

**TO ALL BOARD OF EDUCATION MEMBERS:**

The Regular Meeting of the Board of Education of the Township of Union will be held on Tuesday, September 16, 2008 at 7:00 p.m. at Union High School, North Third Street, Union, New Jersey.

The regular meeting of the Board of Education of the Township of Union was held at Union High School Library, North Third Street, Union, New Jersey on Tuesday, September 16, 2008 at 7:00 p.m. pursuant to notice sent to each board member.

PRESENT AT ROLL CALL: Mr. Gary Abraham, Mr. Manuel Figueiredo, Mrs. Linda Gaglione, (President), Mr. Steve Helmstetter, Mrs. Versie McNeil, Mr. Francis Perkins, Mr. Steve Ruhl and Mrs. Judy Salazar

ABSENT AT ROLL CALL: Mr. Anthony Manochio

Mrs. Salazar led the board and audience members in the Pledge of Allegiance.

The secretary read the statement required under the "Open Public Meetings Act", a copy of which is on file in the office of the secretary

**COMMUNICATIONS:****REQUEST APPROVAL FOR GRADE 8 FRENCH I TRIP TO QUEBEC, CANADA – KAWAMEEH MIDDLE SCHOOL**

Lois Morrow, French teacher at Kawameeh Middle School, submitted a letter dated August 11, 2008, requesting approval for 8<sup>th</sup> grade French I trip to Quebec, Canada from May 27 through May 30, 2009.

**REQUEST FOR MATERNITY AND EXTENDED FAMILY LEAVE – COSENTINO**

Sandra Cosentino, social worker, submitted a letter dated August 20, 2008 requesting maternity and extended family leave for the period September 1, 2008 through November 2, 2008.

**LETTER OF RESIGNATION – CANONACO**

Claudio M. Canonaco, physical education teacher at Burnet Middle School, submitted a letter of resignation dated August 22, 2008, effective August 31, 2008.

**LETTER OF RESIGNATION – McDONALD**

Kristie McDonald, special education teacher at Central-Five/Jefferson School, submitted a letter of resignation dated August 27, 2008, effective August 31, 2008.

## COMMUNICATIONS:

## REQUEST FOR WAIVER OF FEES – MUNICIPAL DRUG ALLIANCE

Paul M. Fernandez, Coordinator, Municipal Drug Alliance submitted a letter dated August 28, 2008 requesting waiver of fees for use of Union High School on Saturday, October 11, 2008 for Battle of the Orient event hosted by HWA-RANG-DO ACADEMY of karate.

## LETTER OF RESIGNATION – WHITE

Ike H. White, custodian at Franklin School, submitted a letter of resignation for the purpose of retirement, effective November 1, 2008.

## LETTER OF RESIGNATION – TODARO

Denise Todaro, cafeteria/playground aid at Washington school, submitted a letter of resignation, effective immediately.

## LETTER OF RESIGNATION – VOELKSEN

Pamela Voelksen, science teacher at Kawameeh Middle School, submitted a letter of resignation, effective July 1, 2007.

## LETTER OF RESIGNATION – ROMANO

Alexis Romano, guidance counselor at Union High School, submitted a letter of resignation, effective October 1, 2008.

## SUPERINTENDENT'S REPORT

Dr. Jakubowski gave his Superintendent's Report a copy of which is appended to these minutes.

Mrs. Gaglione introduced Jason Weeden from ARAMARK who was asked to come to the meeting to give an overview of some of the programs that ARAMARK provides to the district. Mr. Weeden, the Food Service Director for the district, distributed some information to the board members (a copy of which is appended to these minutes). He said that some of the accomplishments from the 2007-2008 school year were ARAMARK served over 904,000 meals throughout the district; this is breakfast and lunch meals combined. Mr. Weeden said that this was up 1% from the prior year. He said that participation in the breakfast program increased 24% and he was very happy to see that increase. Mr. Weeden said that New Jersey is one of the lowest states in the country for enrollment in breakfast programs. He said that last year, Washington School was the first year that they started the program. Mr. Weeden said that total sales for 2007-2008 which includes a la carte sales was approximately \$2.8 million, which was up 2% from the prior year. He said that ARAMARK was able to reduce its food cost expenses by 1% from the prior year. Mr. Weeden said that a highlight of the 2007-2008 school year were the switching out of foam serving trays to plastic trays at Union High School in an effort to go green and ARAMARK was continuing to look at other ways this can be accomplished; he said

