to the New Jersey State Department of Education for approval: Union High School – Field Turf Replacement (Cooke Memorial Field). This project is an “Other Capital” project and the Board of Education is not seeking state funding for same.

O-9. ACCEPT PROPOSAL FOR ARCHITECTURAL SERVICES FOR DISTRICTWIDE PLAYGROUND REPAIRS – POTTER ARCHITECTS

That the board accept proposal for architectural services in connection with District wide Playground Repairs from Potter Architects, 410 Colonial Avenue, Union, New Jersey in an amount not to exceed \$39,500 in accordance with the information appended to these minutes.

O-10. ACCEPT PROPOSAL FOR ARCHITECTURAL SERVICES FOR STAFF PARKING LOT REPAVING AT UNION HIGH SCHOOL – POTTER ARCHITECTS

That the board accept proposal for architectural services in connection with staff parking lot repaving at Union High School (cul de sac) from Potter Architects, 410 Colonial Avenue, Union, New Jersey in an amount not to exceed \$36,800 in accordance with the information appended to these minutes.

O-11. ACCEPT PROPOSAL FOR PROFESSIONAL SERVICES TO PREPARE BOUNDARY SURVEY AND METES AND BOUNDS DESCRIPTION – T&M ASSOCIATES

That the board accept proposal for professional services to prepare a boundary survey and metes and bounds description of 2369 Morris Avenue, Union, New Jersey from T & M Associates, 11 Tindall Road, Middletown, NJ in an amount not to exceed \$6,800 in accordance with the information appended to these minutes.

OPERATIONS COMMITTEE

DISCUSSION:

Ms. Dunn said with regard to Operations Resolution O-2 she explained that Type D buses are vehicles that will enable the district to have at least four (4) wheelchairs on the bus plus ten to twelve students. She said that since the district is integrating its preschool program to include both regular and special education students and when the students go on field trips they can share vehicles. Ms. Dunn said that the district is moving forward to integrate the disabled students with the regular students.

Mrs. Gaglione said that there were some questions regarding the turf field and she wanted to insure the community that this was a product that did not contain lead. Mr. Ruhl said that this product is a "new" style and there is no lead used in the manufacturing process of this turf.

AYE:	Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione	
NAY:	None	
ABSTAIN:	None	MOTION WAS CARRIED

PERSONNEL COMMITTEE

Moved by Mr. Manochio, seconded by Mr. Ruhl that the following resolutions be adopted:

P-1. APPROVE PERSONNEL ACTIONS

That Personnel Actions be approved in accordance with the information appended to these minutes.

P-2. AMEND SUBSTITUTE LISTS

That the Board amend Substitute/Home Instruction List; Substitute Custodians, Substitute Cafeteria/Playground Aides, Teacher Assistants and Secretaries for the 2007-2008 school year in accordance with the information appended to these minutes

P-3. APPROVE CHAPTER 226 AGREEMENT FOR 2008-2009 NONPUBLIC SCHOOL NURSING SERVICES – UNION COUNTY EDUCATIONAL SERVICES COMMISSION

That the Board approve Chapter 226 Agreement for 2008-2009 Nonpublic School Nursing Services with Union County Educational Services Commission in accordance with the information appended to these minutes.

OPERATIONS COMMITTEE

P-4. ACCEPT LETTERS OF RESIGNATION

That the board accept letters of resignation from the following staff: (a) Audrey Rojas, part time bus assistant, effective April 30, 2008; (b) Mary L. Heimall, part time bus driver, effective immediately; (c) Dennis Lescota, head custodian at Livingston School, effective August 31, 2008 (retirement); (d) Kenneth A. Eliason, guidance counselor at Union High School, effective July 1, 2008; (e) Olivia Rodriguez, mathematics teacher at Union High School, effective July 1, 2008; (f) Marie E. Arnold, English teacher at Union High School, effective July 1, 2008.

P-5. APPROVE STAFF TO PERFORM CST/CASE MANAGEMENT AND EVALUATIONS AND CST/SPEECH/LANGUAGE/OT EVALUATIONS – JULY 1ST THROUGH AUGUST 31ST, 2008

That the board approve following staff to perform CST/Case Management & Evaluations and CST/Speech/Language/OT – Evaluations for the period July 1st through August 31, 2008 in accordance with the information appended to these minutes.

P-6. APPROVE STAFF FOR EXTENDED SCHOOL YEAR AT HANNAH CALDWELL SCHOOL – JULY 1ST THROUGH AUGUST 12TH, 2008

That the board approve staff for Extended School Year at Hannah Caldwell School for the period July 1st through August 12, 2008 in accordance with the information appended to these minutes.

P-7. CREATE POSITIONS, ADOPT JOB DESCRIPTIONS AND AMEND TABLE OF ORGANIZATION

That the board create the following positions: (a) Director of Curriculum/Testing – Preschool – Grade 5; (b) Director of Curriculum/Testing – Grades 6-12 and (c) Director of Student Information and Educational Technology (all twelve-month positions); adopt the job descriptions and amend the Table of Organization to include additional administrative positions.

