

UNION TOWNSHIP BOARD OF EDUCATION
WORKSESSION MINUTES
JUNE 9, 2009

Meeting was held at James M. Caulfield Administration Building,
2369 Morris Avenue, Union, New Jersey 07083

PRESENT AT ROLL CALL: Mr. Gary Abraham, Mr. David Arminio, Mrs. Linda Gaglione, Mr. Steven Helmstetter, Mr. Thomas Layden, Mr. Anthony Manochio, Mrs. Versie McNeil, President; Mr. Francis Perkins, and Mrs. Judy Salazar

ABSENT AT ROLL CALL: None

ADMINISTRATORS PRESENT: Dr. Theodore A. Jakubowski, Mr. Gregory Tatum, Mr. James J. Damato, Ms. Karen M. Dunn and Mr. Anthony Magliacano

The meeting was called to order by Mrs. McNeil at 7:00 p.m. Mr. Layden led the board members and audience in the Pledge of Allegiance.

Mr. Damato read the statement required under the "Open Public Meetings Act", a copy of which is on file in the office of the Secretary.

APPROVAL OF MINUTES

Mrs. McNeil stated that the minutes should be reviewed by the board for approval at the regular meeting.

COMMUNICATIONS:

Mr. Damato stated that the communications had been referred to the appropriate committees.

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Mrs. Salazar presented the Education/Student Discipline Committee agenda. She said that there was a question about the differences between the two parent transportation contracts referred to in resolution E-8. Mrs. Gaglione said that the dates in one of the contracts was "after the fact". Mrs. McNeil asked if before the board discusses resolution E-8, Mrs. Salazar to elaborate more on resolutions E-4 and E-6. Mrs. Salazar said that the backup for E-4 elaborates everything that is in tandem with N.J.Q.S.A.C.

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and there will be a representative from Rutgers University and individuals from the district working with this program. Mrs. McNeil asked if it was Mrs. Salazar's recommendation to have Ms. Lishak and Ms. Moutis be a part of this program. Mrs. Salazar said that they both should be informed of what is going on. Dr. Jakubowski said that this is the third year of N.J.Q.S.A.C. evaluations in Union County and one of the disadvantages is that the State keeps changing some of the requirements and that becomes a challenge, but the positive is that the things that other districts have gone through and because Ms. Moutis and Ms. Lishak have very good relationships with other districts, they have been able to find out what items the State focused on during the evaluation. Mr. Arminio said that Mr. Gibbons will also be involved with the Rutgers grant. Mrs. Salazar said that resolution E-6 is for the approval of the use of the Union High School logo and any funds derived from that use would revert to the school district. Dr. Jakubowski said that the N.J.S.I.A.A. got involved in this issue and he thought it was a good idea because if anyone goes into any store, for example, ShopRite, and there are Union shirts available for sale that someone has produced and there is no royalty payment to the district at all but the logo is used as if it was from the school district. He said that the N.J.S.I.A.A. has decided to get involved so that districts can get a portion of what is sold. Mr. Perkins asked what analysis Dr. Jakubowski had about this contract. He said that this would require the district going into an intellectual property agreement consortium and he said that there are schools in the country that do this type of thing themselves. Mr. Perkins said he was not suggesting that this is not the course of action that the district should take but it is an option that the district should take a look at. He said that the district can protect an intellectual property, a trademark, a service mark, a copyright with relatively easy stuff and without including other people in the pot. Mr. Perkins asked why the district selected this contract and did anyone look at alternatives. Dr. Jakubowski said he did not believe that any alternatives were explored. He said that because the district is a member of the N.J.S.I.A.A., they made the proposal to the members of their committee and the athletic directors. Dr. Jakubowski said that he considered the proposal on the recommendation of the athletic director. Mr. Perkins said that the organization's attorney probably has written a letter explaining why this makes sense and what the legal ramifications are and he would like at the very least to see such a letter. He wanted to know why the district was considering doing this. Dr. Jakubowski said that it was being done on a recommendation from the

