

TO ALL BOARD OF EDUCATION MEMBERS

The Regular Meeting of the Board of Education of the Township of Union will be held on Tuesday, October 16, 2007 at 7:00 p.m. at Union High School, North Third Street, Union, New Jersey.

The regular meeting of the Board of Education of the Township was held at Union High School Library, North Third Street, Union, New Jersey on Tuesday, October 16, 2007 at 7:00 p.m. pursuant to notice sent to each board member.

PRESENT AT ROLL CALL: Mr. Manuel Figueiredo, Mrs. Linda Gaglione; Vice President, Mr. Steven Helmstetter, Mr. Anthony Manochio, Mrs. Versie McNeil, Mr. Francis Perkins, Mr. Steve Ruhl, and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mr. Gary Abraham, President.

Mrs. Gaglione called the meeting to order at 7 p.m.

Mr. Manochio led the board and audience members in the Pledge of Allegiance.

The secretary read the statement required under the "Open Public Meetings Act", a copy of which is on file in the office of the secretary.

APPROVAL OF MINUTES

Moved by Mr. Helmstetter, seconded by Mrs. McNeil that the minutes of the worksession and executive session of September 11, 2007 be adopted:

AYE: Mr. Figueiredo, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY: None
ABSTAIN: Mr. Helmstetter MOTION WAS CARRIED

Moved by Mr. Helmstetter, seconded by Mrs. McNeil that the minutes of the regular meeting and executive session of September 18, 2007 be adopted:

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, and Mrs. Salazar
NAY: None
ABSTAIN: Mrs. Gaglione MOTION WAS CARRIED

COMMUNICATIONS:

LETTER OF RESIGNATION – HELWIG

Louise Helwig, twelve month guidance secretary at Union High School, submitted a letter of resignation for the purpose of retirement, effective January 1, 2008.

REQUEST FOR WAIVER OF RENTAL FEES – MUNICIPAL DRUG ALLIANCE

Paul M. Fernandez, Alliance Coordinator of Municipal Drug Alliance, submitted a letter requesting waiver of rental fees for use of Union High School gymnasium on Saturday, October 6, 2007 from 8 a.m. to 2 p.m.

REQUEST FOR MATERNITY, EXTENDED FAMILY AND CHILD REARING LEAVES-
CANDIDO

Monica R. Candido, Spanish Teacher at Union High School, submitted a letter requesting maternity, extended family leave and child rearing leave for the period November 3, 2007 through the end of the 2007-2008 school year.

REQUEST FOR MATERNITY LEAVE – BIRSTLER

Christina Birstler, teacher at Battle Hill School, submitted a letter requesting maternity leave for the period October 1, 2007 through December 2, 2007.

REQUEST FOR UNPAID FAMILY LEAVE – CARLIN

Amy B. Carlin, special education teacher at Union High School, submitted a letter requesting Unpaid Family Leave for the period October 1st through December 31st, 2007.

LETTER OF RESIGNATION – MARCUS

A Judith Marcus, Supervisor of Business/Technology/Marketing, submitted a letter of resignation for the purpose of retirement dated October 3, 2007, effective January 1, 2008.

REQUEST FOR MATERNITY, UNPAID FAMILY AND EXTENDED CHILD REARING
LEAVES – THOMAS

Lauren Thomas, special education at Burnet Middle School, submitted a letter dated September 19, 2007, requesting maternity leave, unpaid family leave and extended child rearing leave for the period December 8th, 2007 through the end of the 2007-2008 school year.

LETTER OF RESIGNATION – LOMBARDI

Barbara Lombardi, Assistant Superintendent of Curriculum/Instruction, submitted a letter of resignation for the purpose of retirement, effective February 1, 2008.

SUPERINTENDENT'S REPORT

Dr. Jakubowski gave his Superintendent's Report a copy of which is appended to these minutes. Also included in this report was the Violence and Vandalism Report for the 2006-2007 school year.

PUBLIC HEARING ON VANDALISM AND VIOLENCE REPORT

Mrs. Gaglione asked if any member of the public had any questions or comments about the Vandalism and Violence Report which was presented by the Superintendent. There were no comments from the public. Mrs. Gaglione asked if any member of the board had any questions or comments about the Vandalism and Violence Report which was presented by the Superintendent. There were no comments from the board.