## SUPERINTENDENT'S REPORT

that Burnet Middle School started out this school year with plastic trays. Mr. Weeden said that from the high school alone consumption and disposal was approximately 8,000 foam trays per week. He said that ARAMARK established a monthly birthday card program for ARAMARK employees and ARAMARK also successfully passed a number of audits which were done last year. Mr. Weeden said that he was able to poll the student body of Washington School, approximately 600 students, and get a collective survey in about three days. He said that several more schools will be polled in a similar manner as this gives ARAMARK a good pulse of what the students' favorite choices are. Mr. Weeden said that several safety programs were added during 2007-2008 in order to raise awareness and ARAMARK also made a \$1,000 contribution to the scholarship fund at Union High School. He said that some initiatives for the 2008-2009 school year is that more of the schools go "green". Mr. Weeden said that there will be a pilot program using recyclable trays, made from recyclable materials; he said he was looking at the cost of that. He said that ARAMARK is also looking at a menu that can be utilized at least at the elementary schools to give parents an alternative of "snacks" for their child's birthday, instead of sending in cupcakes or cookies to help educate and raise the awareness of "wellness". Mr. Weeden said that the menu would be brief and affordable for parents. He said that hopefully in a few weeks ARAMARK will have a new website, [www.payforit.com](http://www.payforit.com) which will work in conjunction with the Point of Sale. Mr. Weeden said that this will be an alternative method for parents to put money on their student's account. He said that this will allow parents to check student balance, they can get reports mailed to them of what their student may be purchasing and also use their credit card to debit the student's account instead of sending money daily. Mr. Weeden said that ARAMARK is looking to increase participation in the breakfast program and in connection with this he has met with the principal of Burnet Middle School regarding a program called "Amp Up With Breakfast". He said that ARAMARK donated a cart that will be used to facilitate the program. Mr. Weeden said that at Back To School Night at Burnet which is September 25<sup>th</sup>, ARAMARK will have samples available for parents to show some of the food that can be offered, such as French toast sticks, breakfast sandwiches, etc. to raise the awareness with parents that hot and cold breakfasts are available for students. He said that he will continue with Menu Planning committees which will be done bi-annually this year; this committee at a minimum must include a student, an administrator, a parent, and a food service employee and they will discuss menus and take suggestions. Mr. Weeden said that ARAMARK is adding a "Wellness Newsletter" that will be sent out quarterly and will be posted on the school dish website which is hyperlinked on the school district's webpage. He said he hoped that this newsletter would be another tool to raise parent and student awareness. Mr. Weeden recognized several employees who have been working with ARAMARK for a number of years. He said that ARAMARK has been servicing Union Township Schools for approximately 58 years. Mr. Perkins said that one of the things that he personally concerned about is obesity among children and he applauded the Wellness Wise newsletter. He asked Mr. Weeden what the district was doing to provide information with regard to the nutritional elements of various meals that are served in the district and what was ARAMARK doing to educate parent and children with regard to caloric intake, fat, etc. Mr. Weeden said he agreed that this was a hot

## SUPERINTENDENT'S REPORT

issue and everyone has to catch up. He said what ARAMARK is going to do as the menu planning committees are established in each school that will be a good medium to discuss those issues. Mr. Weeden said that many people do not understand portion sizes but ARAMARK does control portion sizes. He said that information will be included on the monthly menus and in the newsletter. Mr. Weeden also hoped to start educating students in the classroom. Mr. Perkins suggested that information be placed on the school website regarding nutritional and caloric information so that parents can look at a menu and have some idea about what is being offered. He said this might also heighten the awareness of the students as well as parents to help their children make more informed choices. Mrs. Gaglione said that if parents have questions regarding the breakfast programs at their child's school, should they call the principal of the school. Mr. Weeden said that they can call the school principal but they are also welcome to call the ARAMARK office. He said that starting in October, the times of the breakfast program; he said the times in the middle schools and the elementary schools are different in order to assist parents. Mr. Weeden said that his office number is also listed on the menu. Dr. Jakubowski said that he thought it would be a good idea for there to be place on the District's website for ARAMARK information to be posted. He said that the relationship of Union Schools and ARAMARK is closing in on 60 years. Dr. Jakubowski said that his mom was for years the manager of the cafeteria at Union High School and then Burnet Middle School. He said that the relationship has been a great one and his mom always relished her years working in the district. Dr. Jakubowski hoped that the relationship continued for a long time to come.