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athletic director and he felt comfortable with it. He said that if the board wanted to pull this resolution, that could be done. Dr. Jakubowski said that he did not have any information but that maybe Mr. Parsons did. Mr. Perkins said that Mr. Parsons should put together an analysis or get one from the N.J.S.I.A.A. Mrs. Gaglione asked if there was any cost to the district with regard to this. Dr. Jakubowski said there was no cost. Mr. Arminio asked if there could be a "typo" in resolution E-8 with regard to the \$5 per day. Dr. Jakubowski said that the amount was \$5 per day. He said that this was an individual who applied to do this when they were denied transportation for the three other children in the family because they did not live within the mileage frame. Dr. Jakubowski said that the individual then stated that there was an issue with the transportation of their disabled child. He said that the Special Services Department felt that the student could be transported either through the Union County Educational Services Commission or another bus service with an aid. Dr. Jakubowski said that the parent was not comfortable with that and the district entered into an agreement with the parent at the lowest rate that the district pays. He said that this is something that has been done in the past. Dr. Jakubowski said that the other parent who is getting paid significantly more has a child with severe disabilities that would require not only a bus but a bus with a personal aid for the student and perhaps even a personal nurse. He said that it was in the best interest of the district to pay a higher rate. Dr. Jakubowski said that the district has had a transportation contract with this parent for about twelve years. He said that one of the contracts was post dated because the parent only started transporting the student in February but the district has been waiting for the proper documentation from the parent which included automobile insurance information, etc., before the district would enter into an agreement. Ms. Dunn said that once the board approves these contracts, they will be forwarded to the County Superintendent so that they can be reviewed and if they are approved, only then will payment to the parent be made.

DISCUSSION ITEMS

N.J.Q.S.A.C. – Dr. Jakubowski said that Ms. Dunn, Ms. Lishak, Ms. Moutis, Mr. Tatum and he had attended a meeting at the County Office last week with regard to N.J.Q.S.A.C. for next year. He said he believed that in September the County Business Administrator will be coming into the district to look at the facilities. Dr. Jakubowski said that Mr. Magliacano, Ms. Dunn and Mr. Damato will be involved in the walk-throughs of the

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buildings with Mr. DeAngelo. He said that the district will be doing its own mock walk-throughs now and again at the end of the summer. He said that the rest of N.J.Q.S.A.C. will be a little more challenging. Dr. Jakubowski said that presently the district is scheduled for monitoring during the week of December 14th. He said he was not sure how many days there would be monitors in the district but the monitors would be reviewing many items and issues during that week. Dr. Jakubowski said that Ms. Lishak and Ms. Moutis have been in the process of setting up the committee for N.J.Q.S.A.C. He said that Jill Hall will be the representative from the U.T.E.A. on the committee and the board has selected Mr. Arminio to be on the committee. Dr. Jakubowski said that over the next few weeks sub-committees will be established. He said at the meeting each of the school districts were given one area to do a "mock" rating on and Union was given Operations. Dr. Jakubowski said that Operations included much more than just facilities; such as programs that go with evacuation drills, fire drills, suicide, etc. He said that for an example, if a student is suspended for more than five days, the district must have documentation that it provided home instruction. Dr. Jakubowski said that there are many procedures followed in the district but there may not be documentation for all of the procedures. He said he knew the high school had a plan for suspensions that last more than four days; Kawameeh tries to avoid this problem by not making an suspension for more than four days and at Burnet, Mr. Salvatore thought it was sufficient to provide homework for suspended students. Dr. Jakubowski said that he was told that providing homework assignments was not the same as providing home instruction. He said that there are many procedures in place, but they may not be adequate to satisfy the N.J.Q.S.A.C. requirements. Dr. Jakubowski said that a lot of time over the summer would be taken to make sure that the district has in place everything that is required. He said that records are very important and it will be necessary to check to see that all teachers have the necessary certifications for the subjects that they teach. Dr. Jakubowski said that as a part of the Governance portion of the evaluation it will be necessary for all board members to have received necessary training. Ms. Dunn said that especially in the Governance and Fiscal portions of the monitoring, the district will be evaluating itself and there are a certain number of points that the district can get for each section. She said that if a district answers "yes" to a question, it will be necessary that the district has proof of same. Ms. Dunn said that there are things that the district does well but there are some things that need improvement. Dr. Jakubowski said that he is the one who must sign off on the statement of assurance and he wanted to be very conservative even though he was told

