

TO ALL BOARD OF EDUCATION MEMBERS:

The Regular Meeting of the Board of Education of the Township of Union will be held on Tuesday, July 14, 2009 at 7:00 p.m. at Union High School, North Third Street, Union, New Jersey.

The regular meeting of the Board of Education of the Township of Union was held at Union High School Library, North Third Street, Union, New Jersey on Tuesday, June 16, 2009 at 7:00 p.m., pursuant to notice sent to each board member.

PRESENT AT ROLL CALL: Mr. David Arminio, Mr. Steve Helmstetter, Mr. Thomas Layden, Mr. Anthony Manochio, Mrs. Versie McNeil (President), Mr. Francis Perkins, and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mr. Gary Abraham and Mrs. Linda Gaglione

Mr. Perkins led the board and audience members in the Pledge of Allegiance.

The secretary read the statement required under the "Open Public Meetings Act", a copy of which is on file in the office of the secretary.

COMMUNICATIONS

LETTER OF RESIGNATION – EISENHAUER

Melanie Eisenhauer, special education teacher at Hannah Caldwell School, submitted a letter of resignation, effective July 1, 2009.

REQUEST FOR MATERNITY AND UNPAID FAMILY LEAVE – BIRSTLER

Christina Birstler, teacher at Hannah Caldwell School, submitted a letter requesting maternity and unpaid family leave, for the period October 23, 2009 through March 31, 2010.

REQUEST FOR MATERNITY AND UNPAID FAMILY LEAVE – GUGLICH

Karen Guglich, German teacher at Burnet Middle School, submitted a request for maternity and unpaid family leave, for the period September 1, 2009 through December 9, 2009.

REQUEST FOR MATERNITY LEAVE – AHERN

Nicole Ahern, interventionist at Hannah Caldwell School submitted a request for maternity leave for the period September 1, 2009 through October 18, 2009.

REQUEST FOR MATERNITY AND UNPAID FAMILY LEAVE – DEC

Monica Dec, teacher at Franklin School, submitted a request for maternity and unpaid family leave September 1, 2009 through January 30, 2010.

LETTER OF RESIGNATION – DECKER

Dawn Decker, teacher at Battle Hill School, submitted a letter of resignation, effective July 1, 2009.

SUPERINTENDENT'S REPORT

Dr. Jakubowski gave his Superintendent's Report, a copy of which is appended to these minutes.

COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

None

EDUCATION/STUDENT DISCIPLINE COMMITTEE

Moved by Mrs. Salazar, seconded by Mr. Arminio that the following resolutions be adopted:

E-1. APPROVE SHARE-TIME STUDENTS FOR 2009-2010 SCHOOL YEAR – UNION COUNTY VOCATIONAL/TECHNICAL SCHOOL

That the board approve share-time students who will be attending Union County Vocational/Technical School for the 2009-2010 school year in accordance with the information appended to the non public portion of these minutes.

E-2. RENEW MEMBERSHIP FOR 2009-2010 – NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION (NJSIAA)

That the board approve renewal of the district's membership with New Jersey State Interstate Athletic Association (NJSIAA) for the 2009-2010 school year at the annual membership dues of \$2,150 in accordance with the information appended to these minutes.

E-3. APPROVE 2009-2010 OUT OF DISTRICT ATYPICAL STUDENT PLACEMENT AND TUITIONS

That the board approve 2009-2010 Out-of-District Atypical Student Placement and tuitions in accordance with the information appended to the nonpublic portion of these minutes.

DISCUSSION

Mr. Perkins asked if the district had a designated delegate to the New Jersey State Interscholastic Athletic Association (NJSIAA). Dr. Jakubowski said that the district did not. He said that every three years the individual who is the delegate from the County to NJSIAA changes and he believed that Mr. Gibbons' three year term ended this year. Dr. Jakubowski said that all information with regard to NJSIAA is given to the Athletic Director and all high school principals in the county. He said that Union County has a designated representative who then shares with everyone else in the county. Mr. Manochio asked if every district in the state pays the same membership dues to NJSIAA. Dr. Jakubowski said that he was not sure if every member paid the same dues but he believed the fee was consistent. He said that the Union County Athletic Program that the district is also a member of that the dues depend on how many athletic teams a school has but he said he would check with Mr. Parsons and get back to the board. Mr. Manochio asked if all districts in the state participate in NJSIAA. Dr. Jakubowski said that only K-12 district can participate.