PRESENTATION TO TOWNSHIP OF UNION EDUCATION FOUNDATION

Mrs. Gaglione presented a plaque on behalf of the Board of Education to Susan Lipstein from the Township of Union Education Foundation. The plaque read as follows:

"The Township of Union Board of Education, Union, New Jersey, gratefully acknowledges the Township of Union Education Foundation in appreciation of its tireless commitment to and generosity in funding creative and innovative educational programs in the Township of Union Public Schools."

Gary Abraham, Board President

Theodore A. Jakubowski, Superintendent

Dated: October 16, 2007

Mrs. Gaglione said that she knew Mrs. Lipstein had been involved with the Foundation for years. She said that she had been to some of the Foundation's presentation ceremonies and she thought they were very nice. Mrs. Gaglione stated that the Foundation has given many grants to teachers throughout the district for special and creative projects. Mrs. Lipstein thanked the board of trustees of the Education Foundation for their hard work over the years. Mrs. Gaglione wished the Foundation good luck in the future.

Dr. Jakubowski said that when the Education Foundation started a number of years ago there were some people who wondered if it could be successful and he stated that the Foundation has been doing an unbelievable job and he felt that even though Mrs. Lipstein had a good board of trustees for the Foundation, that she did deserve most of the credit. Mr. Perkins said that he was on the board when the Education Foundation commenced its operation and Mrs. Lipstein used to show up regularly at meetings to voice concerns and he had a great of admiration for the effort that Mrs. Lipstein has made. He said that Mrs. Lipstein has channeled energies in a very positive way, has developed an awareness in the community and has recognized teachers who have come forth with innovative and imaginative

PRESENTATION TO TOWNSHIP OF UNION EDUCATION FOUNDATION

programs which expand the interests of their students in coming to school and learning. Mr. Perkins said that the excitement at the awards ceremonies is palpable and the teachers who are involved, even those who do not win awards, certainly are to be congratulated for their efforts in taking the time as true professionals to provide innovation in their classrooms. He said that this afternoon he had e-mailed to every member of the board and to the Superintendent, the Assistant Superintendents along with Mr. Damato and others a short essay that showed up on the opinion page in this morning's Star Ledger, which was originally written in the Washington Post last Saturday and it was written by a former columnist for the Washington Post who addressed education efforts and who grew up in New Jersey.

He said that this commentator was talking about the need for No Child Left Behind and she wrote: "My eighth grade science teacher told our class, point blank, 'you are not going to college anyway, so it doesn't matter what I do'. He didn't teach much of anything and his class was a zoo, teetering on dangerous. My elementary school teachers had been able to control their classrooms, but they didn't teach a whole lot of history, sciences, art or music. In introducing a unit on batteries for example, my fifth grade teacher said, 'I don't like science either, but we are supposed to cover this.' She never bothered finding out whether we learned anything about batteries 'tedious covering' was enough." Mr. Perkins said that the caliber of teaching that is recognized by the Education Foundation is so much the antithesis of what this commentator wrote about that it is almost laughable. He said that whether or not the district needs No Child Left Behind, he would leave to others to comment on. Mr. Perkins said he thought that key contribution that the Education Foundation makes to the community and the school district is not the awarding of prizes but the recognition of the efforts of the teachers who make a real try at providing innovative and interesting curriculum, development and presentation in the classroom to make the students want to come to school. He suggested that in the future that the district seeks to have its public relations consultant as well as Channel 34 attend the award ceremony to provide coverage of this event which is really exciting.

FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

None

EDUCATION/STUDENT DISCIPLINE COMMITTEE

Moved by Mrs. McNeil, seconded by Mrs. Salazar that the following resolutions be adopted:

E-1. APPROVE LIST OF STUDENTS REMOVED FROM ROLLS

That approval be given to approve the list of students removed from the rolls who are not domiciled in this school district [nine (9) students for the period September 1 through September 30, 2007] and four (4) students will be allowed to remain in district to the end of the 2007-2008 school year in accordance with the information appended to the non-public portion of these minutes.

EDUCATION/STUDENT DISCIPLINE COMMITTEE

E-2. AMEND 2007-2008 OUT-OF-DISTRICT SENT AND RECEIVED ATYPICAL STUDENT PLACEMENT AND TUITION LISTS

That the Board amend the 2007-2008 out-of-district sent and received atypical student placement and tuition lists will be approved in accordance with the information appended to the non-public portion of these minutes.

E-3. ACCEPT VANDALISM AND VIOLENCE REPORT FOR 2006-2007 SCHOOL YEAR.

That the board accept the Vandalism and Violence Report for the 2006-2007 school year in accordance with the information appended to these minutes.

