

TOWNSHIP OF UNION BOARD OF EDUCATION  
WORKSESSION – NOVEMBER 14, 2006

Meeting held at James M. Caulfield Administration Building, 2369 Morris Avenue, Union, New Jersey 07083

PRESENT AT ROLL CALL: Mr. Gary Abraham, Vice President; Mrs. Judith Axelrod, Mrs. Linda Gaglione, Mr. Anthony Manochio, Mrs. Versie McNeil, Mr. Steve Ruhl and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mr. Francis R. Perkins and Mr. Steven Helmstetter, President

ADMINISTRATORS PRESENT: Dr. Theodore A. Jakubowski, Mrs. Barbara Lombardi, Mr. Gregory Tatum, Ms. Karen M. Dunn and Mr. James J. Damato

In the absence of Mr. Helmstetter, the meeting was called to order by the Vice President, Mr. Abraham at 7:00 p.m. Mr. Ruhl led the board members and the audience in the Pledge of Allegiance.

Mr. Damato read the statement required under the "Open Public Meetings Act," a copy of which is on file in the office of the Secretary.

Mr. Abraham asked each board member to review the minutes of the Worksession of October 10, 2006, Executive Session Minutes of October 10, 2006 and the Regular Meeting Minutes of October 17, 2006 for action at next week's meeting.

COMMUNICATIONS:

Mr. Abraham asked if the communication items were reviewed and referred to the appropriate committees. Mr. Damato replied yes and said that all of the Communication items are listed under the Personnel section of the agenda.

EDUCATION/STUDENT DISCIPLINE COMMITTEE

Mrs. Axelrod stated that the education/student discipline committee met earlier this evening. She stated that Mrs. Moses, principal of Connecticut Farms School addressed the committee regarding programs which she has started at Connecticut Farms School to enrich the students and the parents at her school. Mrs. Axelrod explained that Mrs. Moses said that some of the programs have been made possible through funding from Title I and DEPA. She said that Mrs. Moses pointed out that Title I can be a real blessing if the funds are used properly because programs can help not only the students who need extra help but also

## EDUCATION/STUDENT DISCIPLINE COMMITTEE

those who are proficient to get to the "super" of above proficient area. Mrs. Moses also stated that these programs can be used to challenge all the students in the building and raise the general scores of the entire student population. Mrs. Axelrod said that the committee also discussed all of the resolutions on the agenda. She presented the education/student discipline committee agenda.

## DISCUSSION ITEMS:

1. Union High School Twirling Team Competition – February 14 through February 20, 2007 – Orlando, Florida – Dr. Jakubowski said that in looking at the back up material for this trip, it would involve the students missing only one school day because of the way the winter recess falls next year. He said that the twirling team has competed in this competition for a number of years and the students will be staying within the continental United States. Dr. Jakubowski said that this trip is at no cost to the district, except for a substitute teacher for Ms. Calderone for one day. He thought that they should be allowed to participate in this competition. Dr. Jakubowski stated that some districts are not allowing student groups to travel. Mr. Abraham asked if any member of the board had any objection to this trip being approved. There were no objections.

Dr. Jakubowski said that he has received a letter from the FBLA requesting that they have permission to go to their summer institute. He said that if there are timelines that are necessary, he may put a resolution on the agenda next week if the board concurs. Dr. Jakubowski stated that this would be a budgeted item. He stated that he was going to send an article from this month's issue of *Career and College* magazine to all board members in their Friday packet which featured Richard Zhang, who was the high school's valedictorian last year. Dr. Jakubowski said that he would also make mention of this at next week's meeting. He said that Mr. Zhang was the president of FBLA when he was at the high school and he won a state competition while involved in that organization.

## FISCAL AND PLANNING COMMITTEE:

Mrs. Gaglione said that the committee did meet this evening and resolutions F-1 through F-12 were discussed. She stated that resolution F-13 and F-14 were presented to the board tonight and was not discussed by the committee. She presented the fiscal and planning agenda.

**FISCAL AND PLANNING COMMITTEE:**

Mrs. Gaglione said that with regard to resolution F-6, the committee reviewed the findings of the auditors and with regard to the recommendations made in the Auditor's Management Report, regarding the student activity accounts. She stated that it was the recommendation of the committee that the individuals for the schools that did not comply with the policy, should be met with and advised, in writing, that they did not follow the procedure. Mrs. Gaglione said that it was also the recommendation of the fiscal committee that if, in fact, these individuals or schools come up again in the audit next year, it is requested that the Superintendent put a letter in their personnel files stating that they did not follow procedure. She said that the other recommendation was regarding construction and depreciation of "Construction in Progress Account" but the committee was comfortable with the explanation for this.