**MR. MANOCHIO ENTERED THE MEETING AT 7:20 P.M.**

## COMMENTS FROM THE PUBLIC ON RESOLUTIONS ON THE AGENDA

None

Mrs. Gaglione said that the order of the meeting would be changed slightly this evening and the personnel committee resolutions would be voted on first.

## PERSONNEL COMMITTEE:

Moved by Mr. Helmstetter, seconded by Mr. Ruhl that resolutions P-1 through P-17 be adopted:

## P-1. CONCUR WITH PERSONNEL ACTIONS

That personnel actions be approved in accordance with the information appended to these minutes.

## P-2. APPROVE LIST OF SUBSTITUTES

That the board approve substitutes and home instructors, substitute custodians, substitute cafeteria/playground aids, classroom assistants and secretaries, substitute bus drivers and bus assistants for the 2008-2009 school year in accordance with the information appended to these minutes.

## PERSONNEL COMMITTEE:

## P-3. ACCEPT LETTERS OF RESIGNATION

That the Board accept letters of resignation from the following staff: (a) Claudio M. Canonaco, physical education teacher at Burnet Middle School, effective August 31, 2008; (b) Kristie McDonald, special education teacher at Central-Five/Jefferson School, effective August 31, 2008; (c) Ike H. White, custodian at Franklin School, effective November 1, 2008 (retirement); (d) Denise Todaro, cafeteria/playground aid at Washington School, effective immediately; (e) Pamela Voelksen, science teacher at Kawameeh Middle School, effective July 1, 2007; and (f) Alexis Romano, guidance counselor at Union High School, effective October 1, 2008.

## P-4. ADOPT RESOLUTION RENAMING UNION HIGH SCHOOL SOCCER FIELD – JIM JESKEY FIELD

That the Board the board adopt resolution renaming the Union High School soccer field as the Jim Jeskey Field in accordance with the formal resolution appended to these minutes.

## P-5. APPROVE PAYMENT TO STAFF – SUMMER 2008

That the board approve payment to staff for summer 2008 security and miscellaneous tasks assigned by the Principal at Union High School as follows: (a) Johnny Derosiers at a rate of \$23.62 not to exceed 7 hours per day and (b) Joe Florio at a rate of \$32.42 per hour not to exceed 7 hours per day.

## P-6. APPROVE PAYMENT TO DISTRICTWIDE TRAINER FOR 2008-2009 SCHOOL YEAR – BERRY

That the board approve payment to Margaret Berry, districtwide trainer for the 2008-2009 school year for additional coverage hours at a rate of \$30 per hour not to exceed 100 hours or \$3,000.

## P-7. APPROVE PAYMENT TO EMERGENCY ATHLETIC TRAINER FOR 2008-2009 – PATERNO

That the board approve payment to Shawn Paterno as Emergency Athletic Trainer for the 2008-2009 school year at an hourly rate of \$30 not to exceed 166 hours or \$5,000.

## P-8. APPROVE STAFF WHO ARE PAID WITH GRANT FUNDS FOR 2008-2009 SCHOOL YEAR

That the board approve staff who are paid with the following Grant Funds for the 2008-2009 school year as follows: (a) I.D.E.I.A; and (b) NCLB – Title I, Title II-A CSR and Title III; in accordance with the information appended to these minutes.

## P-9. APPROVE MATERNITY AND UNPAID FAMILY LEAVE – COSENTINO

That the board approve maternity and unpaid family leave for Sandra Cosentino, Child Study Team Social worker, for the period September 1, 2008 through November 2, 2008.

## PERSONNEL COMMITTEE:

## P-10. REAPPOINT CHIEF MEDICAL INSPECTOR – MULLICK

That the board reappoint Dr. Bharati Mullick as Chief Medical Inspector for the Township of Union Public Schools for the 2008-2009 school year for an annual stipend of \$15,000.

## P-11. REAPPOINT TEAM PHYSICIAN – GALLICK

That the board reappoint Dr. Gregory Gallick as team physician for the Township of Union Public Schools for the 2008-2009 school year for an annual stipend of \$3,500.

## P-12. REAPPOINT MEDICAL INSPECTOR – EISENSTAT

That the board reappoint Dr. Steven Eisenstat as medical inspector for the Township of Union Public Schools for the 2008-2009 school year for an annual stipend of \$1,300.