E-4. ACCEPT 2007 QUALITY ASSURANCE ANNUAL REPORT (QAAR)

That the Board accept the 2007 Quality Assurance Annual Report (QAAR) and that same be sent to the County Superintendent of Schools for approval.

E-5. APPROVE PARENT/PUPIL TRANSPORTATION CONTRACT

That the Board approve parent/pupil transportation contract to transport a student (T.F.) to and from Jardine Academy in Cranford for the period July 1, 2007 through June 30, 2008 at a rate of \$50 per day. (There is no increase from the 2006-2007 school year.)

E-6. APPROVE NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE PROGRAM AGREEMENT FOR 2007-2008 SCHOOL YEAR – UNION COUNTY EDUCATIONAL SERVICES COMMISSION

That the Board approve Nonpublic School Technology Initiative Program Agreement with Union County Educational Services Commission for the 2007-2008 school year in accordance with the information appended to these minutes.

E-7. APPROVE JROTC TO ATTEND OVERNIGHT FIELD TRIP TO MEXICO ACADEMY, MEXICO, NEW YORK

That the Board approve approximately 36 JROTC students, 2 faculty members and 4 parent chaperones from Union High School to attend overnight field trip to Mexico Academy in Mexico, New York from November 30th through December 1st, 2007 to participate in Mexico Academy Drill Meet at a cost not to exceed \$3,225. This is a budgeted item.

DISCUSSION:

Dr. Jakubowski said that he reached out to the JROTC and sent out an e-mail to the board regarding how the parent chaperones fundraise and pay for themselves.

Mrs. Lombardi said that the QAAR is required under the old monitoring system and the district submits one to the County Superintendent in October of each school year based on what happened in the previous school year in most cases, for

EDUCATION/STUDENT DISCIPLINE COMMITTEE DISCUSSION

most of the indicators. She said that the principals, many of the supervisors and Ms. Mangarella, the professional development person, contributed greatly to putting the document together. Mrs. Lombardi said that the purpose of the QAAR is to give the County Superintendent an overview of what has been going in the district. She said that she and Dr. Jakubowski met with the County Superintendent in September and all of the reports on the districts goals and objectives from 2006-2007 and the district's new goals for 2007-2008 were reviewed with the County Superintendent and both were approved. Mrs. Lombardi said that the QAAR is a very big effort and she wanted to thank everyone who participated and especially Mrs. Seneca who put the whole report together. Mrs. Gaglione asked Mrs. Lombardi about the items listed in the report that indicated a "no" answer in the building area. She wanted to know if Mrs. Lombardi reviewed these and whether these items are intended to be completed so that they can be changed to a "yes". Mrs. Lombardi said that she did. She said that when the County Superintendent reviewed them and if, in fact, the goal was not reached this year, last year for their goal, she had to look at what the status was in those same areas this year and another goal had to be put in the QAAR to reflect that. Mrs. Lombardi said that all of the principals have submitted "action plans" for each one of the objectives that were not met. Dr. Jakubowski said that a goal is something to achieve and it is not right or wrong if the goal is not met; it is something that is attempted to be achieved. He said with regard to the testing goals, the district does shoot for a particular goal each year and it is hoped that the district reaches these goals but sometimes, as Mrs. Lombardi has indicated, the district hopes the goals are achieved, the district works to achieve them, but it is not necessarily something that will always happen. Mr. Perkins said that he also noted that sometimes goals are not met and he reflected on what the district is dealing with, one thing of course is the establishment of the goals, whether they are necessarily reachable goals, but one of the things that deserves some comment is that the school population this year is not the same as it was last year when the goal was set. The School Population continues to change. He said that this clearly affects the outcome. Mr. Perkins said that he did not understand a notation on page 68 which indicated that the board would approve the Violence and Vandalism report on October 16-20, 2007 and the other thing which he noted was that at Washington School it was "checked off" that there was a certificate for a private well at that location. Mr. Perkins asked if there was a well at Washington School. Mr. Magliacano stated there was not. Mr. Perkins indicated that someone marked the form incorrectly. Mr. Ruhl said that he noted under the facilities section of the QAAR that his children have always complained about the bathrooms at the high school and it seems that now more and more of the bathrooms are open but his daughter questioned him about the new bathroom in the new wing which is never open and students are not allowed to use it. He asked if there was a reason the bathroom was kept locked. Dr. Jakubowski said he was not sure if that bathroom was

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designed for student use. Mr. Magliacano said that the state required that the bathroom be added due to the square footage that was added to the high school and at the time, he guessed that Mr. Fortunato chose to keep that bathroom to be used for staff and not as a student bathroom. Dr. Jakubowski said that he would check with Mr. Gibbons. Mr. Ruhl said that his daughter also mentioned that many of the girls' rooms' stalls lack locks. He asked if this could be looked into for the privacy of the girls.