by Mr. Tatum and Ms. Lishak
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that the district did indeed have certain documentation for things. Mr. Perkins suggested that Dr. Jakubowski get certifications from his subordinate administrators in writing about procedures that are presently being implemented in the district. Ms. Dunn said that it was not enough to say that the district is doing something and it is not enough to show in writing that it is being done. She said that the monitors will be interviewing people and the district has to make sure that the message is carried. Ms. Dunn said that if the monitors ask a question, the person must be able to answer correctly. Mr. Tatum said that there is one other issue that must be

considered and that is that procedures are uniform throughout the district no matter how often a school building may be called upon to utilize a specific procedure. Mr. Manochio asked Mr. Magliacano how trivial the monitors will be for facilities. Mr. Magliacano said that there was an indicator checklist that will be used which is about five or six pages long and this covers everything in a building such as extension cords, windows, ceiling tiles, etc. Dr. Jakubowski said that the monitors will go to the high school, one of the middle schools and one of the elementary schools. He said that if he is fortunate to find out before hand which schools have been chosen, that will make it a little easier. Dr. Jakubowski said that there will be a final run through of each school at the end of the summer. Ms. Dunn said that all of the Business Administrators have a meeting next Wednesday will be meeting with Mr. DeAngelo the County Business Administrator. Dr. Jakubowski said that Kenilworth, Clark, Union County Vo-Tech, Scotch Plains, Winfield, Garwood and Union would have N.J.Q.S.A.C. monitoring during the next school year. He said that Kenilworth, Winfield and Garwood together probably do not have as many students as are enrolled in our high school alone.

August Planning Session – Mrs. McNeil said that the August 18th date which is presently on the meeting schedule was not a good date because many of the board members will be on vacation. Dr. Jakubowski asked the board members if they had any suggestions for a new date. Mrs. McNeil suggested either August 11th or August 25th. She said that Mr. Abraham suggested that the meeting take place on a Saturday in August. Dr. Jakubowski said due to the fact that all administrators must report to work during the first five days and the last five days in August and he said that he would like to have the meeting before he met with his administrators on August 25th. He said that from July 13th through August 9th the administration building will be closed for renovations. Dr. Jakubowski

suggested having the meeting during the week of August 10th, even if it had to be on Saturday, August 15th. Several board members said that they

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would not be available on August 15th as they would be on vacation. A suggestion was made that the meeting be scheduled on Tuesday, July 28th at 8:30 a.m.

FISCAL AND PLANNING COMMITTEE

Mrs. Gaglione stated that the Fiscal and Planning Committee met earlier in the evening. She presented the agenda.

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Mr. Helmstetter stated that the Operations Committee met and he presented the agenda. Mr. Helmstetter asked about the StarBase student record system which is presently being used by the district. He stated that the new system will give the district much more flexibility and will allow for easier access. Mr. Perkins asked why the district was switching over to the Genesis system and was there anything in writing which presents the rationale for making the switch. Ms. Dunn said that with the exception of the attachments that were given to the board with the agenda, she said that she would certainly try to get something from Ms. Hart. Mr. Perkins said that there was a comment made that StarBase had been absorbed by another company and was that correct. Ms. Dunn said that the district has been looking for a long time to get a program that will interface not only with the cafeteria programs and increase student information systems but to get a system that can assess test scores from the Department of Education and complete all the State Department reports, etc. Mr. Perkins asked what other systems or software were looked at by the district and why did the district not select one of them. He said that he wanted an outline of the rationale for choosing the system. Mr. Perkins said that a legislative record should be established as to why the board does things or makes certain choices. He said that you cannot look back at many of the decisions made by the board as there is no written record. Dr. Jakubowski said that when Ms. Hart was hired to head the I.T. Department, the first priority that he gave her was to find a new student information program which would coordinate with the other systems and programs in the district. He said that it was Ms. Hart's recommendation to go with the Genesis system. Dr. Jakubowski said that individuals from Genesis did make a presentation to individuals in the district and he believed that Ms.