## P-13. REAPPOINT MEDICAL INSPECTOR – CALAMARI

That the board reappoint Dr. Dawn E. Calamari as medical inspector for the Township of Union Public Schools for the 2008-2009 school year for an annual stipend of \$1,300.

## P-14. APPROVE SPEECH THERAPIST – MOROZOWSKI

That the board approve Fern Morozowski of DBA Speechabilities to provide speech therapy for district special education students at a rate of \$95 per hour, six (6) hours per day for the period September 4, 2008 through June 30, 2009 not to exceed \$92,000.

## P-15. APPROVE INTERLOCAL SERVICES AGREEMENT FOR PUBLIC RELATIONS SERVICES – TOWNSHIP OF UNION

That the board approve Interlocal Services Agreement for public relations services with the Township of Union in accordance with the information appended to these minutes.

## P-16. APPROVE STAFF TO PRESENT AFTERSCHOOL WORKSHOPS

That the board approve staff to present After School Workshops during the 2008-2009 school year in accordance with the information appended to these minutes.

## P-17. APPROVE PAYMENT FOR FIRST AID WORKSHOP – MAMMARY

That the board approve payment to Sandy Mammary for conducting First Aid Workshop on September 3<sup>rd</sup>, 2008 Staff Development at Union High School in an amount of \$80 per hour for five (5) hours or \$400.

## PERSONNEL COMMITTEE

## DISCUSSION:

Dr. Jakubowski said that there were two additional names added to resolution P-1. He said that there were other individuals who were being interviewed in the coming week that he would like to have start as of October 1<sup>st</sup>. Dr. Jakubowski said that he would advise the board members and those names would appear on the agenda in October. He requested that there be voting on at least personnel resolutions at the worksession in October so that the individuals can be approved before the October 15<sup>th</sup> pay date. Mr. Damato said that he would take care of doing that.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mr. Manochio, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione  
 NAY: None  
 ABSTAIN: None MOTION WAS CARRIED

Moved by Mr. Perkins, seconded by Mr. Ruhl that resolution P-18 be adopted:

## P-18. RATIFICATION OF MEMORANDUM OF AGREEMENT – UNION TOWNSHIP EDUCATION ASSOCIATION

That the board ratify the Memorandum of Agreement and agreed upon modification of the Collective Bargaining Agreement between the Board of Education of the Township of Union and the Union Township Education Association for the period September 1, 2008 through August 31, 2011 in accordance with the information appended to these minutes.

## DISCUSSION:

Dr. Jakubowski said that the Association did vote today and the contract was ratified with a vote of 622 - yes and 66 - no. He felt that negotiations went very well. Dr. Jakubowski thanked the Association for supporting the contract as he felt it was a fair settlement for both sides.

AYE: Mr. Manochio, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione  
 NAY: None  
 ABSTAIN: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter and Mrs. McNeil  
 MOTION WAS CARRIED

Mr. Manochio asked why Mr. Helmstetter could not vote on this resolution since his wife works for the Hillside Board of Education. Mr. Damato said that the School Ethics Commission has made a decision on the issue and if an individual is an N.J.E.A. member in another district, that individual is precluded from voting on items pertaining to N.J.E.A. in their own district as a board member or as the spouse of an educator.

## PERSONNEL COMMITTEE

Dr. Jakubowski stated that he hoped the Association's new salaries would be in place for the October 15<sup>th</sup> pay date and that retroactive paychecks would be prepared and distributed between the October 15<sup>th</sup> and October 31<sup>st</sup> pay dates. He said that Ms. Dunn would speak to Mr. Shanahan. Ms. Dunn said that she would do so.

**MR MANOCHIO LEFT THE MEETING AT 7:30 P.M.**

## EDUCATION/STUDENT DISCIPLINE COMMITTEE:

Moved by Mr. Figueiredo, seconded by Mrs. McNeil that the following resolutions be adopted:

## E-1. AMEND 2008-2009 OUT OF DISTRICT ATYPICAL STUDENT PLACEMENT LIST

That approval be given to amend the 2008-2009 Out-of-District Atypical Student Placement List; out-of-district tuitions and tuition-in students attending special education programs in accordance with the information appended to the non-public portion of these minutes.

## E-2. APPROVE 2008-2009 SPECIAL EDUCATION TUITION CONTRACT – UNION COUNTY SPECIAL NEEDS CAREERS ACADEMY

That the board approve 2008-2009 Special Education Tuition Contract Agreement for Union County Special Needs Careers Academy in accordance with the information appended to these minutes.