Dr. Jakubowski said that unfortunately, no one from the business office has discussed the audit report with him and before he makes a direct statement that next year he would send something out, he requested that someone from the business office explain each of the audit exceptions to him. He said that he would then review them and then he would determine whether or not he would forward a letter to the parties involved this year and whether he would put a letter in the individuals' personnel files next year.

**OPERATIONS COMMITTEE:**

Mr. Ruhl stated that the committee met and discussed resolutions O-1 through O-7. He said that resolutions O-8 and O-9 were presented to the board this evening for discussion. He presented the Operations agenda.

Mr. Abraham asked Ms. Dunn if she had received any word as to what was going on with the Long Range Facilities Plan. Ms. Dunn deferred to Mr. Damato. Mr. Damato stated that he had spoken to Mr. Potter earlier in the day who advised that a letter was sent to Ms. Dunn by Tom Lacavage from the State Department of Education which should be received within a few days. He said that as of right now, the plan has not been approved and the letter will be outlining the deficiencies and then the board will be able to take action on the deficiencies. Mr. Damato stated that the last Long Range Facilities Plan that was approved by the State was in 2000 and that is why by resolution O-8, the board is amending the 2000 Long Range Facilities Plan so that the district can get the project approved to proceed.

## OPERATIONS COMMITTEE:

Mrs. Gaglione stated that she thought the board was going to get backup regarding the paperless agenda and what the savings to the board would be to implement the new system. Ms. Dunn said that she had started to prepare a summary but it was not complete. Mrs. Gaglione asked if she remembered whether a savings would be realized as far as Mrs. Ditri's time. Ms. Dunn stated that Mrs. Ditri's time will be different as she will be scanning documents into the program versus making and collating photocopies of the agenda for distribution. Mrs. Gaglione asked if the amount of paper used, photocopy supply costs, etc would all come into account. Ms. Dunn said that it would. Mrs. Gaglione asked if the board would see a decrease in Mrs. Ditri's time for her duties to the board. Mr. Damato said he did not see the time changing that much. Mrs. Ditri said that she would still have to type the agenda and scan in all the back up materials. She stated she did not know how long the scanning process would actually take. Mrs. Ditri felt that the paperless agenda would probably save a little time in the preparation of the agenda. She felt that the advantage of the program was that any changes made in the agenda would immediately be transmitted to board members and there would be no additional information distributed at board meetings. Mrs. Gaglione asked if Mrs. Ditri would be updating the agenda herself. Mrs. Ditri stated that she would be the person who inputted all the information for the agenda. She stated that she believed that this program would also allow for any other announcements such as upcoming dinners and other events to be posted on the agenda page which would alleviate the use of paper. Mr. Abraham asked about the fees that were attached to the contract from Schoolboardnet, and he wanted to know if the fee for "users – board plus three" meant that the additional charge of \$48 per year would have to be paid for anyone over and above that would have access to the site. He also asked about the columns which contained an "x", if these were not included in the contract price. Mr. Damato stated that all columns that have an "x" are excluded from the price of the contract. Ms. Dunn said that School Boards' traditionally always uses 9+3 or 12 as a limit for the district. She said that even when reservations for conferences are made there is a limit of 12. Ms. Dunn stated that this district is unusual because it has additional administrators and the district usually winds up paying an additional fee for the additional individuals that attend conferences, etc. Mr. Damato stated that he would have to negotiate this term with Schoolboardnet. Mrs. Lombardi mentioned that at the last professional development day, there were only seven laptops working at the high school library and she did not think that the board should rely on those laptops to also be used by board members at board meetings. She said that these computers are very old and have not been replaced in some time. Mrs. Lombardi thought that the board should discuss the availability of laptops with the tech department. Mr. Manochio asked if the district had communicated with any other boards that are using this system to see how it is working. Mrs. Ditri said that

