

2021-2022 SUMMER REGISTRATION
NEW STUDENT REGISTRATION
ALL REGISTRATIONS MUST BE COMPLETED ONLINE

Please visit to our website:

<http://www.twpunionschools.org/Parents/Registration-Information/New-Student-Registration---2020-2021/index.html>

For issues registering online please make an appointment with the corresponding
registering agent within the schedule listed below.

JULY 12th THROUGH AUGUST 19th

Grades K through 8:

Time: 8 am to 12:00 pm

For in-person registration: by appointment only, please contact Mrs. Hubbard
Monday/Tuesday/Wednesday/Thursday

Location: Union Board of Education
2369 Morris Avenue
Residency Office: 908-851-6403

Union High School:

Time: 8 am to 11:30 am

For in-person registration: by appointment only, please contact Mrs. Johnson
Monday/Tuesday/Wednesday/Thursday

Location: Union High School-Guidance Office
2350 North Third Street
Guidance Office: 908-851-6506

Pre-Kindergarten

Time: 8 am to 12:00 pm

For in-person registration: by appointment only, please contact Mrs. Beeks
Monday/Tuesday/Wednesday/Thursday

Location: Hannah Caldwell Elementary School (behind building)
1120 Commerce Avenue
Pre K Office: 908-851-6557

ALL RECORDS MUST BE IN ENGLISH

YOU WILL BE REQUIRED TO UPLOAD THE FOLLOWING DOCUMENTS:

- Transfer card from prior school with NJ Smart ID#'s
- Medical records and immunizations
- Last report card
- Copy of most current standardized testing
- Original birth certificate
- Proof of custody - if applicable
- Legal custody documentation in the event of a divorce or separation

Effective this year we will ask all parents/guardians to have a photo ID in order to complete the registration process.

Please be sure to complete the online registration form to its entirety with all documents uploaded.

Mandatory Proof of residency is required: copy of lease or deed and (4) other items with name and address (must be current)

Examples:

Current utility bills with name and address, homeowner's policy, pay stub w/ name & address, bank statement, car insurance policy, credit card bills.
All must reflect name and address

No registration will be considered complete unless all required documents are received.