P-8. APPROVE PERFORMANCE OF INDEPENDENT EVALUATIONS – KEAN UNIVERSITY

That the board approve Kean University to perform independent evaluations for a district students for the period May 21, through June 30, 2008 in an amount not to exceed \$1600 in accordance with the information appended to these minutes.

PERSONNEL COMMITTEE

DISCUSSION:

Mr. Manochio said that the backup material for resolution P-8 indicates that the fee was \$1400 and the resolution indicates \$1600. He wanted to know if the \$1600 was a maximum amount. Dr. Jakubowski said he believed that what Ms. French did when she was writing the resolution that a maximum amount was put in to cover any additional charges. Mr. Manochio asked if the extended school year was for the 2008-2009 school year. Dr. Jakubowski said that the extended school program is the completion of the 2007-2008 school year. He said that it is required for certain students because of their IEP's that they be provided with an extended school year. Dr. Jakubowski said that years ago, students were transported out of district for this program but now Ms. French has started an in-house program for district students. Mr. Manochio asked if September 1st started the new fiscal year. Dr. Jakubowski said that the "fiscal" starts on July 1st, however, teachers' contracts run from September 1st through August 30th and if they work over the summer, their salaries are based on the previous year's salary. He said that the extended school year is the continuation of the 2007-2008 and is not the 2008-2009 school year. Mrs. Gaglione asked if this program is just for in-district students. Dr. Jakubowski said that the program is only for students who reside in Union. Mr. Perkins said that the letter from Kean University states "If classroom observation is required, the fee for the observation will be \$200" and it further says "Court time is billed at the rate of \$150 per hour". He said that the total reflects the sum of \$1400 but the resolutions indicates \$1600.

AYE: Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar
and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

APPROVAL OF BILLS

Moved by Mr. Manochio, seconded by Mrs. McNeil that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

AYE: Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar
and Mrs. Gaglione
NAY: None
ABSTAIN: None MOTION WAS CARRIED

UNFINISHED BUSINESS

Dr. Jakubowski spoke about some of the new regulations which will be taking effect regarding district expenses and hiring of new staff. He said the new regulation is that new teachers must be hired at Step 1 and if a higher step is considered this must be reviewed and approved by the County Superintendent. Dr. Jakubowski thought that this would cause problems because he did not know how long it would take to get such an approval from the County.

Ms. Dunn said that at the worksession last week, she did not have the opportunity to speak about the new regulations. She said that there are 210 pages of new regulations. Ms. Dunn said that she would be meeting with the principals, supervisors and various staff tomorrow to over the new purchasing regulations for the 2008-2009 school year. She said that she has had discussions with Mr. Damato, Mr. Tatum and Dr. Jakubowski and it has been agreed that the new regulations are pro forma and they will be enacted with very limited changes. Ms. Dunn said that the Commissioner of Education is on board with the new regulations. She said that there will be many changes such as the board will now be required to approve all student field trips; there will be changes with the implementation of policies with maximum dollar figures. Ms. Dunn said that not only travel expenditures must be approved but there must also be a rationale for every expenditure. She said that over the next few months, Dr. Jakubowski, Mr. Tatum, Mr. Damato and she would keep the board posted as to what is going on. Ms. Dunn said that unfortunately there have been many districts in the state that have not been accountable and have not played by the rules and therefore, the rules have been changed. She said that there is not a whole lot in the 210 pages of changes that she as a business administrator can disagree with and luckily the district has already implemented many of the proposed changes but there are still many changes that will go down to the teachers and it will be necessary for them to be instructed.

NEW BUSINESS

Mrs. Gaglione congratulated Dr. Jakubowski who had been presented with the Richard J. Nichols Award from Kean University for his contribution to the education of future educators. Mr. Perkins said that his wife was an adjunct faculty member at Kean University. He said that Dr. Jakubowski received the Richard J. Nichols Award from the College of Education at Kean University for his contribution to the education of future educators and a lot of this has to do with the district's proximity to Kean University but also due to the fact of the cooperation that is given by the cooperating teachers in our district. Mr. Perkins said that a substantial amount was Dr. Jakubowski's personal indication of the

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value of teachers teaching future teachers. He said that the cooperating teachers and the school principals get no additional money for the efforts that they expend in offering advice, assistance and counsel to future teachers and allowing them to get wisdom and insight in the real world of education. Mr. Perkins said that his wife often comments that she is amazed at the level of participation and the extra effort made by teachers in this district to the education of those individuals who are in the field. He said that this past year there were 256 students from Kean University who participated in field experiences in the Union School District. Mr. Perkins said that one of the two teachers who was named "2008 New Jersey Distinguished Student Teacher" from Kean University was Cynthia Ovalley who received her master's degree in early childhood education and did her student teaching at Connecticut Farms School with cooperating teacher Linda Braun. He congratulated Dr. Jakubowski for receiving this award, his efforts and the efforts of the board, principals, administrators and teachers in the district in insuring that future educators get a good grounding in the development of their professional careers. Dr. Jakubowski said that it is the practice of Kean University that students living in our community not do their student teaching in Union, so the 256 students were from other communities. He said that more than 25% of teachers now working in the district are graduates of Kean University and more than 70% of the district's administrators earned Masters degrees and their certifications at Kean University and over 80% of the district's support personnel, namely those individuals who are a part of a child study team, guidance counselors, etc., received their certifications at Kean University. Dr. Jakubowski said that Kean University means a lot to this district and he believed that it was very important for the district to stay very active with them.