Hart had the information which Mr. Perkins was looking for. Mr. Perkins said that he would not be surprised if the producers of Genesis have a comparison

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analysis that they use. Mr. Tatum stated that he did attend the presentation of the Genesis system. Mrs. McNeil asked Mr. Tatum to explain some of the features of the system. Mr. Tatum said that looking at different data bases has been an ongoing process by the district. He said that one of the problems that the district has is that the district does not have a system that interacts with all of the different entities in the district. Mr. Tatum said that the Genesis system can pretty much do all of the reports that are required by the State of New Jersey and this program has a very good track record. He said that several districts have already implemented the Genesis program and it has been proven to be successful. Mr. Tatum said that he did have a cost analysis of a system which he looked at approximately two years ago which was much more expensive, would require a lot more manpower. He said that the Genesis system is internet-based and it has all of the components that will keep the district in compliance with all of the reports that the district needs to file with the State throughout the year. Mr. Tatum said that this is not the first time that the district has taken a look at the Genesis system. He said that he had received information about this system about two years ago from the Special Services Department. Mr. Tatum said that the district is at a point where it cannot do reports that are required by the State of New Jersey with the system that is currently in place without trying to pull a bit from one system and a bit from another system. Mr. Perkins said that all he is asking for is a written report which states the facts and can be reviewed by board members after the meeting. Mrs. McNeil said that she did not disagree with Mr. Perkins, however, she wanted Mr. Tatum to explain what he knew about the program since he had attended the presentation. She asked Mr. Tatum if teachers could also utilize the program for grading purposes. Mr. Tatum said that they could, that this was a very big program and the benefits of installation of this program will greatly exceed the cost. He said that he had looked at other programs that would not be able to do as much and would not be as comprehensive of the Genesis system is. Mr. Tatum said that there is professional development available for use of the system which can be utilized by district staff. Mr. Arminio said that the last page of the backup material indicates Genesis clients; he wanted to know what the ASP Clients refer to. Mr. Tatum said he thought that these were clients that only used certain components of the Genesis system. Ms. Dunn confirmed this fact. Dr. Jakubowski said that the person who can answer questions about the Genesis system would be Ms. Hart. He said that he

would ask her to write a report for distribution to the board. Dr. Jakubowski said that Genesis can incorporate all of the systems that are presently being used in the district. He said that the Genesis system will

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enable information from all departments to be incorporated into any required reports. Mrs. McNeil said that she would like to have the requested information before the board is asked to vote on the system next week. Mrs. Gaglione said that it was her understanding that the board was comfortable with approving this new system but Mr. Perkins wanted an overview of the benefits of the system in comparison with any other systems that the district had looked at. She said that she was comfortable with voting on the resolution next week. Mr. Arminio asked if it would be up to the district's I.T. Department to install the system or would the company install the system itself. Ms. Dunn said that the company would completely install the new system and the district just has to provide the information files. Mrs. Gaglione asked what happens if the system crashes. Ms. Dunn said that the data can be contained on a server in the district or it can be contained on one of the company's internet servers. She said that the Genesis system works very similarly to the district's present Fund Accounting and Personnel systems and the permissions and ability to control access is phenomenal. Ms. Dunn said that this system also works very similarly to the new cafeteria system and it will allow parents to log onto the system to monitor students' grades and send messages. Dr. Jakubowski said that if the board was interested in getting a presentation by Genesis. Mr. Arminio asked if the integrated grading system which is a part of Genesis would give internet access to every classroom because there are many classrooms in the school system who do not have access to the internet. Ms. Dunn said that there are so many components in the Genesis system and if the district approves the installation of this system, the district would implement the necessities first and then go on from there. Mr. Tatum said that there may be an off-line component to the system which does not require internet access. Ms. Dunn said that the components which the district is currently looking at the student scheduling, student attendance, grade reporting, student discipline, transcripts, academic history, grade book, parent module, and health/nurses module components of the Genesis program. Mr. Helmstetter said that from what he has heard from individuals in the district, everyone seems to be comfortable with the switch to Genesis and he had no problem with approving the resolution. Dr. Jakubowski said that every teacher in the district does have access online to the professional development plan, whether they have a computer in their classroom or not and each teacher has an access code. He said that he was looking to put

computers in the middle school classrooms but because of electrical problems this cannot be done. Dr. Jakubowski said that wireless laptops in the classrooms would be the only way to have a computer in each