AYE: Mr. Arminio, Mr. Helmstetter, Mr. Layden, Mr. Manochio, Mr. Perkins, Mrs. Salazar and Mrs. McNeil
NAY: None
ABSTAIN: None MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE

Moved by Mr. Perkins, seconded by Mr. Layden that the following resolutions be adopted:

F-1. ACCEPT TREASURER'S REPORT
That the Treasurer's Report dated June 30, 2009 be accepted.

F-2. ACCEPT SECRETARY'S REPORT
That the Secretary's Report dated June 30, 2009 be accepted.

F-3. CERTIFY TREASURER'S AND SECRETARY'S REPORTS
Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of June 30, 2009 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

James J. Damato

Dated

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2009 after review of the secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

F-4. CONCUR WITH INVESTMENTS

That the board concur with the investments as follows:

Mature Date	Purchase Date	Number Of Days	Amount	Invest. Held by	Home A/C Account	Interest	Estimated Income
06/30/09	06/16/09	14	1,100,000	Investors	UCNB Café	0.41%	175.39
06/30/09	06/16/09	14	17,300,000	Investors	UCNB CAP RES	0.41%	2,758.39
06/30/09	06/16/09	14	2,300,000	Investors	UCNB JAN 03 BOND	0.41%	366.72
06/30/09	06/16/09	14	16,000,000	Investors	UCNB OP AC	0.41%	2,551.11
06/30/09	05/19/09	42	1,000,000	Investors	Unity BankSUI	0.83%	968.33
06/30/09	06/16/09	14	800,000	Investors	EBS CAST	0.41%	127.56

Mature Date	Purchase Date	Number Of Days	Amount	Invest. Held by	Home A/C Account	Interest	Estimated Income
07/14/09	6/30/09	14	1,100,000	UCNB	UCNB Café	0.25%	106.94
07/14/09	6/30/09	14	17,300,000	UCNB	UCNB CAP RES	0.25%	1,681.94
07/14/09	6/30/09	14	2,300,000	UCNB	UCNB JAN 03 BOND	0.25%	223.61
07/14/09	6/30/09	14	16,000,000	UCNB	UCNB OP AC	0.25%	1,555.56
07/14/09	6/30/09	14	1,000,000	UCNB	Unity BankSUI	0.25%	97.22
07/14/09	6/30/09	14	800,000	UCNB	EBS CAST	0.25%	77.78

F-5. APPROVE CONTRACTS AND/OR PURCHASE ORDERS PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)*

The committee recommends and I so move that the Board approve the following contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* and in accordance with the information appended to these minutes.

F-6. APPROVE ATTACHED LIST OF CONTRACTS AND/OR PURCHASES PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5(21)*

That the Board approve attached list of contracts and/or purchases pursuant to the requirements of *N.J.S.A. 18A:18A-5(21)* in accordance with the information appended to these minutes: (a) Smiles for Jake Foundation - \$2,000- National Honor Society fundraiser – Kawameeh Middle School; (b) Costa Del Sol - \$9,142.38 – Senior Class Picnic – Union High School.

F-7. RENEW PETTY CASH FUND FOR 2009-2010 SCHOOL YEAR

That the Board renew the following petty cash fund for the 2009-2010 school year:

<u>Fund</u>	<u>Amt</u>	<u>Expend</u>	<u>Res.Ind.</u>	<u>Report</u>	<u>Voucher</u>	<u>End of Fiscal Year</u>
Sec'y	\$500	\$500	J. Damato	Period	Form	Unused sum
				Annual	Board	returned to
						General Fund

F-8. AUTHORIZE BOARD SECRETARY TO ADVERTISE FOR BIDS FOR THE 2009-2010 SCHOOL YEAR

That the Board Secretary be authorized to advertise for bids for various school needs for the 2009-2010 school year.