Mr. Manochio spoke about the music students who competed in California. He said that he believed that the students competed with between 30 and 40 schools and they won two silver medals and three gold medals. He thought this was outstanding and he complemented the students who participated and the staff members who accompanied them. Mrs. Gaglione congratulated all of the students and staff members who participated in the competition. She felt that music was a very important part of education.

Mr. Perkins said it was important to recognize those individuals who were honored by the Union Education Foundation at their reception last week. He said that he was particularly pleased about the presentation given by Mr. Harrell from Burnet Middle School for his collaborative exercise in the evaluation of soil for planting with his students from Burnet. He thought that this was an outstanding

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presentation. Mr. Perkins said that several years ago Ms. Nicaastro from Union High School had started a "Teen Fit" program on her own and the district has subsequently authorized a stipend for her to continue this program. He said that an essential part of Ms. Nicaastro's program includes nutrition, good eating habits and the preparation of healthy foods. Mr. Perkins also acknowledged Ms. Hrevnak and Ms. Pikula from Connecticut Farms for their afterschool writing program. He said that this program was a collaboration with two teachers that are working together to generate ideas and support each other. Mr. Perkins thought that the recognition of these individuals was an important part of the district's educational program and is an important role for the Education Foundation. Mrs. Gaglione congratulated all individuals who were honored by the Education Foundation on behalf of the entire board. She felt that it was very important that the educators take advantage of the grants that are given out by the Foundation. Mrs. Gaglione said it was very nice to see that the grants are given "across the board" and not just to one particular area of education.

Dr. Jakubowski said that the Professional Development Team met earlier in the day and he had a newsletter to distribute the board members for their information. He said that the worksession in June will be an "action" meeting because the board must approve the district's mentoring plan to be sent to the County Superintendent before June 15th, which is before the next board meeting. Dr. Jakubowski said that he asked the board if the meeting could be rescheduled to Monday, June 9th. He said that he hoped that as long as action would be taken, he would have a number of individuals to be hired that they can also be approved at the worksession.

Mr. Ruhl said that he had the pleasure of coming to the high school today and sitting in on Dr. Massarelli's Forensic Science class as he was teaching the class about arson investigation through the Union Fire Department and the NJ State Department of Fire Safety. He said that the arson investigation dog was brought into the classroom. Mr. Ruhl said that this was a very informative program and he wanted to complement Dr. Massarelli's students. He said the students were amazed by the presentation put on by the State Arson Investigation Representative, Mr. Silva. Mr. Ruhl said he wanted to let the community know that he entered the high school through the front door, check in and just at that moment the bell rang to change classes; he said there were a "sea" of students walking through the hallways but it was done in an orderly manner and within a few minutes all students were in their classrooms and as he passed classrooms there were no students in the hallways, the students were in the classrooms, the doors were closed and classes were being taught. He said that the public always hears about the bad things that happen in the district and no one ever talks about

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the positive things. Mr. Ruhl said he was proud that his daughter attended Union High School and he made it a point to speak to Mr. Gibbons after the presentation to tell him about the program. He said that he felt Mr. Gibbons and his staff did a phenomenal job and as a board member he wanted to make the community aware of it.

Mr. Ruhl also mentioned that the Girls' Softball Team had a record of 21-2 and the team were in the finals for the Union County Championship which will be held on Friday evening against Cranford in Linden. He said that when the team played in its semi-final game in Linden there were a large number of faculty members and administrators from the district present. Mr. Ruhl said that they cheered on the Softball Team to a very nice victory.

Dr. Jakubowski said that the district is making preparations for the Bicentennial Parade. He said that there will be one float with three tiers and he was hoping that with the input of individuals from the district there will be some good design for the October 12th parade.

COMMENTS FROM THE PUBLIC

Mr. Donnarumma congratulated Dr. Lentine and Mrs. Warren for their student presentations earlier in the evening. He said that it was wonderful to know that the students know the history of their town.

MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Ruhl, seconded by Mrs. Salazar that the meeting be adjourned at 8:30 p.m.

AYE:	Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione	
NAY:	None	
ABSTAIN:	None	MOTION WAS CARRIED

Respectfully submitted,

JAMES J. DAMATO
BOARD SECRETARY