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classroom. Mr. Tatum said that there are computers in the faculty rooms of the schools and Dr. Jakubowski said that there are also computers in the school libraries and the computers rooms. Mr. Abraham said that he would be comfortable with approving this resolution. Mrs. Salazar said that she had spoken with Ms. Hart and she said that she liked the Genesis program because it has many modules that were available for incorporation into the system. She would not have a problem adopting the resolution. Mr. Perkins said that he did not have a problem voting for the resolution what he had a problem with was the memorialization of the reason why the district is choosing the Genesis system over other available systems and if other board members want to vote on resolutions simply because the committee recommends adoption he suggested that the board was not meeting its responsibility to its constituency unless there is some basis of record for its decisions. Mr. Manochio said that when the board votes on personnel resolutions, they are at the recommendation of the superintendent but are all other committee resolutions also at the recommendation of the superintendent. Mr. Tatum said that, technically, all of the resolutions are recommendations of the superintendent. Dr. Jakubowski said that personnel, absolutely a recommendation of the superintendent; the others are discussed and he believed that the committee made the recommendation. Mr. Damato said that the committee makes the recommendation at the board meeting but the resolutions flow up from other administrators, etc. throughout the district. Mr. Manochio asked if the committee had the right not to accept a recommendation from an administrator in the district and the personnel committee also has the right not to accept the superintendent's recommendation. Dr. Jakubowski said that was correct. Mr. Layden said that he would support the adoption of the resolution but it would not hurt to have a document explaining the rationale for the choice of this particular system. Dr. Jakubowski said that the district needs a system which will allow for the input of new students and the information is able to be transmitted to all departments such as special services, transportation, etc. so that the student will receive the services that are required. He said that the StarBase system could not do this.

DISCUSSION ITEMS:

Central Office renovations – Mr. Helmstetter said that the committee discussed this issue at its meeting earlier in the evening. Dr. Jakubowski

said that the Central Office staff will be housed at Union High School while the renovations are taking place. He said that there will be central new student registration at the high school. Dr. Jakubowski said that Ms. Dunn

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CENTRAL OFFICE RENOVATIONS

and the business office will be moving the most equipment for its operation. He said that he would give the board more details as the work progresses. Mr. Manochio asked if there was a timeframe for the renovation work. Mr. Magliacano said that the work would be done from July 13th through August 9th. Mr. Damato said that the move will take place the week prior to July 13th.

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Mr. Manochio said that the committee met earlier in the evening with the Superintendent and he presented the agenda to the board. Mrs. Salazar wanted to know what the difference was between P-29 and P-30. Dr. Jakubowski said that with regard to resolution P-29, provides for students with autism through the Morris-Union Jointure Commission. He said that P-30 which refers to Trinitas Healthcare is for services in other areas which are provided within the district. Dr. Jakubowski said that the amount of these services will depend on how many students need services in accordance with their individual IEPs. He said that with regard to P-10, last week all principals and department supervisors gave out assignments to individual staff members for the upcoming school year. Dr. Jakubowski said that there were several people being transferred to other buildings. He said that each member of the UTEA was to receive by today, a letter indicating their pay level for the upcoming year. Dr. Jakubowski said that he had been advised that there were several individuals who did not receive that notification today. He said that this would be corrected. Dr. Jakubowski said that there have been some issues because of the contract book because there were some errors when they were printed. He said that he has been interviewing people and filling positions. Dr. Jakubowski said that the interviews for the Interventionist position at Livingston School and the recommendation will be on the personnel list for next week's agenda. He said that there are a few other positions that have also been posted. Dr. Jakubowski said that there will be postings prepared for several secretaries because there are some who have retired but that has not yet been done. He said that he has also posted for the replacement of Mr. Cariello's position, Supervisor of Career Education, and several applications have been received. Dr. Jakubowski said that there have also been postings for Middle School Reading Specialists and he has spoken to Ms. Lishak about a Reading Specialist for the high school and if an English

teacher or someone with that certification at the high school has some available time during the school day, this would be a good thing. He said

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that the district's HSPA scores have been received and they are still being reviewed. Dr. Jakubowski said that once he gets an opportunity to really analyze the scores he will be able to see the reasons why the math scores have gone down a few points each year for the past three or four years. He believed that part of this has been caused by the continued change in the population at the high school and he believed that some math teaching strategies had to be changed.

APPROVAL OF BILLS

Mrs. McNeil said that the bills would be approved at the regular meeting next Tuesday.