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
 NAY: None
 ABSTAIN: None MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE

Moved by Mr. Helmstetter, seconded by Mr. Ruhl that the following resolutions be adopted:

F-1. ACCEPT TREASURER'S REPORT

That the Treasurer's Report dated September 30th, 2007 be accepted.

F-2. ACCEPT SECRETARY'S REPORT

That the Secretary's Report dated September 30th, 2007 be accepted.

F-3. CERTIFY TREASURER'S AND SECRETARY'S REPORTS

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of September 30th, 2007 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

 JAMES J. DAMATO

 DATED

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30th 2007 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

FISCAL AND PLANNING COMMITTEE

F-4. APPROVE LINE ITEM TRANSFERS

That the Board approve line item transfers in accordance with the information appended to these minutes.

F-5. CONCUR WITH INVESTMENTS

That the Board concur with the investments made by the Business Administrator as follows:

Purchase Date	Maturity Date	Number of Days	Amount	Invest. Held by	Home A/C Account	Interest Rate	Estimated Income
10/16/07	09/18/07	28	900,000	JPMorganChase	UCNB Café	5.34.%	3,738.00
10/16/07	09/18/07	28	1,100,000	JPMorganChase	Unity BankSUI	5.35%	4,577.22
10/16/07	09/18/07	28	800,000	JPMorgan Chase	UCNB Cap Res	5.34%	3,322.67
10/16/07	09/18/07	28	2,700,000	JPMorganChase	UCNB Jan03 Bond	5.37%	11,277.00
10/16/07	09/18/07	28	23,000,000	JPMorganChase	UCNB OP AC	5.40%	96,600.00

F-6. APPROVE CONTRACTS AND/OR PURCHASE ORDERS PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)*

That the Board approve the following contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* and in accordance with the information appended to these minutes.

F-7. APPROVE LIST OF CONTRACTS AND/OR PURCHASES TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5(21)*:

That the Board approve following list of contracts and/or purchases pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)*: (a) Maximum Ski Tours – not to exceed \$18,000 – Ski Club Ski Trip – Union High School; (b) Jostens-\$5,369.60 – Yearbook – Kawameeh Middle School; (c) Jostens- \$13,026.35 – Yearbook – Burnet Middle School; (d) CTC Productions - \$1,600 – Arithmetickles Assembly on November 30, 2007– Battle Hill School; (e) KSA Events - \$2,200 – Girls' Basketball Team Trip and Competition – UHS Athletic Assn; (f) Jim Vagias -\$1,145 – Bully Proof Your School Assembly – Washington School

F-8. APPROVE DISTRICTWIDE TRAVEL AND RELATED EXPENSES PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250

That the Board approve district wide travel and related expenses pursuant to the requirements of *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250 and in accordance with the information appended to these minutes.

FISCAL AND PLANNING COMMITTEE

F-9. APPROVE FY2008 NO CHILD LEFT BEHIND (NCLB) GRANT ALLOCATIONS:

That the Board approve FY2008 NCLB (No Child Left Behind) Grant allocations which were submitted to the New Jersey Department of Education as follows:

Title I	\$ 309,019
Title IIA	217,723
Title IID	2,626
Title III	46,173
Title IV	23,125
Title V	<u>9,437</u>
TOTAL	\$ 689,103

DISCUSSION:

None

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

OPERATIONS COMMITTEE:

Moved by Mr. Ruhl, seconded by Mr. Perkins that the following resolutions be adopted:

O-1. APPROVE RENTAL FEE WAIVER – MUNICIPAL DRUG ALLIANCE

That the board approve rental fee waiver, nunc pro tunc, to Municipal Drug Alliance for use of Union High School gymnasium for HWA-RANG-DO Academy demonstration on Saturday, October 6, 2007 from 8 a.m. to 2 p.m.

O-2. APPROVE REVISED ANNUAL MAINTENANCE BUDGET AMOUNT WORKSHEET

That the board approve "revised" Annual Maintenance Budget Amount Worksheet in accordance with the information appended to these minutes.

O-3. INCREASE PURCHASE ORDER #08-01628 – ABC FIRE & SAFETY, INC.