E-3. DESIGNATE SCHOOL VIOLENCE AWARENESS WEEK – OCTOBER 20<sup>TH</sup> THROUGH OCTOBER 24<sup>TH</sup>

That the board designate the week of October 20<sup>th</sup> through October 24<sup>th</sup>, 2008 as School Violence Awareness Week.

## E-4. AMEND LIST OF STUDENTS ATTENDING UNION COUNTY VOCATIONAL-TECHNICAL HIGH SCHOOL FOR 2008-2009 SCHOOL YEAR

That the board amend list of students attending Union County Vocational-Technical High School District for the 2008-2009 school year in accordance with the information appended to the non-public portion of these minutes.

## E-5. APPROVE SCHOOL NURSING SERVICES PLAN FOR 2008-2009 SCHOOL YEAR

The board approve School Nursing Services Plan for the 2008-2009 school year in accordance with the information appended to these minutes.

## E-6. APPROVE SPECIAL EDUCATION MONITORING SELF EVALUATION FOR SUBMISSION TO THE NJ DEPARTMENT OF EDUCATION

That the board approve Special Education Monitoring Self Evaluation for submission to the New Jersey Department of Education, Office of Special Education Programs in accordance with the information appended to these minutes.

EDUCATION/STUDENT DISCIPLINE COMMITTEE  
DISCUSSION:

Dr. Jakubowski thanked Mrs. Conti and Mrs. Wozniak for their hard work with the special education monitoring. He said that as everyone knows Ms. French resigned from the district to go to another district and there was still much work that had to be done. Dr. Jakubowski said that Mrs. Conti and Mrs. Wozniak worked hard as well as Mr. Tatum being involved with the principals. He said that this self evaluation must be sent to the State and it must be submitted no later than September 30<sup>th</sup>. Dr. Jakubowski said that there is one more part of the monitoring that is due later in November. He said that the State will eventually come into the district sometime in the fall to complete the monitoring process. Dr. Jakubowski said that special education is a challenge not only for this district but for all school districts.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione  
NAY: None  
ABSTAIN: None

MOTION WAS CARRIED

FISCAL AND PLANNING COMMITTEE:

Moved by Mr. Helmstetter, seconded by Mr. Abraham that the following resolutions be adopted:

F-1. ACCEPT TREASURER'S REPORT

That the Treasurer's Report dated August 31<sup>st</sup>, 2008 be accepted.

F-2. ACCEPT SECRETARY'S REPORT

That the Secretary's Report dated August 31<sup>st</sup>, 2008 be accepted.

F-3. CERTIFY TREASURER'S AND SECRETARY'S REPORTS

Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of August 31<sup>st</sup>, 2008 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18:22-8.1.

\_\_\_\_\_  
James J. Damato, Board Secretary

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Dated

Pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of August 31<sup>st</sup>, 2008 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. This certification is solely based on the information provided by the School Business Administrator and Board Secretary and is assumed by the board to be correct.

## FISCAL AND PLANNING COMMITTEE

## F-4. APPROVE LINE ITEM TRANSFERS

That the Board approve line item transfers in accordance with the information appended to these minutes.

## F-5. CONCUR WITH THE INVESTMENTS

That the Board concur with the investments made by the Business Administrator as follows:

Mature Date	Purchase Date	Number of Days	Amount	Invest. Held by	Home A/C Account	Interest Rate	Estimated Income
09/16/08	08/19/08	28	1,100,000	Investors	UCNB Cafeteria	2.92%	2,498.22
09/16/08	08/19/08	28	1,000,000	Investors	UNITY BANK SUI	2.92%	2,271.11
09/16/08	08/19/08	28	21,000,000	Investors	UCNB CAP Res	2.92%	49,056.00
09/16/08	08/19/08	28	2,500,000	Investors	UCNB JAN 03 BOND	2.92%	5,677.78
09/16/08	08/19/08	28	19,000,000	Investors	UCNB OP AC	2.92%	43,151.11
09/16/08	08/19/08	28	700,000	Investors	EBS CAST	2.92%	1,589.78

## F-6. DESIGNATE DEPOSITORIES FOR THE FUNDS OF THE UNION TOWNSHIP BOARD OF EDUCATION

That the Board designate Union Center National Bank, Unity Bank, J.P. Morgan Chase Bank, Investors Savings Bank, Valley National Bank, Commerce Bank, Wachovia Bank, Independence Bank, Bank of America and MBIA Class as depositories for the funds of the Union Township Board of Education as currently maintained in accordance with the information appended to these minutes.

