

TO ALL BOARD OF EDUCATION MEMBERS

A Special Meeting of the Board of Education of the Township of Union will be held on Wednesday, July 25, 2007 at 5:00 p.m. at the James Caulfield Administration Building, 2369 Morris Avenue, Union, New Jersey 07083

A Special Meeting of the Board of Education of the Township of Union was held at the James Caulfield Administration Building on Wednesday, July 25 at 5:00 p.m. pursuant to notice sent to each member.

PRESENT AT ROLL CALL: Mr. Gary Abraham, President; Mr. Manuel T. Figueiredo, Mr. Steven Helmstetter, Mr. Anthony Manochio, Mrs. Versie McNeil, Mr. Steve Ruhl and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mrs. Linda Gaglione and Mr. Francis Perkins

The meeting was called to order by the President at 5:00 p.m.

Mr. Manochio led the board members and audience in the Pledge of Allegiance.

The Secretary read the statement required under the "Open Public Meeting Act," a copy of which is on file in the office of the secretary.

MRS. GAGLIONE ENTERED THE MEETING AT 5:04 P.M.

OPERATIONS COMMITTEE:

Moved by Mr. Ruhl, seconded by Mr. Helmstetter that the following resolutions be adopted:

O-1. ACCEPT THREE-YEAR PROPOSAL FOR SCHOOL FOOD SERVICE - ARAMARK EDUCATION

That the Board accept three-year proposal for School Food Service from Aramark Education, 1101 Market Street, Philadelphia, PA 19107 in accordance with the information appended to these minutes.

O-2. REPORT RECEIPT OF BIDS

Report of bids received on July 17, 2007 for Paper Supplies for the 2007-2008 school year and receipt of bids received on July 24, 2007 for Surface Treatment in Two Bathrooms at Union High School.

O-3. AWARD BID FOR PAPER SUPPLIES – RICOH AMERICA CORPORATION

That the Board award bid for Paper Supplies for the 2007-2008 school year to Ricoh Americas Corporation, 1531 Boettler Road, Ste E, Uniontown, Ohio 44685 in the total bid amount of \$83,132.41.

O-4. ACCEPT LETTER RESCINDING BID FOR ONE (1) 2008 SIXTEEN-PASSENGER BUS – WOLFINGTON BODY CO., INC.

That the board accept letter from Wolfington Body Co., Inc., rescinding their bid for one (1) 2008 sixteen-passenger bus which bid was awarded by the board at its regular meeting on July 17, 2007.

O-5. AWARD BID FOR ONE (1) 2008 SIXTEEN-PASSENGER BUS – AMERICAN BUS & COACH, LLC

That the board award bid for (1) 2008 sixteen-passenger bus to American Bus & Coach, LLC, 2595 East State Street, Trenton, NJ 08619 in the total bid amount of \$54,023.

O-6. AUTHORIZE SUBMISSION OF "OTHER CAPITAL PROJECT – NEW PHONE SYSTEM

That the board authorize the submission of an "Other Capital Project – New Phone System – Districtwide *including Battle Hill Elementary School, Connecticut Farms Elementary School, Franklin Elementary, Hannah Caldwell Elementary School, Livingston Elementary School, Washington Elementary School, Central-Five/ Jefferson School, Burnet Middle School, Kawameeh Middle School, Union High School and the Administration Building*" to the Department of Education and that no state funding will be sought for this project.

O-7. AWARD BID FOR SURFACE TREATMENT IN TWO BATHROOMS – UNION HIGH SCHOOL

That the board award bid for Surface Treatment at Two Bathrooms at Union High School to Atra Janitorial Supply Co., Inc., 220 W. Parkway, Bldg. B Unit 6, Pompton Plains, NJ 07444 in the total bid amount of \$22,486.10.