That the board approve increase of purchase order 08-01628 to ABC Fire & Safety, Inc., 750 Fairfield Avenue, Kenilworth, NJ for 2007-2008 Fire Extinguisher Service and Inspection from \$17,046 to \$27,046 in accordance with the information appended to these minutes.

OPERATIONS COMMITTEE

O-4. APPROVE ADVERTISEMENT FOR SALE OF VEHICLES WHICH ARE NO LONGER FUNCTIONAL AND DEEMED UNSERVICEABLE FOR SCHOOL USE

That the board approve advertisement for sale of the following vehicles: (a) Bus #69 - 1993 Bluebird 54 passenger School Bus – VIN# 1BAAGCSA2PF055297 (minimum bid \$4,100) and (b) Bus #73 – 1994 Blue Bird 54 Passenger School Bus – VIN# 1BAAGCSA5RF059315 (minimum bid \$4,100) which are no longer functional and deemed unserviceable for school use.

O-5. APPROVE ADVERTISEMENT FOR DISPOSAL OF EQUIPMENT DEEMED NO LONGER SERVICEABLE

That the board approve advertisement for disposal of the following equipment which is deemed no longer serviceable: (a) Eight (8) VCR's from Franklin School – tag # 14337, 01132, 01141, 01650, 01627, 01495, 01548 and 01165; (b) One Brother fax/copier from UHS Career Education Department – tag # 17977 and 01665; (c) Eight Compaq laptop computers from UHS Career Education Department – tag # 001799, 001944, 100009, 001906, 001808, 001802, 200537 and one without a tag number; (d) One light table from UHS Career Education Department – tag # 10894; (e) One stat camera from UHS Career Education Department – tag #10905; (f) One plate maker used to make plates for printing presses from UHS Career Education Department – tag #10891; (g) Six (6) Apple monitors from UHS Career Education Department- tag # 724396, 9405, 724393, 72439A, 72439D and 11459; (h) One (1) Sharp copier from UHS Career Education Department – tag #01670; (i) One (1) metal collator from UHS Career Education Department – no tag number; (j) One (1) seven inch high metal sliding door cabinet from UHS Career Education Department – no tag number; (k) One (1) small two door gray cabinet from UHS Career Education Department – no tag number; (l) One (1) long wooden workbench with small file cabinet as base from UHS Career Education Department – no tag number; (m) Two (2) wooden teacher tables from UHS Career Education Department – tag # 10871 and 10870; (n) One (1) General Electric Microwave Oven from Burnet Middle School Career Education Department – no tag number; (o) Twenty (20) Singer sewing machines from Burnet Middle School Career Education Department – tag # 06353, 06356, 06358, 06359, 06361, 06362, 06363, 06364, 12678 and the remaining machines do not have tag numbers; (p) Two (2) Eagle gas stoves from Kawameeh Middle School Career Education Department – tag # 03634 and 03635; (q) One (1) Acer computer monitor from Kawameeh Middle School Career Education Department– no tag number; (r) One (1) Epson printer from Kawameeh Middle School Career Education Department – no tag number; (s) One (1) Apple MAC Powerbook 5300 from Kawameeh Middle School Career Education Department – no tag number; (t) Six (6) Dell Optiplex G1 Computers from Kawameeh Middle School Career Education Department – no tag numbers; (u) One (1) Delta drill press from Kawameeh Middle School Career Education Department – tag # 04160/04507;

OPERATIONS COMMITTEE

O-5. APPROVE ADVERTISEMENT FOR DISPOSAL OF EQUIPMENT DEEMED NO LONGER SERVICEABLE (CONTINUED)

That the board approve advertisement for disposal of the following equipment which is deemed no longer serviceable: (v) One (1) Delta drill press from Kawameeh Middle School Career Education Department – tag # 02641; (w) One Light Machine Corporation spectralight from Kawameeh Middle School Career Education Department – tag # 04114; (x) One (1) Delta scroll saw from Kawameeh Middle School Career Education Department– tag # 04113/04505; (y) Two (2) Delta table top scroll saws from Kawameeh Middle School Career Education – tag # 04156 and 04155; (z) One (1) H.P. Deskjet 6122 Printer from Transportation Department- no tag number; (aa) Two (2) Thermogram Instant Thermometers with ear probes from Union High School – no tag numbers; (bb) One Beltone Audiometer from C-5 nurse's office – tag# 00529; (cc) One Beltone Audiometer from Livingston nurse's office – tag# 02558; (dd) One HP Officejet V40XI Printer/Fax/Scanner/Copier from Union High School Athletic Office – no tag number. If equipment is not sold, it will be disposed of as scrap.