UNFINISHED BUSINESS

Dr. Jakubowski said that he wanted to discuss the ongoing problem with the football field and people going onto the field without permission. He said that he and Mr. Damato met with township officials to discuss this matter. Dr. Jakubowski said that Mr. Zieser the head custodian at the high school in the evening telephoned Mr. Magliacano on several occasions to report that there were people on the football field. He said that Mr. Magliacano called the police on each occasion and when the police arrived, the individuals were asked to vacate the field. Dr. Jakubowski said that the police were not sure about vacating the field and not asking those individuals who were walking the track to also leave the area. He said that the recommendation of individuals from the township was that the whole facility be locked with no access to the track or field. Dr. Jakubowski said that he wanted to try to resolve this matter in a different way. He said that although both the track and the football field are within the inner fence of the facility, he wanted to consider the track and the football field two different things and new signs that have been posted indicated that individuals cannot be on the football field without a permit. Dr. Jakubowski said that there have been adult groups playing soccer on the field and he has instructed Mr. Magliacano to lock up the goal posts so that they cannot be used. He said that the Union Soccer league had asked for a permit to use the field in June for adult soccer games with a waiver of all fees and he denied that request because it would have interfered with the graduation ceremonies. Dr. Jakubowski said that right now the police are helping the district. Mr. Manochio asked how the police were helping. Dr. Jakubowski said that when the police are called, they do respond and ask the individuals to leave. He said no one has been arrested though. Mr.

Damato said that the police have been instructed to take the names of the individuals, give them one warning and if they come back, they will be arrested for trespassing.

UNFINISHED BUSINESS

Dr. Jakubowski said that he has had discussions regarding the D.A.R.E. program and based on the economy at Town Hall the D.A.R.E. program was going to be eliminated. He said that the D.A.R.E. program as it exists at Central-Five will continue as it always has. Dr. Jakubowski said that in terms of the middle school and high school programs, the township was looking for the district to have a shared service for a Resource Officer for Union High School. He said that since there was no longer a shared services agreement for a public relations person, the district would be willing to enter into such an agreement. Dr. Jakubowski said that the Resource Officer will be one of the D.A.R.E. officers and the district will pay for half of that person's salary. Mr. Magliacano asked what that person's responsibilities would be. Dr. Jakubowski said that the Resource Officer will be stationed at Union High School. He said many high schools now have such an individual and he felt that Union High School was in need of it. Mr. Magliacano asked if the officer would interact with the security monitors. Dr. Jakubowski said that they would interact with the security monitors as well as with the administration and also provide services to students. He said that he hoped that Officer Ardito would be the designated officer because he has been involved in the D.A.R.E. program for a long time. Mr.

Manochio asked if this individual would be supervising the security monitors. Dr. Jakubowski said that this individual would not supervise the security monitors. He said that this would remain the jurisdiction of the principal through Mr. Benequista who presently evaluates the security monitors and oversees the security monitors. Mrs. Gaglione asked if the Resource Officer will be patrolling the hallways at the high school. Dr. Jakubowski said that the individual will be housed at the high school and their presence will be known. He said that he would like to keep the title "Resource Officer" because this entails many different aspects and not only a "police officer" at Union High School. Dr. Jakubowski said that the Resource Officer will be an individual who has been involved in the D.A.R.E. and any students who have been involved in the D.A.R.E. program throughout the years will certainly know the individual and he believed that the individual will be in uniform. Mrs. Gaglione asked if this individual will teach any classes. Dr. Jakubowski said at the beginning he did not think the individual would be teaching a class but that is not to say once the district decides what the role of the Resource Officer is, that individual will not do something like that. He said that he has reached out to other districts that have a program like this in place for a time to see exactly

what the district can get out of such a program, but he believed that the individual's presence at the high school is important. Mrs. Gaglione asked if information regarding this position would be presented to the board before they are asked to approve this position. Dr. Jakubowski said that there

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have been D.A.R.E. officers in the high school for the last ten years, on a day-here, day-there basis as they have also been in the middle schools under the Federal Grant. He said that the Resource Officer will still be a police officer and the township will still be paying this individual's benefits. Dr. Jakubowski said that the township indicated that they could not afford to have a full time person at the high school, he wanted to have a full-time officer at the high school and since the district no longer shared services for the public relations person, he believed that the Resource Officer position could become a shared service. Dr. Jakubowski said that Mr. Damato is working on a shared service agreement and this will need to be board approved. Mrs. Gaglione asked what was going to happen at the middle schools. Dr. Jakubowski said that the police department has indicated that they believe they can provide one day per week in each of the middle schools. Mrs. Gaglione asked if the district would pay for that. Dr. Jakubowski said we would not pay for they to come to the middle schools. Mrs. Gaglione asked about the Central-Five program. Dr. Jakubowski said that program would remain exactly as it has been in past years. Mr. Perkins said that the officer would remain, as always, an employee of the municipality. Dr. Jakubowski said that was correct.