**OPERATIONS COMMITTEE:**

this program is just being developed by New Jersey School Boards and presently no other district is using the program, however, there are other districts that are using similar programs. Mr. Abraham asked the board if resolution O-5 should be pulled from the agenda pending further discussion by the board. Mr. Damato asked if the board wanted to have a representative from School Boards come to a meeting to answer questions. Mrs. Gaglione said that she thought the issue was the board did not have the tools to implement the program. Mr. Manochio thought that the board should have further discussion on the matter before the board enters into an agreement. Mr. Abraham asked for a consensus of the board on how to proceed. Dr. Jakubowski said he wasn't so sure that if the board wanted to go ahead with this program that laptops should not be purchased for this purpose and house them at the central office. Mr. Abraham stated that he thought that the board was in agreement that the resolution should be pulled from this month's meeting and discussed further. Mr. Damato asked if the board wanted the matter to be relisted on the worksession for December. Mr. Abraham said he thought that at the least, the board should be ready to discuss the issue further in December. Mr. Abraham asked Ms. Dunn to prepare a cost analysis and include the cost of purchasing laptops for this purpose.

**PERSONNEL COMMITTEE**

Mr. Manochio stated that the personnel committee met with the Superintendent this evening and discussed resolutions P-1 through P-11. He stated that resolution P-12 was presented to the board tonight and was not discussed by the committee. Mr. Manochio presented the personnel committee agenda.

Mrs. Gaglione said that when she reviewed the backup for resolution P-10 it mentioned the \$180,000 original amount of the purchase order and she wanted to know if there was additional backup to indicate specifically what the additional charges were to increase the purchase order to \$400,000. Dr. Jakubowski said that the backup only shows the hourly fees charged for the services provided but does not specify how many hours the services are being implemented. He said that he would get in contact Ms. French to see if she could break down the costs and anticipate the number of hours each service will be used.

**APPROVAL OF BILLS**

Mr. Abraham stated that the bills would be approved at the regular meeting.

**UNFINISHED BUSINESS**

Dr. Jakubowski stated that he has been in contact with Dr. Coleman of the Morris Union Jointure Commission and he is in the process of setting up an appointment with him and Mr. Damato to discuss the extension of the lease of Hamilton School by the Morris Union Jointure. He said that as soon as he had more information, he would pass it on to the board. Dr. Jakubowski said that it is amazing what Morris Union Jointure has done at Hamilton School but there are still some services that the district provides at that building. He said that it was a good idea not to see the building even though Dr. Coleman would probably like to purchase the building.

Dr. Jakubowski stated that the board would be going into Executive Session tonight to discuss personnel matters with regard to a strategy for replacing Mr. Fortunato as principal at the high school and also to talk about the candidates for the principal of Washington School.

Mrs. Gaglione said she had a concern about Livingston School's playground and the fact that it has not been usable for the past year. She said that it was her understanding that it cannot be used because the bench seats have been torn out or destroyed and nothing has been ordered to replace or repair these benches. Mrs. Gaglione asked what the procedure was to get things corrected at the playgrounds. She asked if the district has ever thought of sharing the service with the Township of maintaining the playgrounds. Dr. Jakubowski said that, in reality, the district does have a shared service agreement because the Township does use the school's playgrounds over the summer. He said that much of the equipment that is broken, is done over the summer. Dr. Jakubowski said that he has had numerous conversations with the Superintendent of the Recreation Department with regard to this issue. Mr. Magliacano said that the instance that Mrs. Gaglione is referring to has to do with four benches in the Tot Lot, not the regular playground. He said that slowly, all four benches were being removed by the kids that hang out there and because the police had a problem that was recently resolved with the installation of "no trespassing" signs at all sites. Mr. Magliacano stated that in the past, the benches were repaired; however, the damage continued to happen but now that the police have the situation under control, he stated that he would order the supplies necessary for the repairs. Dr. Jakubowski stated that he would be meeting with Chief Kramer at the end of the week and he said that he would speak to him more about patrolling the facilities. Mr. Magliacano stated that there have been some problems at Livingston School, Kawameeh Middle School and Hannah Caldwell School.

Mr. Ruhl asked about the question of the GPA at Union High School. He said that he had received a few telephone calls from parents who were under the impression from a letter which was sent out by Diane Buttell that the GPA is staying the way it was "listed in the handbook". Dr. Jakubowski said it was decided that it

**UNFINISHED BUSINESS**

would be staying the way it was listed in last year's handbook. Mr. Ruhl said that some parents received the letter and some did not; he wanted to know if the letter was sent home with the students. Dr. Jakubowski said that he would find out how the letter was disbursed. He said that he would speak to Mrs. Buttel to see what her letter said. Mrs. Gaglione said that she thought she got the letter in the mail. Mr. Ruhl said that he told the parents that he would let them know. Dr. Jakubowski said he would find out and let him know at next week's meeting.