## F-7. AUTHORIZE DEPOSITORY BANKS BE AUTHORIZED TO HONOR ACCOUNTS OF THE UNION TOWNSHIP BOARD OF EDUCATION

That the Board authorize the following depository banks be and are hereby authorized to honor and to charge the accounts of the Union Township Board of Education and all Board of Education checks and drafts bearing the stamp or perforation commonly known as a facsimile signature of the Treasurer of School Monies and the President of the Board of Education and that checks and drafts of the various Board of Education accounts be signed by the designated officers in accordance with the information appended to these minutes.

F-8. APPROVE CONTRACTS AND/OR PURCHASE ORDERS PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)*

That the Board approve contracts and/or purchase orders pursuant to the requirements of *N.J.S.A. 18A:18A-5* and *18A:18A-10(a)* and in accordance with the information appended to these minutes.

F-9. APPROVE DISTRICTWIDE TRAVEL AND RELATED EXPENSES PURSUANT TO THE REQUIREMENTS OF *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250

That the Board approve district wide travel and related expenses pursuant to the requirements of *N.J.S.A. 18A:11-12*, *N.J.A.C. 6A:23B* and Board Policy File Codes 4133, 4440 and 9250 and in accordance with the information appended to these minutes.

## FISCAL AND PLANNING COMMITTEE

F-10. PRE-APPROVE DISTRICTWIDE STUDENT FIELD TRIP DESTINATIONS AND PURPOSES PURSUANT TO *N.J.A.C. 6A:23A-5.8*

That the Board pre-approve districtwide student field trip destinations and purposes pursuant to *N.J.A.C. 6A:23A-5.8* in accordance with the information appended to these minutes.

## F-11. ACCEPT FUNDS FOR INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT OF 2004 (I.D.E.I.A.) PART B FY 2009

That the Board accept the funds for Individuals with (I.D.E.I.A.) Disabilities Education Improvement Act of 2004 – Part B FY 2009 as follows: (a) Basic- \$1,804,859 and (b) Preschool - \$45,432 in accordance with the information appended to these minutes.

## F-12. APPROVING JOINING THE EDUCATIONAL RISK INSURANCE CONSORTIUM – NORTH WITH NEW JERSEY SCHOOL BOARDS INSURANCE GROUP

That the board approve joining the Educational Risk Insurance Consortium-North with New Jersey School Boards Insurance Group in accordance with the formal resolution appended to these minutes.

## F-13. AMEND RESOLUTION – FRESH FRUIT AND VEGETABLE PROGRAM – LIVINGSTON SCHOOL

That the Board amend resolution F-12 adopted by the board at its planning session meeting on August 19, 2008 as follows: “. . . that the Board accept grant from the New Jersey Department of Agriculture in the amount of \$6,689.37 for FY08 and \$20,196.85 for FY09 for a total of \$26,886.22 for the Fresh Fruit and Vegetable Program at Livingston Elementary School. . .” in accordance with the information appended to these minutes.

F-14. APPROVE ATTACHED LIST OF CONTRACTS AND/OR PURCHASES PURSUANT TO THE REQUIREMENTS OF *N.J.A.C. 6A:23A-5.8*

That the Board approve attached list of contracts and/or purchases pursuant to the requirements of *N.J.A.C. 6A:23A-5.8* in accordance with the information appended to these minutes: (a) Pine Forest Camp - \$11,900 – marching band camp – Union High School; and (b) Burmax - \$3,145.44 – junior student cosmetology kits – Union High School.

## DISCUSSION

None

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione

NAY: None

ABSTAIN: None

MOTION WAS CARRIED

## OPERATIONS COMMITTEE:

Moved by Mr. Ruhl, seconded by Mr. Abraham that the following resolutions be adopted:

## O-1. REPORT RECEIPT OF BIDS

Report receipt of bids received on September 4, 2008 for Lock and Key Supplies for the 2008-2009 school year and Lumber Supplies for the 2008-2009 school year.

## O-2. APPROVE APPLICATION FOR USE OF SWIMMING POOL BY UNION HIGH SCHOOL COED SWIM TEAM – BOYS AND GIRLS CLUB OF UNION COUNTY, INC.