F-9. APPROVE LINE ITEM TRANSFERS

That the Board approve line item transfers in accordance with the copy appended to these minutes.

F-10. PREAPPROVE DISTRICTWIDE STUDENT FIELD TRIP DESTINATIONS AND PURPOSES

That the Board pre-approve districtwide student field trip destinations and purposes pursuant to *N.J.A.C. 6A:23A-5.8* in accordance with the information appended to these minutes.

F-11. ACCEPT DONATIONS

That the Board accept the following donations: (a) Lifetouch National School Studios - \$624.72 to Connecticut Farms School; (b) Lifetouch National School Studios - \$929.20 to Franklin School in accordance with the information appended to these minutes.

F-12. APPROVE APPLICATION FOR CARL D. PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT ACT OF 2006 GRANT FOR FY 2010

That the board approve the district to apply for the Carl D. Perkins Career and Technical Education Improvement Act of 2006 Grant for FY 10 in the amount of \$49,938 in accordance with the information appended to these minutes.

F-13. APPROVE DISTRICTWIDE TRAVEL AND RELATED EXPENSES PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23A-7* and Board Policy File Code 6471

That the Board approve district-wide travel and related expenses pursuant to the requirements of *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23A-7* and Board Policy File Code 6471 and in accordance with the information appended to these minutes.

DISCUSSION:

Ms. Dunn said that she wanted to note that resolution F-13 would be amended to indicate the New Jersey Code and new district policy file code because a new travel policy was adopted by the board on June 28th and these amendments will reflect what is contained in that policy.

AYE: Mr. Arminio, Mr. Helmstetter, Mr. Layden, Mr. Manochio, Mr. Perkins, Mrs. Salazar and Mrs. McNeil

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

OPERATIONS COMMITTEE

Moved by Mr. Helmstetter, seconded by Mr. Manochio that the following resolutions be adopted:

O-1. REPORT RECEIPT OF BIDS

Report of bids received on June 18, 2009 for Technical Occupations Supplies for the 2009-2010 school year and bids received on July 2, 2009 for Boiler/Burner Cleaning and Repairs.

O-2. APPROVE DISPOSAL OF EQUIPMENT

That the board approve disposal of equipment which has been deemed no longer serviceable in accordance with the information appended to these minutes. If equipment is not sold, it will be disposed of as scrap.

O-3. APPROVE DISCARD OF TEXTBOOKS

That that board approve discard of textbooks in accordance with the information appended to these minutes.

O-4. APPROVE RENTAL FEE SCHEDULE FOR THE 2009-2010 SCHOOL YEAR

That the board approve Rental Fee Schedule for the 2009-2010 school year in accordance with the information appended to these minutes.

O-5. AMEND BID FOR PLUMBING SUPPLIES FOR THE 2009-2010 SCHOOL YEAR- WESTSIDE PLUMBING SUPPLY

That the board amend bid for Plumbing Supplies for the 2009-2010 school year to Westside Plumbing Supply which was awarded on June 16, 2009 from \$29,391.16 to \$25,935.09 in accordance with the information appended to these minutes.

O-6. AWARD BID FOR BOILER/BURNER ANNUAL CLEANING AND RELATED SERVICES AND REPAIRS – MANHATTAN WELDING

That the board award bid for Boiler/Burner Annual Cleaning and Related Service and Repairs (Bid #10-23) to Manhattan Welding, 1434 Chestnut Avenue, Hillside, New Jersey in an amount not to exceed \$197,100.

O-7. APPROVE AGREEMENT FOR A COOPERATIVE PRICING SYSTEM – MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

That the board approve Agreement for a Cooperative Pricing System with the Middlesex Regional Educational Services Commission in accordance with the information appended to these minutes.

O-8. APPROVE CHANGE ORDER #1 – UNIMAK, L.L.C.