**NEW BUSINESS**

Dr. Jakubowski said that he and Ms. French had a meeting with Elaine Fisher from Kean University. He said that Kean University has a daycare program and the meeting was for the purpose of the district possibly entering into a partnership for starting a full day pre-k program at Kean combining 8 special needs students and 8 regular education students into one off site pre-k classroom. Dr. Jakubowski said that Ms. French is writing a grant for this purpose. He said that this program would provide OT, PT, Speech and other ancillary services that the special needs student require. He said that he believed there is only one other program like this one in the country and it is in California. Dr. Jakubowski said that Dr. Fisher and Ms. French have a great relationship and Dr. Fisher will be meeting with her board on Thursday to discuss this possibility. He said he did not know how the regular education students would be chosen, but he gave a few ways in which this could be accomplished. Dr. Jakubowski stated that our special education program is being monitored this year and Ms. French is concerned that the special needs pre-k program is an isolated program and the focus now is "all inclusive"; special needs and regular education students being brought together. Mrs. Gaglione asked if Kean University ever thought about doing an afternoon program which would allow parents to bring their students for recreational services, she would be very interested in exploring such a program. Dr. Jakubowski said that he had spoken to Dr. Fisher about parents who might also need aftercare for their students in this program. He said that eventually the district will be mandated by the State to have "all inclusive" classrooms in pre-school. Dr. Jakubowski stated that this would also be an opportunity for students from Kean University who are studying to become special education teachers, to observe or participate in the program giving them practical experience.

Dr. Jakubowski stated that Mr. Cohan has been offered a job with the NJEA as the Professional Development Director for the State of New Jersey and he will probably be leaving the district at the end of December. He said that he had already found someone to cover Mr. Cohan's Social Studies class at Kawameeh Middle School. Dr. Jakubowski said that once Mr. Cohan's resignation letter is received, his position as Staff Development Coordinator would have to be posted.

## NEW BUSINESS

Dr. Jakubowski said that due to the retirement of Mrs. Kleinstein at Union High School, he would like to post for another librarian at Union High School with the possibility of have off-set hours with the two librarians there so that the library could remain open until 4:00 or 4:30 p.m. Dr. Jakubowski said that he must first speak to Mr. Shanahan, the President of the UTEA, to see if this would be feasible. He felt that it would be good for the library to be opened a little later each day.

Mrs. Gaglione stated that she attended the last Union High School football game. She said that there were a few issues that she wanted to discuss. Mrs. Gaglione said that there were a number of people running around the track and are on the field during the game. She said that when she was a cheerleader, the only individuals allowed on the field were administrators, the football team, cheerleading and band coaches, the medical staff and the water people. Mrs. Gaglione said that she saw little girls on the track, near the cheerleaders, with no shoes on, dancing and doing handstands. She felt that this was taking away from the people who were supposed to be the focus of attention, mainly the football and cheerleading team. Mrs. Gaglione said that she also saw six or seven children of various ages near the end zone throwing around footballs while the football team was playing at the end of the field. She was very upset by this. Mrs. Gaglione said she also saw an elderly man on the field who was not able to get out of the way of a play, get knocked down. She felt that this was a liability. Dr. Jakubowski said that the elderly man Mrs. Gaglione was referring to was Mr. Zwillman who has been walking the sidelines since he was an administrator in the district. He said that he would speak to Mr. Parsons about this issue. Mrs. McNeil asked if the district paid for security at the football games. Dr. Jakubowski said that the district did. Mrs. McNeil asked if it would be the responsibility of the security people to monitor who is on the field. Dr. Jakubowski said that the security people mostly monitor the stands for crowd control. He said that there are also police officer present but they usually are on patrol in the gate area. Dr. Jakubowski said that he would find out from Mr. Parsons who walks the sidelines a job that used to be performed by Mr. Hazelton before he retired. Mr. Abraham asked if the coaches wear credentials. Dr. Jakubowski said he did not know. Mr. Manochio said that Mrs. Gaglione was right about this issue.

Mr. Abraham said that the State of New Jersey, Board of Physical Therapy Examiners, has issued new regulations that became effective January 1, 2006 which require physical therapists and physical therapy assistants that practice in the State of New Jersey must have thirty units of continuing education every two years in order to renew their licenses. He said that Ms. French would need to make sure that any outside agency that the district contracts with for physical therapy maintain the requirements for licensing. Mr. Abraham said that Ms. French must also obtain from the agencies copies of licenses for all individuals who do

## NEW BUSINESS

work for the district. Dr. Jakubowski said that he will speak to Ms. French about the outside services that the district uses. He felt that all individuals who work with the district's students should also be required to go through the fingerprinting process.