That the board approve application for use of the swimming pool at the Boys and Girls Club of Union County, Inc., 1050 Jeanette Avenue, Union, New Jersey for the 2008-2009 school year for the period November 17<sup>th</sup> 2008 through February 27, 2009 for use by the Union High School Coed Swim team in an amount not to exceed \$10,250 in accordance with the information appended to these minutes. (Rental increase \$250 over 2007-2008 school year.)

## O-3. APPROVE FEE WAIVER – TOWNSHIP OF UNION MUNICIPAL DRUG ALLIANCE

That the board approve fee waiver to Township of Union Municipal Drug Alliance for use of Union High School on Saturday, October 11, 2008 for Battle of the Orient event hosted by HWA-RANG-DO ACADEMY of Karate.

## O-4. APPROVE SUBMISSION OF ANNUAL MAINTENANCE RESERVE DEPOSIT WORKSHEET

That the board approve the submission of the Annual Maintenance Reserve Deposit Worksheet in accordance with the information appended to these minutes.

## O-5. APPROVE SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN

That the board approve the submission of the Comprehensive Maintenance Plan in accordance with the information appended to these minutes.

## O-6. APPROVE DISPOSAL OF TEXTBOOKS

That the board approve disposal of textbooks in accordance with the information appended to these minutes.

## O-7. APPROVE INTERLOCAL SERVICES AGREEMENT FOR PURCHASE AND UTILIZATION OF COMMON RESOURCES – TOWNSHIP OF UNION

That the board approve Interlocal Services Agreement for purchase and utilization of common resources with the Township of Union in accordance with the information appended to these minutes.

## DISCUSSION

None

## OPERATIONS COMMITTEE

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione  
NAY: None  
ABSTAIN: None MOTION WAS CARRIED

## POLICY COMMITTEE:

## POL-1. ADOPT NEPOTISM POLICY – FILE CODE 4119.21

That the board adopt Nepotism Policy, File Code 4119.21 in accordance with the information appended to these minutes.

## POL-2. ADOPT HONEST AND ETHICAL DEALINGS WITH VENDORS POLICY – FILE CODE 3327

That the board adopt Honest and Ethical Dealings with Vendors Policy, File Code 3327 in accordance with the information appended to these minutes.

## POL.-3. ADOPT SUBSTANCE ABUSE POLICY – FILE CODE 5131.6

That the board adopt Substance Abuse Policy, File Code 5131.6 in accordance with the information appended to these minutes.

## DISCUSSION

None

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione  
NAY: None  
ABSTAIN: None MOTION WAS CARRIED

## APPROVAL OF BILLS

Moved by Mr. Helmstetter, seconded by Mr. Ruhl that the Board concur with the bills listed in the permanent bound register appended to these minutes and be ordered for payment.

AYE: Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione  
NAY: None  
ABSTAIN: None MOTION WAS CARRIED

## UNFINISHED BUSINESS

Mrs. Gaglione said that if anyone who has not been out to see the new turf field, she invited them to come to see it. She said it was gorgeous. Mrs. Gaglione commended Mr. Magliacano for all of his hard work. She said that the district was

under a tight timeline to get the project completed. Mrs. Gaglione also commended the contractor's crew who worked in the heat and worked many hours. Mrs. McNeil concurred and she asked Dr. Jakubowski to comment on the financing of the turf field. Dr. Jakubowski said that the project came in under what the district had originally budgeted. Ms. Dunn said that the bid award for the turf field was \$835,666. She said at this time the district has made several payments to the vendor but there is still an outstanding balance and there is a possibility that there may be a change order coming in due to some substandard soil areas that were found when the contractor found while they were moving soil on the field. Dr. Jakubowski thought that when the field was originally discussed that the cost would be approximately \$1 million. Ms. Dunn said that the bid came in lower than the district expected and the bid also included an alternate to regrade the practice field but it does not include the architect's fees. Dr. Jakubowski said that this was another example of the board of education getting things done and things always manage to do things at a lower cost than it is assumed to be. He said that the track is still closed at this time and will remain closed for a few more weeks until the work is finished on the practice field and the contractor gets all of its equipment out of the area. Dr. Jakubowski said it is the district's intention that the track will be open again. Mr. Ruhl said for the record the girls' soccer team was the first one to be on the turf field on Saturday morning.

Dr. Jakubowski said that he wanted to comment on the dedication ceremony of the soccer field in honor of Jim Jeskey which took place on Saturday morning. He thanked the board members that were present. Dr. Jakubowski said the ceremony only took about 15 minutes. He said the boys' soccer team played their home opener after the ceremony.