That the board approve change order #1 to UniMak, L.L.C., 354 Banta Avenue, Garfield, New Jersey for installation of carpet tile and wall base in eleven offices at the Administration Building, 2369 Morris Avenue, Union, New Jersey in the amount of \$34,392.75 in accordance with the information appended to these minutes.

DISCUSSION:

Mr. Helmstetter asked Dr. Jakubowski to comment on the ongoing renovations that are being done at the Administration Building. Dr. Jakubowski said that the business office and the superintendent's office have transferred their operations to the high school. He said that there were some glitches but slowly but surely everything is falling into place. Dr. Jakubowski said that the contractor started working at the administration building yesterday. He asked Mr. Magliacano to give the board an update of the work that is being done. Mr. Magliacano said that removal of the floor tile was completed today. He said that most of the gravel has been removed from the roof and roofing supplies will be delivered on Thursday and hopefully Monday, the roof work will commence. Mr. Magliacano said that the demolition work on the bathrooms will begin on Thursday.

AYE: Mr. Arminio, Mr. Helmstetter, Mr. Layden, Mr. Manochio, Mr. Perkins, Mrs. Salazar and Mrs. McNeil

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

PERSONNEL COMMITTEE

Moved by Mr. Manochio, seconded by Mr. Helmstetter that the following resolutions be adopted:

P-1. APPROVE PERSONNEL ACTIONS

That the board approve personnel action in accordance with the information appended to these minutes.

P-2. APPROVE SUBSTITUTE LISTS FOR 2009-2010 SCHOOL YEAR

That the board approve the Substitute and Home Instruction List, substitute custodians, substitute bus drivers and bus assistants and substitute cafeteria/playground aides, classroom assistants and secretaries for the 2009-2010 school year in accordance with the information appended to these minutes.

P-3. APPROVE ATHLETIC EVENT STAFF FOR 2009-2010 SCHOOL YEAR

That the board approve Athletic Event Staff for the 2009-2010 in accordance with the information appended to these minutes.

P-4. APPROVE HOURLY RATES FOR 2009-2010 SCHOOL YEAR

That the board approve hourly rates for the 2009-2010 year for various staff and substitute positions in accordance with the information appended to these minutes.

P-5. APPROVE MATERNITY LEAVE – AHERN

That the board approve maternity leave for Nicole Ahern, interventionist at Hannah Caldwell School, for the period September 8, 2009 through October 23, 2009.

P-6. APPROVE CURRICULUM WRITING TEAMS

That the board approve Curriculum Writing Teams at a rate of \$20 per hour, not to exceed 15 hours or \$300 in accordance with the information appended to these minutes.

P-7. REAPPOINT CAFETERIA/PLAYGROUND ASSISTANTS FOR 2009-2010 SCHOOL YEAR

That the board reappoint Cafeteria/Playground Assistants for the 2009-2010 school year in accordance with the information appended to these minutes.

P-8. ACCEPT LETTERS OF RESIGNATION

That the board accept letters of resignation from the following staff: (a) Melanie Eisenhauer, special education teacher at Hannah Caldwell School, effective July 1, 2009; (b) Dawn M. Decker, teacher at Battle Hill School, effective July 1, 2009.

P-9. APPROVE MATERNITY AND UNPAID FAMILY LEAVE

That the board approve maternity and unpaid family leave for the following staff: (a) Christina Birstler, teacher at Battle Hill School, for the period October 23, 2009 through March 31, 2010; (b) Karen Guglich, German teacher at Burnet Middle School, for the period September 1, 2009 through December 9, 2009; (c) Monica Dec, teacher at Franklin School, for the period September 1, 2009 through January 30, 2010.

P-10. APPROVE RENEWAL OF EMERGENCY OR PROVISIONAL CERTIFICATE – RAGO

That the board approve renewal of emergency or provisional certificate for Yvonne Rago, in accordance with the information appended to these minutes

P-11. APPROVE PAYMENT TO STAFF FOR SUMMER 2009 PHOTOCOPYING SERVICES

That the board approve payment to the following staff for summer 2009 photocopying services as follows: (a) Jennifer Beute at a rate of \$14.97 not to exceed 75 hours or \$1,122.75 and (b) Tori Kruse at a rate of \$15.93 per hour not to exceed 30 hours or \$477.90.