O-6. AWARD BIDS FOR 2007-2008 SCHOOL YEAR

That the board award the following bids for the 2007-2008 school year:

<u>Technical Occupational Supplies</u>	
Goldie Industrial Supply	\$ 659.72
TOTAL BID	\$ 659.72

<u>Vocational Education Supplies</u>	
Goldie Industrial Supply	\$ 673.50
TOTAL BID	\$ 673.50

<u>Family and Consumer Sciences Supplies</u>	
Newark Dressmaker (Home Sew)	\$ 327.00
TOTAL BID	\$ 327.00

O-7. APPROVE CHANGE ORDER #1 – OFFICE SOLUTIONS, INC.

That the board approve change order #1 to Office Solutions, Inc., 217 Mt. Horeb Road, Warren, NJ 07059 in the amount of \$1705.00 for the upgrade of 24 telephones in connection with the districtwide telephone system upgrade in accordance with the information appended to these minutes.

DISCUSSION:

None

OPERATIONS COMMITTEE

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
 NAY: None
 ABSTAIN: None

MOTION WAS CARRIED

PERSONNEL COMMITTEE:

Moved by Mr. Manochio, seconded by Mr. Ruhl that the following resolutions be adopted:

P-1. APPROVE PERSONNEL ACTIONS

That personnel actions be approved in accordance with the information appended to these minutes.

P-2. AMEND LIST OF SUBSTITUTE/HOME INSTRUCTION LIST, SUBSTITUTE CUSTODIANS, SUBSTITUTE CAFETERIA/PLAYGROUND ASSISTANTS, CLASSROOM ASSISTANTS AND SECRETARIES FOR THE 2007-2008 SCHOOL YEAR

That the board amend list of Substitute/Home Instruction List, Substitute Custodians, Substitute Cafeteria/Playground Assistants, Classroom Assistants and Secretaries for the 2007-2008 school year in accordance with the information appended to these minutes.

P-3. AMEND LIST OF SALARY CLASS CHANGES FOR 2007-2008 SCHOOL YEAR

That the board amend list of salary class changes for the 2007-2008 school in accordance with the information appended to these minutes.

P-4. ACCEPT LETTERS OF RESIGNATION

That the board accept letters of resignation from the following staff: (a) Louise Helwig, twelve month guidance secretary at Union High School, effective January 1, 2008 (retirement); (b) A. Judith Marcus, Supervisor Business/Technology/Marketing, effective January 1, 2008 (retirement); (c) Barbara Lombardi, Assistant Superintendent of Curriculum/ Instruction, effective February 1, 2008 (retirement)

P-5. APPROVE MATERNITY, EXTENDED FAMILY AND CHILD REARING LEAVES - CANDIDO

That the board approve maternity, extended family leave and child rearing leave for Monica R. Candido, Spanish teacher at Union High School for the period November 3, 2007 through the end of the 2007-2008 school year.

P-6. APPROVE MATERNITY LEAVE – BIRSTLER

That the board approve maternity leave for Christina Birstler, teacher at Battle Hill School, for the period October 1, 2007 through December 2, 2007.

PERSONNEL COMMITTEE

P-7. APPROVE CURRICULUM WRITING TEAMS

That the board approve curriculum writing teams at a per person compensation rate of \$20 per hour not to exceed 15 hours or \$300 in accordance with the information appended to these minutes.

P-8. APPROVE PAYMENT TO STAFF TO PRESENT IN-SERVICE COURSES

That the board approve payment to staff to present in-service courses at a per person compensation rate of \$40 per hour in accordance with the information appended to these minutes.

P-9. APPROVE UNPAID FAMILY LEAVE – CARLIN

That the board approve unpaid family leave to Amy B. Carlin, special education teacher at Union High School, for the period October 1st through December 31st, 2007.

P-10. APPROVE CLASSROOM ASSISTANT TO PROVIDE SUPPORT FOR SPECIAL EDUCATION STUDENT IN EXTRACURRICULAR ACTIVITIES – SCHRETCHEN

That the board approve Chrystal Schretchen, classroom assistant, to provide support for a special education student in extracurricular activities for the period October 1, 2007 through June 30, 2008 at a rate of \$15.50 per hour, eight hours per week, not to exceed \$1240.

P-11. APPROVE APPLIED BEHAVIORAL ANALYSIS (ABA) AT HOME FOR A SPECIAL EDUCATION STUDENT – GRAY

That the board approve Patricia Gray to provide applied behavioral analysis (ABA) at home for a special education student at a rate of \$50 per hour, for the period October 1, 2007 through June 30, 2008, ten hours per week, not to exceed \$20,000.