DISCUSSION:

Mr. Manochio asked if the food service contract went through June 30, 2010. Mr. Damato said that was correct. Dr. Jakubowski said that there was also an option at the end of the third year to renew the contract for two, one-year extensions. Mr. Manochio asked what the surface treatment on the

OPERATIONS COMMITTEE DISCUSSION:

bathrooms consisted of. Mr. Damato said that this was the application of a sealant that goes on the blocks inside the bathroom so that nothing can penetrate the porous cement blocks. He said that when anything is spilled on the blocks, it sinks in and it is hard to get the odor and staining off of the surface. Mr. Damato said that the treatment will clean and seal the surface and makes the surface easy to clean and sanitize. Dr. Jakubowski said that the bathrooms at Union High School have been an issue for some time and he said that the district is looking at a way to clean the bathrooms up and make them as sanitized as possible without going through an entire renovation of the bathroom. He said that this process has been used in other school districts and it is a great, stop gap measure. Mr. Manochio asked if this is the first time the district is using this process. Dr. Jakubowski said it was and if it works well possibly it can be done in other buildings. Mr. Manochio asked if prior to a meeting at the high school, the board be allowed to visit one of these bathrooms to see how the process is working. Mr. Manochio asked about the paper supply bid and if the paper was for the photocopy machines. Mr. Damato said it was. He said that the district bids for paper and many bids are received for different vendors. Mr. Damato said that the bid is probably for over two tractor-trailers worth of paper. Mr. Ruhl asked if all the paper comes at once and where is it stored. Mr. Damato said that most of the paper is distributed to the schools and what is left over is stored at the high school and at the storage facility at Hannah Caldwell. Mr. Manochio asked if the district owned or leased photocopy machines. Mr. Damato said they are leased. Mr. Manochio asked if paper was a part of the lease of the photocopy machines. Mr. Damato said that paper is the only thing that is not a part of the lease. Dr. Jakubowski said that by buying paper in bulk it is cheaper and the district does have room to store it. Mr. Abraham asked about the bid that was rescinded because the vendor is not able to provide the district with an up-to-date chassis. Mr. Damato said that Wolfington was the low bidder and in the bid, the vendor agreed to provide the district with a 2007 chassis and a 2008 body; the body of the bus is the controlling model year for purposes of useful life of a school bus; a bus must be retired after ten years. He said that the bus companies have a gimmick where they take old chassis and put new bodies on them. Mr. Damato said the vendors are buying old chassis at a much reduced price. He said this was discovered a few years ago and the district specifies in the bid that a chassis cannot be more than one year older than the bus body. Mr. Damato said in this case 2007 was an acceptable year and not 2006. He said that when the vendor was ready to deliver the bus, the VIN number showed that it was a 2006 chassis and he told the vendor the district would not purchase this bus because it was not in conformance with the "specs" and it was not fair to the other bidders who bid a 2007 chassis. Mr. Damato said when this issue was discovered; the vendor begged the district to be let out of

the bid because he did not want any trouble with the State. He said that as soon as the letter rescinding the bid was received from the bidder, the bid was awarded to the next lowest bidder. Mr. Damato thought that the difference in the bid was about \$3,000 or \$4,000.

AYE: Mr. Figueiredo, Mrs. Gaglione, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Ruhl, Mrs. Salazar and Mr. Abraham

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

MOTION FOR EXECUTIVE SESSION

Moved by Mrs. Gaglione, seconded by Mr. Ruhl that the Board go into Executive Session to discuss personnel and litigation matters without the presence of the public in accordance with the provisions of *N.J.S.A. 10:4- 2b*. The Board will disclose the discussion conducted during the executive session, with notice to the public, when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege.

AYE: Mr. Figueiredo, Mrs. Gaglione, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Ruhl, Mrs. Salazar and Mr. Abraham

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

THE BOARD RETURNED TO PUBLIC SESSION AT 6:15 P.M.

PERSONNEL COMMITTEE:

Moved by Mr. Manochio, seconded by Mr. Ruhl that the following resolution be adopted:

P-1. APPROVE PERSONNEL ACTIONS

That Personnel Actions be approved in accordance with the information appended to these minutes.

AYE: Mr. Figueiredo, Mrs. Gaglione, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Ruhl, Mrs. Salazar and Mr. Abraham

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Ruhl, seconded by Mr. Figueiredo that the meeting be adjourned.

AYE: Mr. Figueiredo, Mrs. Gaglione, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Ruhl, Mrs. Salazar and Mr. Abraham

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

Respectfully submitted

JAMES J. DAMATO
BOARD SECRETARY