Mr. Ruhl asked if the board ever looked into getting sponsorship in order to upgrade some of the baseball fields. He said that he understood that at one point the district went to Union Center Bank and the district was offered a 0% loan. Mr. Ruhl was specifically referring to the field at Burnet Middle School. Dr. Jakubowski said that he has spoken to representatives from Union Center Bank who have offered the district a financial "deal" for the upgrade of certain athletic fields. He said that he remembers the board discussing trying to get sponsorship from a large corporation such as CocaCola to donate funds for this purpose. Dr. Jakubowski said that the Union Center Bank is an unbelievable supporter of the school district. He said that more and more schools in Union County are converting their football fields to artificial turf. Dr. Jakubowski said he would not spend district money for this conversion, but if a sponsor could be found, it would be a great idea. Mr. Abraham said that he had a discussion with Mr. Salvatore about the condition of the field next to Burnet Middle School. Mr. Magliacano said that the field next to Burnet is used by many outside groups such as Little League and Suffragettes for practice sessions and it is always being used.

## COMMENTS FROM THE PUBLIC

Ms. Ciampi asked if the teachers in the proposed pre school program at Kean would be certified teachers. Dr. Jakubowski said that this program would employ all individuals who are presently on staff at Kean and they are all certified. Ms. Ciampi supported the program but she was concerned that if there were individuals who would only be involved for part of a school year, the special needs children may have a problem with adjusting to those changes. Dr. Jakubowski said that the classroom teachers would be consistent throughout the school year. He said that the class would be limited to sixteen students (eight regular education and eight special needs students). Ms. Ciampi asked if the teachers in this program would have to comply with the students' IEPs. Dr. Jakubowski said that Ms. French did speak about IEPs during the meeting and the fact that they would still have to be enforced as these are still district students and it will not be an out-of-district placement. He said that today's meeting was a "first" meeting and there are still many things that needed to be discussed. Ms. Ciampi asked about the renewal of the medical insurance plan and whether this was the second year that the district was participating in this plan. Mr. Damato said that it was. Ms. Ciampi

## COMMENTS FROM THE PUBLIC

asked if the district was going to talk about "opting" out married couples who are working together in the district. Dr. Jakubowski said that there have been discussions regarding this matter. Mr. Damato said that this is an issue that needs to be negotiated and the district is planning to bring up this issue at the next negotiation. Ms. Ciampi asked what has been done at Hamilton School since the Morris Union Jointure started leasing the space. Dr. Jakubowski said that since the Morris Union Jointure as started leasing Hamilton School, the entire gymnasium has been renovated and air conditioning has been installed. He said they have done nothing to the classrooms, per se, except maybe to install some partitions to divide them for smaller groups of students. Ms. Ciampi asked if the Morris Union Jointure paid for all the renovations. Dr. Jakubowski said that there are services that done cooperatively with the district and the outside of the property is still the responsibility of the Union Board of Education. Ms. Ciampi asked if the parents of the students who attend the Morris Union Jointure Developmental Learning Center were sent letters regarding asbestos. Mr. Magliacano said that since they are not the district's students, they did not receive the letter. Ms. Ciampi said that someone had to notify them, according to law. Dr. Jakubowski said that he would speak to Dr. Coleman to see if Morris Union Jointure sent such a notification. Ms. Ciampi did not think that the board should spend money for laptops for the board members so that it can implement the paperless agenda. She asked how old the laptops at the High School library were. Mrs. Lombardi said that the laptops were purchased in stages and she thought that the first group was about five years old but they are used nine periods each day by students. Ms. Ciampi said that she knew the custodians clean the boilers in the buildings and the electricians maintain them, but she understood that some of the repairs are being outsourced. Mr. Magliacano said that only the cleaning is done by an outside source. Ms. Ciampi asked about the repairs. Mr. Magliacano said it depended on what the problem was; there were somethings that were done internally and things that can not be done in house are outsourced. Ms. Ciampi asked if the district has someone in district look at the problem before someone from outside is called. Mr. Magliacano said that was the procedure. Ms. Ciampi thanked the board for all of its help with Kids Voting especially the photocopying.