P-12. AMEND LIST OF STAFF AS YEAR END SECURITY – UNION HIGH SCHOOL

That the board amend list of staff approved as End of Year security at Union High School to include Rob Thompson and Greg Solla and to amend list to add Yvonne Rago as a bus monitor.

P-13. AMEND LIST OF STAFF APPROVED AS GRADUATION MONITORS – UNION HIGH SCHOOL

That the board amend list of staff approved as Union High School graduation monitors to include Dana Bobertz.

P-14. AMEND LIST OF INDIVIDUALS AUTHORIZED TO PROVIDE REQUIRED SUMMER 2009 SERVICES

That the board amend list of individuals authorized to provide required Summer 2009 services for the period July 1, 2009 through August 28, 2009 in accordance with the information appended to these minutes.

P-15. APPROVE PAYMENT TO STAFF FOR SUMMER 2009 IT SERVICES

That the board approve payment to the following staff for summer 2009 IT services at a rate of \$16 per hour not to exceed 250 hours or \$4,000 per person: (a) Shaun Simone; (b) Mark D'Aloia; (c) Len Matarese; (d) Paul Dellano; (e) Shawn Swingle; (f) Juan Thomas; (g) Ann-Margaret Shannon; (h) Jason Mauriello and (i) Lucille Williams

P-16. REAPPOINT RESIDENCY INVESTIGATORS FOR SUMMER 2009

That the board reappoint the following residency investigators for Summer 2009 at a rate of \$20 per hour plus mileage not to exceed fifty (50) hours per month: (a) Anthony Martino, (c) Maria Schmitberg. The Superintendent is authorized to increase hours as the need arises.

P-17. ACCEPT PROPOSAL FOR GEOTECHNICAL ENGINEERING CONSULTING SERVICES – BIRDSALL SERVICES GROUP (PMK GROUP PROPOSAL #093102)

That the board accept proposal for Geotechnical Engineering Consulting Services for the Administration Building to Birdsell Services Group (PMK Group Proposal #093102), 65 Jackson Drive, Cranford, New Jersey in an amount not to exceed \$7250 in accordance with the information appended to these minutes.

P-18. ACCEPT PROPOSAL TO PROVIDE AUGMENTATIVE COMMUNICATION EVALUATIONS/AUMENTATIVE COMMUNICATION TECHNICAL ASSISTANCE – ADVANCING OPPORTUNITIES

That the board accept proposal to provide augmentative communication evaluations at a rate of \$880 per evaluation and augmentative communication technical assistance at a rate of \$110 per hour for the 2009-2010 school year from Advancing Opportunities (formerly Cerebral Palsy of NJ), 1005 Whitehead Road Extension, Suite 1, Ewing, New Jersey in an amount not to exceed \$3,000 in accordance with the information appended to these minutes.

P-19. APPROVE SUBMISSION OF WAIVER APPLICATION – NJ DEPARTMENT OF EDUCATION

That the board approve submission of Waiver Application to the NJ Department of Education to permit substitutes credentialing before notification of criminal history review is received in accordance with the information appended to these minutes.

DISCUSSION:

Mr. Manochio asked Dr. Jakubowski to briefly explain the reason for resolution P-10. Dr. Jakubowski said that part of the problem which the district has is that at the State level it takes so long for certifications to be processed. He said that with NJQSAC coming up in the fall, the district wants to make sure that in case the written documentation is not received, there is an emergency certificate which has been approved. Dr. Jakubowski said that it sometimes takes up to five months for the State to complete the process and forward a certificate to an individual.