Dr. Jakubowski wanted to remind the public that the Bicentennial Parade would be on Sunday, October 12<sup>th</sup>. He said that all schools will be participating including the Union High School and two middle school marching bands. Dr. Jakubowski said that the twirlers, cheerleaders and several of the athletic teams will also participate. He said that he was looking forward to a really nice day. Dr. Jakubowski said that originally the board was going to have a float, but due to some changes in regulations in Trenton, that was not possible.

Dr. Jakubowski said that a 911 Memorial took place in the evening and he was very proud of the students from Connecticut Farms that performed and also members of the high school swing choir and band also performed. He said that four high school students read poems. Dr. Jakubowski said there was a very large crowd in attendance and as Superintendent he was proud of the students. He said that the JROTC also participated and they were absolutely unbelievable with the lowering of the flags and the raising of the new flags. Mrs. Gaglione thought that it was a very touching ceremony that brought back many memories.

## NEW BUSINESS

None

## COMMENTS FROM THE PUBLIC

Mr. Donnarumma wanted to concur with the field about the new turf field. He said that he attended the football game and he thought it was beautiful. Mr. Donnarumma wanted to know how the field would be protected from inclement weather. Mrs. Gaglione said it was her understanding that there is no reason to protect the field because the field is crowned and any water drains into the drainage system which is under the field. She said that there are no chemicals that are used on the field. Mr. Magliacano said that one of the main reasons why the district decided to have a turf field installed was because there is no maintenance required and it is weatherproof. He said there is sufficient drainage under the field so that no water will puddle on the field.

Mr. Ruhl said that during the past week he attended the open house at Union High School. He said that one of his daughter's teachers made the comment while he was reviewing the curriculum for the year and he said that he had been a teacher in the high school for ten years and he said that he would not want to work in any other school. Mr. Ruhl said that this teacher mentioned that when he walks down the hallways, students always go out of their way to say "hi" to him and he loved working at the high school. Mr. Ruhl thought he was a very enthusiastic individual. He was very impressed with all of the teachers and what they wanted to accomplish during the year with the students. Mrs. Gaglione said that she also attended the open house and she received many positive comments from the parents that she spoke to. She said that she was also very happy with the teachers that her children had this year. Mrs. Gaglione thought many of the teachers were very innovated and want to be technology driven. Dr. Jakubowski said that he sends home a "Hotline" to the board each week to advise them of what has happened during the past week. He said that the week of the town wide teacher's meeting and their professional day workshops, he was so energized and he thought it was going to be a very good year. Dr. Jakubowski said that the teachers were very enthusiastic when he introduced the new teachers and spoke about the middle school schedule and keeping the elective areas. Mr. Perkins said that he felt his own sons were properly prepared for the college experience at Union High School. He had no reason to believe that anything has changed, if anything it has gotten better. Mr. Perkins said he had the pleasure of meeting many of the new teachers at the New Teacher Orientation before the school year began and he said that he commented to the group that the district is a better place for their being here. Dr. Jakubowski concurred that students leaving Union High School are very prepared to go on to college. He said that he wanted to ask some former high school students to do "Our Schools" segments during the holidays so that they can talk about their experiences in another school environment and competing with the best of the best. Mrs. Gaglione said that there are more school

## COMMENTS FROM THE PUBLIC

open houses coming in the next few weeks and sometimes in certain years, parents do not attend open houses. She said it was always heartbreaking to her to sit at a desk and have to write a note to her child about her attendance at the open house and there were so many empty desks where those students would come in the next day and there would be no special note. Mrs. Gaglione thought it meant so much to a child if a person comes in and cares to know where they are sitting all day. She said that if there are any parents or guardians who have any second thoughts about going to an open house, her suggestion would be to go and meet the teachers because it means a lot to the students.

## MOTION TO ADJOURN

There being no further business before the board, it was moved by Mr. Abraham, seconded by Mr. Ruhl, that the meeting be adjourned.

AYE:	Mr. Abraham, Mr. Figueiredo, Mr. Helmstetter, Mrs. McNeil, Mr. Perkins, Mr. Ruhl, Mrs. Salazar and Mrs. Gaglione
NAY:	None
ABSTAIN:	None

MOTION WAS CARRIED

Respectfully submitted

JAMES J. DAMATO  
BOARD SECRETARY