

Regulation

RECORDING OF MEETINGS

Only videotape recording or audio recording of the Township of Union Board of Education meetings will be permitted by the board on the following terms:

- A. A permanent record, either by tape or shorthand reporter is made of the proceedings.
- B. No more than two cameras shall be used at any one time, on a first-come, first-served basis.
- C. Equipment used shall be that approved by the New Jersey Supreme Court guidelines. No additional lighting shall be permitted.
- D. Cameras shall be placed in inconspicuous corners of the room toward the rear. The specific location shall be approved by the secretary of the board but shall be in such a place as shall permit unobstructed view by the camera.
- E. As to videotaping, notice shall be given to the board at least 24 hours before the commencement of the meeting, and an opportunity shall be given prior to the meeting to set up the equipment. As to sound recordings only, notice shall be given to the board secretary immediately prior to the meeting being recorded.
- F. The board shall be given an opportunity to obtain copies of the tape at its expense, but shall have no power to edit or abridge the same.
- G. Those meetings or portions of meetings which are permitted by law to be closed to the public shall not be recorded.
- H. No equipment that interferes with the orderly conduct of a meeting will be permitted.

Adopted: June 1999

Readopted: December 2014