P-12. APPROVE SPEECH LANGUAGE SERVICES AT HOME FOR A SPECIAL EDUCATION STUDENT – SANTIAGO

That the board approve Erica Santiago to provide speech language services at home for a special education student at a rate of \$50 per hour, for the period October 1, 2007 through June 30, 2008, three hours per week, not to exceed \$6,000.

P-13. APPROVE SPEECH LANGUAGE EVALUATIONS AFTER SCHOOL HOURS – SANTIAGO

That the board approve Erica Santiago to provide speech language evaluations after school hours, at a rate of \$300 per evaluation for the period October 1, 2007 through June 30, 2008, not to exceed \$6,000.

PERSONNEL COMMITTEE

P-14. APPROVE TRANSITION COORDINATOR – MCCULLOH

That the board approve Sarah McCulloh, transition coordinator, to provide support for special education students in extracurricular activities at a rate of \$35 per hour for the period October 1, 2007 through June 30, 2008, up to ten hours per month, not to exceed \$3,500.

P-15. APPROVE MATERNITY, UNPAID FAMILY AND EXTENDED CHILD REARING LEAVE – THOMAS

That the board approve maternity leave, unpaid family leave and extended child rearing leave for Lauren Thomas for the period December 8, 2007 through the end of the 2007-2008 school year.

P-16. APPROVE HEAD START PROGRAM STAFF

That the board approve Head Start Program support staff for the period October 1, 2007 through June 30, 2008: (a) Cora Howell – Head Start Health Aide - \$5,552 – 40 hours per month at a rate of \$13.88 per hour and (b) Zaide Madriz – Head Start Social Service Aide- \$5,552 – 40 hours per month at a rate of \$13.88 per hour. NOTE: The local Head Start fiscal year is from August 1, 2007 through July 31, 2008. The salaries are paid through the Head Start grant, at no cost to the local district.

P-17. APPOINT WORKSESSION MINUTE TRANSCRIBER – DITRI

That the board appoint Patricia Ditri to record and transcribe the minutes of the board's worksessions effective November 1, 2007 through June 30, 2008 at a rate of \$250 per meeting.

DISCUSSION

None

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

APPROVAL OF BILLS

Moved by Mr. Helmstetter, seconded by Mrs. McNeil that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

UNFINISHED BUSINESS

Dr. Jakubowski said that at Tuesday's worksession there was a concern from a parent that spoke to the members of the board. He said that he has had several conversations with that individual and he is working closely with her to work out some of the issues that she brought up that night.

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Dr. Jakubowski said that as the board is award Mrs. Lombardi has put in her letter of resignation for the purpose of retirement, effective February 1, 2008. He said that he would have more to say at a later date, he wanted the board to know that Mrs. Lombardi will be missed and he thought she was the "rock" in the central office.

Dr. Jakubowski said that Mrs. Guilfoyle who is the Supervisor of Science at Union High School was recently inducted into the St. Peter's Hall of Fame. He said that the public could go onto the high school website to see the information posted by Mr. Gibbons regarding Mrs. Guilfoyle. Dr. Jakubowski said that last Monday, Mr. Jesky, soccer coach at Union High School for 47 years, earned his 500th victory as a coach. He said that these were accomplishments by people who work in the district. Dr. Jakubowski said that the district continues to expand its IT department and he had a meeting with the department today. He indicated that a new person has been hired in the department who started work today.

Mrs. Lombardi said she wanted to update the board and the public on grant writing in the district, because this has been a question from the board over many years. She said that she was pleased and proud of the people in the district to announce that two of the district's building administrators mainly due to Mrs. Mangarella's, the professional development coordinator and grant writer, have applied for two competitive grants. Mrs. Lombardi stated that the district will not find out for a while whether the district has been awarded those grants, but she thought that the fact that the building administrators took the initiative and worked with Mrs. Mangarella to write these grants. She said that one of the grants was applied for by the district's new principal, Mr. Lowrey from Franklin School and this grant was a New Jersey Reads, The Foundation for Literacy Grant. Mrs. Lombardi said that the district should find out about this grant by the beginning of January if Franklin School will be awarded this grant. She said that this grant is for a program to involve ESL students and their parents in the Franklin community and to offer them some additional instruction and learning. Mrs. Lombardi said that the other grant is a very exciting one. She said that Mrs. Mangarella had found an opportunity that she communicated to all of the principals which is called "Digital Media and Learning Competition" and this grant was looking for innovative ideas for using digital media in schools. Mrs. Lombardi said that Mrs. Warren, the principal of Battle Hill School, reached out to Mrs. Mangarella and they spent four or five days putting their heads together and have come up with an unbelievable proposal called "News