Dr. Jakubowski said that he was still exploring a traffic pattern for the back of Hannah Caldwell that he has been working on with the township. Mr. Damato said that the township has applied for a grant with the Department of Transportation for this purpose. He said that in the past the township had applied for other grants and had taken steps to make a cul-de-sac at the end of Hendricks Drive. Mr. Damato said that the grant did not go through and the work was never completed. He said that if a cul-de-sac is constructed, Hendricks Drive can be opened in the way it was intended. Mr. Damato said that the township should know in the next several months whether the grant will be received.

NEW BUSINESS

Mr. Perkins asked Mr. Damato to prepare a resolution by the board acknowledging the contribution of the Township of Union Education Foundation to the education of the students in Union and very interested, highly motivated teachers. He said that this spring, the Foundation gave out over \$12,000 in grants to teachers for programs that they submitted in

Mr. Perkins said that Dr. Jakubowski was not present at the Township of Union Education Foundation reception because he was being recognized in Atlantic City that evening as the "D.A.R.E. Superintendent of

the Year". He asked that Mr. Damato also prepare a resolution acknowledging that accomplishment.

Dr. Jakubowski said that since the district cannot do anything for those individuals who have retired from the district, he suggested that a letter be sent to them on behalf of the board acknowledging their accomplishments. Mr. Damato asked if Dr. Jakubowski wanted to invite them to a meeting and present them with a paper resolution. Mr. Arminio suggested that a letter be sent to each individual from the board. Dr. Jakubowski thought that would be a good idea and he said that at the meeting next week he would acknowledge each individual.

Mr. Abraham asked if the board was still able to present past members with a plaque honoring their service. Mr. Damato said that the district was not allowed to buy plaques. Mr. Abraham suggested that a paper resolution be presented to those individuals also.

Mr. Arminio asked if the board was going to recognize the young lady who won the Track Competition and the Softball Team for making it to the State Finals. Dr. Jakubowski said that the board stopped doing student resolutions a few years ago but he said that he would ask Mr. Parsons to give him information so that resolutions could be prepared.

Mrs. Salazar asked in light of the upcoming NJQSAC monitoring if it was time for the board to review policies and make some updates. Mrs. McNeil asked Mr. Perkins and the Policy Committee to start reviewing policies. Mr. Perkins said that he and Mr. Damato have been having discussions regarding policies. Dr. Jakubowski said that he would get the checklist for the governance portion of the monitoring to see what is required.

Mr. Perkins said that tomorrow night at Applebee's on Morris Avenue will be a fundraiser for the Township of Union Education Foundation and they will receive ten percent (10%) of the bill of each person who presents a flier. Dr. Jakubowski said that the PTA Presidents will be having their annual dinner at Café Z and any board members that can attend should. He said that he would be attending.

Mr. Layden mentioned that he, Mr. Perkins, Mr. Arminio and Dr. Jakubowski attended the Rotary Club Speech competition a few weeks ago and he was very impressed with the students.

NEW BUSINESS

Mrs. Gaglione asked Mrs. McNeil to give details regarding the high school graduation. Mrs. McNeil said that graduation would be held on Tuesday, June 23rd at 6:30 p.m.

Mrs. McNeil said that she attended the Union County Superintendent's Association annual recognition breakfast for valedictorians and salutatorians. She said it was a very nice breakfast; very nice company and she was able to see all of the valedictorians and salutatorians from Union County. Dr. Jakubowski said that 31 of the 44 students were females.

COMMENTS FROM THE PUBLIC

None

MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Manochio, seconded by Mrs. Gaglione that the meeting be adjourned. All present voting yes.

Respectfully submitted

JAMES J. DAMATO
BOARD SECRETARY