

**Regulation**

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HOMEWORK

A. Content of Homework

Elementary

1. The concepts on which a homework assignment is based should have been thoroughly taught and reviewed in class. Homework assignments should include exercises and students can accomplish independently or in a group.
2. Any homework assigned to students must be closely integrated with the curriculum. There should be a direct relationship between classroom studies and assigned homework. Homework should reinforce and extend the lessons learned in school concepts taught.
3. Homework should be an opportunity for students to practice developing creative and critical thinking skills, gathering of information and integrating knowledge extending student learning.
4. Homework assignments should be meaningful for every student and connect to what was taught in class.
5. Homework assignments can include the use of technology, collaborative learning through group projects and the use of the school or public library.
6. Homework must never serve a punitive or disciplinary function; learning, in school or at home, must always be a positive experience, self-rewarding for means of continuum for learning.

High School

1. Any homework assigned to students must be closely integrated with the curriculum. There should be a direct relationship between classroom studies and assigned homework. Homework should reinforce and extend the lessons learned in school.
2. Homework should help students learning by providing practice in the mastery of skills, experience in gathering information and integrating knowledge, and an opportunity to remediate learning problems.
3. Homework should help develop the student's responsibility and provide an opportunity for the student to exercise independent work and judgment.
4. The concepts on which a homework assignment is based should have been thoroughly taught and reviewed in class. Homework assignments should include only those exercises and activities that a student can accomplish independently.
5. Homework assignments should not require the use of research or resource tools that are not readily available to the students' homes or in sufficient quantity in the public or school library, or available for borrowing from the classroom.
6. Homework assignments should not require extensive copy work unless the writing of numbers or script is the skill being taught.
7. Homework assignments can include the use of technology, collaborative learning through group projects and the use of the school or public library.
8. Homework must never serve a punitive or disciplinary function; learning, in school or at home, must always be a positive experience, rewarding for its own sake.

HOMEWORK (continued)

## B. Assignment of Homework

1. The number, frequency, and challenge of homework assignments should be based on the ability and needs of the individual student.
2. Homework should be assigned with clarity so that students know precisely what is expected of them. It may be helpful for teachers to post the homework assignment at the beginning of the class period and to encourage students to ask questions about any aspect of the assignment they do not fully understand. Homework should never be assigned hurriedly or in a confused manner.
3. Teachers should observe the following time guidelines for homework assignments. Time allotments include all aspects of the homework assignment – outside reading, research, drill work and the like.

<u>Grade Level</u>	<u>Suggested Minimum Times</u>
K	5 minutes
1	10 minutes
2	20 minutes
3	30 minutes
4	40 minutes
5	50 minutes
6	60 minutes
7	70 minutes
8	80 minutes
9	90 minutes
10	100 minutes
11	110 minutes
12	120 minutes

4. To the degree reasonably possible, teachers should plan and announce homework assignments, especially long term assignments, well in advance so that students can adjust their schedules appropriately.
5. Students should be encouraged or required to maintain a homework book, in which the student records his/her daily assignment. Students and parents/guardians may be asked to record the time necessary to complete each assignment; this information will assist teachers in verifying their estimates of the length of time a given assignment will require.
6. A teacher may accede to a parents/guardians request for additional homework assignments for a student, provided the teacher, in his/her discretion, believes that the student will benefit from the assignment.
7. A student who has been absent from school will be given an opportunity to make up homework assignments provided the assignments are completed during a period equal to the length of his/her absence. That period may be extended for the completion of long term assignments.
8. The parents/guardians of an absent student may request homework assignments to be completed during the student's absence. Teachers are expected to comply with any such request.

## C. Evaluation of Homework

1. All homework must be evaluated by the teacher and the teacher's evaluation must be communicated to the student. Homework is a learning activity. The student should receive acknowledgement of his/her work and to encourage continued student learning, no criticism should be given.
2. Teachers should insist on high standards of quality in homework. The homework lesson should teach the values of thorough preparation, careful research, neat execution, thoughtful work, and prompt submission.

HOMEWORK (continued)

## D. Checklist for Teachers

Teachers should be able to answer affirmatively the following questions about a homework assignment.

1. Does the homework serve a valid purpose?
2. Is it well within the capacities of the student?
3. Has the class been thoughtfully motivated for the work?
4. Does the assignment grow out of school experience?
5. Is the work related to student's interests? Is it meaningful?
6. Does the assignment extend students' fund of information?
7. Is the work adapted to individual needs, interests, and capacities?
8. Are students entirely clear about what they are to do?
9. Can the students do the work without the assistance of parents/guardians or others?
10. Is the assignment a reasonable one and can be scheduled to meet the student's learning environment at home?
11. Does the assignment require students to think about what is being done and minimize copying of information?
12. Can the homework be evaluated fairly and/or be used in the daily program?

Adopted: No date

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