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Fourth" in which the fourth graders at Battle Hill School would produce a weekly news show using digital communication. She said that Mrs. Warren has applied for a grant in the amount of \$248,000. Mrs. Lombardi said that she applauded each of the administrators and Ms. Mangarella for making the effort to apply for these grants. She said that Ms. Mangarella came to the district with some grant writing experience and Ms. Mangarella along with Mrs. D'Elia from the high school, is offering a grant writing class after school for teachers to get teachers over some of the fears that people have. Mrs. Lombardi also stated that Mr. Caliguire, in his Introduction to Law class at Union High School has forged an unbelievable partnership with Merck and because of that, and because district students had a wonderful Law Day last year at Merck, Merck has given to the Social Studies Department at Union High School twenty Street Law 7th Edition textbooks; 150 workbooks; one law related education video library; two Supreme Court DVDs; two Dell laptop computers; two Dell projectors and two Dell projector carts. She believed that the total of this donation to the school was approximately \$10,000. Mrs. Lombardi said that the district certainly has teachers trying to promote active participatory learning for the district's students and individuals who are willing to take some changes and devote time, especially in writing a competitive grant which takes a great deal of time. Mr. Manochio asked what the amount of the first grant was. Mrs. Lombardi said that grant was for about \$6500. Mr. Perkins congratulated Mrs. Lombardi and commented that the district should continue on this path. Dr. Jakubowski said that Mr. Caliguire has found new exuberance with the Introduction to Law course which he wrote the curriculum guide for. He said that the district is also looking to do more things with the CAST program over the course of the next few months. Dr. Jakubowski said that he just taped a program which involved the President of the Senior Class and the President of the Student Council. He said that he has been informed that there is one student at the high school that has scored 1540 or 1560 on the SAT and he was looking into doing a show with that student. Dr. Jakubowski said that class rank came out this past week and he will have a pretty good idea who were number 1 and 2 in the class. He said that there are many great things happening with professional development and grant writing and he felt that Mrs. Mangarella has taken up where Mr. Cohen ended and actually has increased the grant writing opportunities because of her experience and background in that area. Mrs. Gaglione said that it was very important to the board that it start seeing some grants being applied for.

Mrs. Salazar said that she wanted to comment on an article which appeared in the Star Ledger which dealt with education protocols concerning the recommendation and the training for all types of emergencies such as bomb scares in schools. She thought that the board had to think about these issues and how the training can be done; not only with fire drills but also other emergencies which may arise in the schools. Mrs. Gaglione said that she believed there were currently procedures in all of the schools that there is an extra emergency drill done. Dr. Jakubowski said that in each school, besides the two fire drills per month which must be done, he has asked each school to do at least one evacuation drill and one

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"lock down" drill in the school. He said that Mr. Tsirikos has already set one up at Central-Five and Mrs. Warren was speaking to him about the evacuation plan that is in place for her school. Dr. Jakubowski said that on Thursday, Mr. Tatum would be attending a seminar at the Police Academy which deals with many of these issues and on Friday he would be meeting with Chief Kramer and other superintendents and chiefs of police from other communities to go over the Memorandum of Agreement. He said that each building has procedures in place in the event of emergencies. Dr. Jakubowski said that one only needs to read the newspaper about events over the past few weeks which have occurred throughout the country and it is very scary. He said that the district certainly wants to make sure that all students in this district are as safe as they can possibly be. Mr. Perkins said one of the statistics that he finds really interesting is how unbelievably safe school buildings are across the country. He said when you read in the newspaper about events such as that it is because they are a rare event and a significantly rare event gets bigger headlines than something that is fairly common. Mr. Perkins said that the number of deaths of teenager drivers in New Jersey compared to any other event that kills young people is much higher and how safe school buildings really are. Mrs. Gaglione said that one important lesson that has come out of the events of the past few weeks is that children need to be listened to when they say something regarding another individual.

COMMENTS FROM THE PUBLIC

None

MOTION TO ADJOURN

There being no further business before the board it was moved by Mr. Perkins, seconded by Mr. Manochio that the meeting be adjourned.

AYE: Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

Respectfully submitted

JAMES J. DAMATO
BOARD SECRETARY