AYE: Mr. Arminio, Mr. Helmstetter, Mr. Layden, Mr. Manochio, Mr. Perkins, Mrs. Salazar and Mrs. McNeil

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

LEGAL/RESIDENCY COMMITTEE DISCUSSION ITEM

Code of Ethics for School Board Members – Mr. Damato said that last month he sent a memo to all board members with a copy of the New Jersey State Law attached which goes through items “a through j” and identifies each of the “do’s” and “don’ts” that board members are required to do or prohibited from doing in the course of their representation on the board. He said that attached to the memorandum there was a “sign-off” sheet and each board member was required to sign the receipt of the information and return to his office. Mr. Damato said that this is one of the items that will be reviewed under NJQSAC. He said that under the New Jersey Statutes, the board is required to have read and become familiar with the code of ethics. He has had discussions with many of the board members if not all of the board members privately about sections of the New Jersey Administrative Code as it relates to this and the district’s bylaws that were adopted. Much of the code and law changes that have recently been made and that affect the way the board does business were also discussed. Mr. Damato said that the district was required once a year to have a public discussion about the New Jersey School Ethics Act and talk about the district’s bylaws, about prohibited acts and code of ethics. He said that every year board members and administrators in the district are required to file a disclosure statement and that is one of the requirements under the School Ethics Act and there are many others. Mr. Damato stated that the board was within all of the confines of law, the way the district is supposed to operate. He said that the board and administration consults regularly with one another about the code of ethics and, in his opinion, the Board is 100% compliant with the School Ethics Act.

APPROVAL OF BILLS

Moved by Mrs. McNeil, seconded by Mrs. Salazar that the board concur with the bills listed in the permanent bound register in accordance with the information appended to these minutes and be ordered for payment.

AYE:	Mr. Arminio, Mr. Helmstetter, Mr. Layden, Mr. Manochio, Mr. Perkins, Mrs. Salazar and Mrs. McNeil
NAY:	None
ABSTAIN:	None

MOTION WAS CARRIED

UNFINISHED BUSINESS

Dr. Jakubowski said the Mr. Damato alluded to NJQSAC. He said that there have been several meetings with regarding to NJQSAC and Ms. Lishak has sent out more meeting dates as the district continues its process so that it can be up to date before the fall. Dr. Jakubowski said that Mrs. Moutis has been meeting with the County Office with regard to Title I funds and where funds should be spent. He said that the district is currently assessing how things will work for the next school year and there will be some changes made with regard to Burnet Middle School and Connecticut Farms School as the district looks at the number of students that are entitled to free and reduced lunch in those buildings. Dr. Jakubowski said that he received a letter from the County Superintendent approving the employment contracts of Mr. Tatum and Ms. Dunn which had previously been approved by the board and submitted to the County for approval. He said that there are a few staffing needs that still need to be addressed. Dr. Jakubowski said that he is currently meeting with several individuals for the INRS Coordinator position. He said that he met with Special Services today and all other needs have been assessed. Dr. Jakubowski said that math testing scores especially in the area of special education have been an area of great concern at both middle schools and the high school and he said that this is the only reason why those are schools that are "in need of improvement". He believed that bringing in certified math teachers into the special education department will be of assistance. Dr. Jakubowski said that he has not yet made a decision as to the Supervisor of Career Education Department position. He said that with regard to the Planning Session, he wanted to make sure that the time and date have been set. Mr. Damato said that the Planning Session, because of the time, will not be able to be held at a remote location and it will be held at the Union High School Library. He said that the public is absolutely welcome. Dr. Jakubowski said that there will be agenda items on the Planning Session meeting because he hoped, in particular with staffing, to have most of the staffing needs completed at that time. He said that a number of issues will be discussed including some of the district's upcoming projects.

Ms. Dunn said that she received the first stage of documentation that must be filed for the Hannah Caldwell Preschool Expansion project from the School Development Authority (SDA). She said that she is going forward with the project, which is a very lengthy process. Ms. Dunn said that she had also received the approval for the Central-Five/Jefferson School renovation as a "school facility" project from the SDA and subsequent to that, she will receive the same paperwork that was received for Hannah Caldwell. Ms. Dunn said that she had 180 days for each project to complete the paperwork.