Ms. Loessel asked what items were being advertised for disposal in connection with resolution O-1. Mr. Abraham said that there were several pieces of computer equipment that was no longer serviceable. Ms. Loessel asked if the board was going to use the laptops in the library for the paperless agenda; because they locked to computer stations, who would be responsible to unlock them, move them to the board table and return them to their stations. Dr. Jakubowski said that the custodial staff that sets up the library for the meeting would be responsible. Ms. Loessel said that the board should be careful when putting information on the computer that confidential information may be accessed

## COMMENTS FROM THE PUBLIC

by the public. Ms. Loessel said that she had heard about an incident which occurred at the high school and it involved cruelty to an animal. She said that she understood that the student was charged. Ms. Loessel said she wanted to verify that the student was back in school. Dr. Jakubowski said he did not know anything about the incident. Mr. Manochio asked what occurred with the animal. Ms. Loessel said that a kitten was brutally killed in one of the boys' bathroom at the high school. Dr. Jakubowski asked when the incident occurred. Ms. Loessel believed that it occurred last Wednesday. She felt that Dr. Jakubowski should be aware of this. Ms. Loessel said that the police were called which she thought was the right thing to do and she knew that one student was charged. She said that she was concerned that the student was back in school, because this was not "a normal child" to kill an innocent animal. Ms. Loessel thought that the child should be home schooled until he gets the help he needs. She said that the kitten was brought to school in a backpack and she felt that this proves intention. Ms. Loessel was shocked and upset that Dr. Jakubowski was not aware of the incident. Dr. Jakubowski said that he would call the high school in the morning to get more information regarding the incident.

Ms. Buggy asked how many students from our district attend the Union County Vo-Tech and she wanted to know if this includes the students that attend the Magnet School. Ms. Dunn said that there were about 140 Union pupils that go to the Union County Vocational Schools between shared-time, special education and parentally placed. Dr. Jakubowski said that the Magnet School was only one part of it. He said that originally it was agreed that no more than six students per year from each municipality would be allowed to attend the Magnet School. Dr. Jakubowski said that in the last few years there have been students who have moved into Union who were already students at the Magnet School and the district had to pick up the tuition for those students. He thought that there were approximately 28 students from the district attending the Magnet School. Ms. Dunn said that that district is paying approximately \$700,000 in tuition for students attending Union County Vo-Tech schools; this does not include the cost of transporting these students. Dr. Jakubowski stated that the people in the community are paying a "county" tax and he felt that the county should be picking up the tuition costs for these children. He did not blame any parent from taking advantage of sending their child to a county school, but he felt that the county should be responsible for the tuition as taxpayers in town pay taxes to the county.

Ms. Loessel asked Dr. Jakubowski if the district ever considered bringing some of the vo-tech programs back to the high school to keep students in district. Dr. Jakubowski said that the cost to update the auto mechanic and auto body shop was more expensive than sending students to Union County Vo-Tech.

## COMMENTS FROM THE PUBLIC

Ms. Buggy asked if the district would be liable if someone on the football field, other than those required to be on the field, is injured. Dr. Jakubowski said that anyone who is on the district's property and gets hurt is the responsibility of the district. Mr. Damato said that the district knows it will be sued, but it will up to the party to prove that the district was negligent. Ms. Buggy thought that there should be a blanket policy or some sort of notice posted that no unauthorized persons would be allowed on the field during a game. Dr. Jakubowski said that he would speak to Mr. Parsons about this issue.

Mr. Donnarumma thought that the board should make a careful assessment before adopting resolution O-5. Dr. Jakubowski said that Ms. Dunn was going to prepare a statement regarding costs. Mr. Donnarumma wanted to know who Henry Schein was as referred to in resolution O-6. Mr. Abraham said that Henry Schein was a supplier of medical supplies.

## MOTION FOR EXECUTIVE SESSION

Moved by Mr. Abraham, seconded by Mr. Manochio that the Board go into Executive Session to discuss personnel matters without the presence of the public in accordance with the provisions of *N.J.S.A. 10:4- 2b*. The Board will disclose the discussion conducted during the executive session, with notice to the public, when the disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education and provided that such disclosure does not violate federal, state or local statutes and does not fall within the attorney/client privilege. All present voting yes.

## MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Abraham, seconded by Mr. Ruhl that the meeting be adjourned. All present voting yes.

Respectfully submitted

JAMES J. DAMATO  
BOARD SECRETARY