Dr. Jakubowski said that the district's relationship with Head Start will be terminated as of July 31, 2009. He said that as of August 1st there will be a new grantee that has been awarded the Head Start services for the area. Dr. Jakubowski said that CDI, who has been administering the program for the past few years, will no longer be involved in the program either. He said that as of September 1st, the district will continue with its preschool program but 3 year olds will not be involved. Dr. Jakubowski said that letters are being prepared to be sent to the parents of all the 3 year olds who have signed up for preschool. He said that those students who are not eligible for the district's preschool program will be receiving a letter from the new group that is taking over the program to advise that they may continue in the Head Start program if they choose. Dr. Jakubowski said that any students who are 4 years old can continue in the district's program. He said that only preschool students who live in the Vauxhall community will continue to be bused. Dr. Jakubowski said that the reason the district needs to move forward with the Preschool Expansion program is that the district does not know where preschool expansion will be next year. Mr. Perkins said he thought it would be helpful to point out that Head Start is not a Department of Education program but is a program of the Department of Health and Human Services and at the time that the district looked at the legal ramifications of the Head Start program it was discovered that it was not an education program but a social services program. He said that the district was probably inappropriately administering the program, which why the district became a contract partner with CDI. Dr. Jakubowski said that the district applied about thirty years ago to be a grantee for the Head Start program. He said at that time there was a facility in the district and the Board of Education was awarded as a grantee. Dr. Jakubowski said that over the years as the restricts of the Head Start program changed, there were many things that the district could not comply with because the teachers were a part of a Union, etc. and although the relationship was a great one, the district realized that the program could not be continued. He said that for the past four years, Head Start has not been administered by the board of education but the agency that was the grantee (CDI) utilized the district's facilities and the board of education was paid a fee per student for this service. Mr. Perkins said that it should be clear that it became a legal impossibility for the district to continue to administer the program given the law that regulates the governance of school boards which is totally inconsistent with the law that regulates the operation of Head Start. The Head Start Program was not something that the district was physically unable to do but rather something that was legally impossible for the district to do.

NEW BUSINESS

Mr. Layden said as the district gets ready to reopen school, he wanted to know what the Swine Flu protocols that were in place in the district. He said that he knew that the district did not have any issue the past year, but it is possible that the flu strain will reappear in a stronger form. Dr. Jakubowski said that he has had discussions and as the school buildings are being cleaned over the summer months, he will be meeting with the Health Department. Mr. Magliacano said that on July 30th, he and several of the head custodians in the district will be attending a seminar which deals with pandemic events such as the Swine Flu and he will bring the information back to the board at the next meeting. Mr. Layden suggested that this issue be a discussion item on the Planning Session Agenda. Dr. Jakubowski said that he and Mr. Ferriolli have penned several letters together that have been sent home to parents and have been posted on the district's website. He said that one of the reasons that the district was fortunate last year, was because the district, through Ms. Ionta's office, letters were sent home to instruct parents that if their child did not feel well to keep the child home. Dr. Jakubowski said that he has also instructed the teachers and staff in the same manner.

Dr. Jakubowski said he received a call from Mr. Manzella, the Assistant Business Administrator of the Township. He said that Mr. Manzella indicated that the Township may be repaving Hilton Avenue next October. Dr. Jakubowski said that there would be a project meeting next Thursday and he will be sending the two directors of transportation to attend this meeting and represent the board of education. He said that as he has thought about it more and more, he is having a more difficult time comprehending how Hilton Avenue can be closed during school time. Dr. Jakubowski said that after the meeting on Thursday, he may be reaching out to the board members for input by the board as to why this is not a good idea. He said that he would reach out to Mr. Manzella and Mr. Bradley to get more details on the proposed project. Dr. Jakubowski said that if the town decides to go forward with this project, he felt that this is something that the board must discuss further at its planning session.

COMMENTS FROM THE PUBLIC

None

MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Layden, seconded by Mr. Manochio that the meeting be adjourned.

AYE:	Mr. Arminio, Mr. Helmstetter, Mr. Layden, Mr. Manochio, Mr. Perkins, Mrs. Salazar and Mrs. McNeil
NAY:	None
ABSTAIN:	None

MOTION WAS CARRIED

Respectfully submitted

JAMES J. DAMATO
BOARD SECRETARY